

**Northwest Ohio Juvenile Detention, Training and Rehabilitation
District Board Minutes
November 12, 2025**

The Regular Meeting of the Board of the Northwest Ohio Juvenile Detention, Training and Rehabilitation District met on this day at 9:00 a.m. in the Multi-Purpose Room and via Zoom.

Defiance County

Dana Phipps
Robert Morton
Mark Denning
Judge Strausbaugh

Fulton County

Joe Friess
Joe Short
Roy Miller
Chad Kern

Henry County

Joel Miller
Elissa Carrizales
Judge Peper Firestone

Williams County

Michael Polley
Nick Woodall
Terry Rummel
Judge Gallagher

Officers present: Dan Jones

Director
Fiscal Officer
Administrative Assistant

Kim Grime

Kortney Kessler

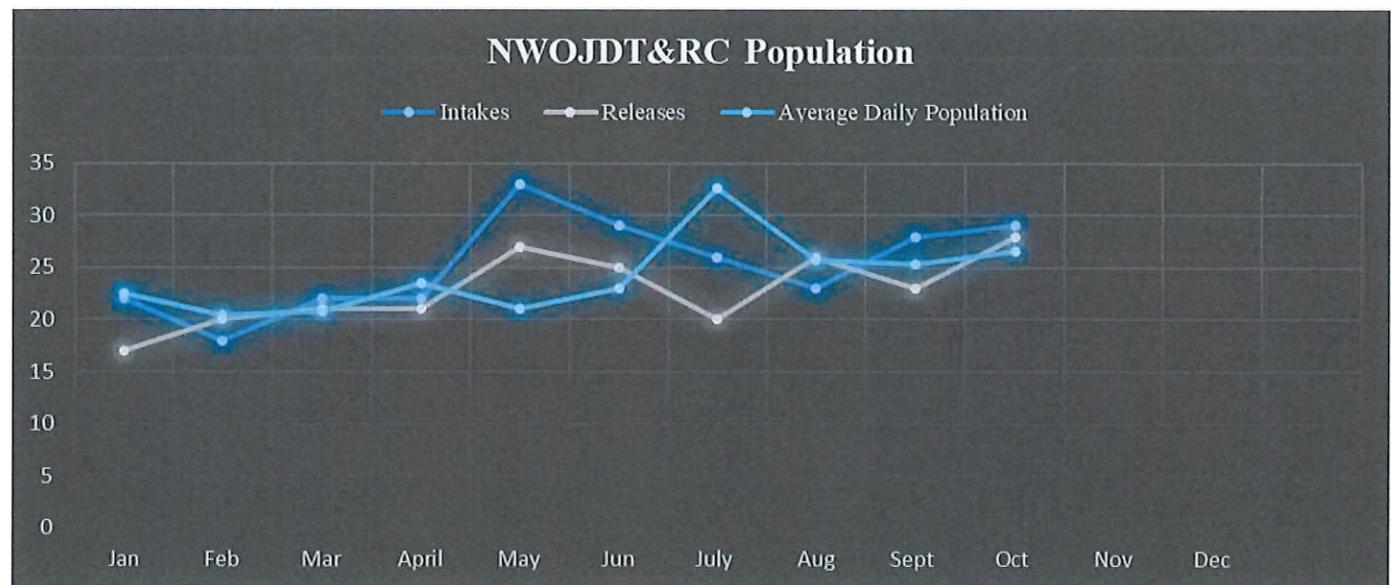
Absent-Tom Mack-Henry County.

Co Chairman, Joe Short, noted there was a quorum present to conduct business.

Approval of Minutes

Michael Polley motioned to approve the September 10, 2025 Regular Board Meeting Minutes. Elissa Carrizales seconded the motion. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried. Minutes from the September 10, 2025 Regular Board Meeting was approved.

Director's Report



Use of Force for Aggression		Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Total
Physical Restraints	1-1*	0	0	0	0	0	0	0	0	1*	0	0	0	1-2*
O/C utilized	1	0	0	0	0	0	0	0	0	0	0	0	0	1
Serious injuries from incident	0	0	0	0	0	0	0	0	0	0	0	0	0	0

*Indicates restraint due to self-harming behavior

Medical Services Report		Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Total
Nurse sick calls	43	29	38	49	40	50	57	58	26	61	70	70	70	451
Physician sick calls	5	2	2	2	3	7	1	3	2	6	6	6	6	33
Physicals	15	11	14	16	15	15	22	12	15	26	26	26	26	161
ER visits	2	0	0	0	0	2	2	2	2	1	1	1	1	11
Hospital admits	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Avg. Daily prescription meds	53	37	46	56	41	40	51	67	84	70	70	70	70	545
Avg. Daily psychotropic meds	47	30	35	47	29	29	40	50	61	53	53	53	53	421
Prescriptions Ordered	2	1	5	1	2	1	1	1	2	13	13	13	13	29
Number of labs done	0	2	0	0	0	0	0	0	0	0	0	0	0	2
Psychiatric visits	5	3	7	11	8	9	8	5	5	11	11	11	11	72
Dental visits	0	1	0	2	2	1	3	3	1	5	5	5	5	18
Blood sugar checks	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Pregnancy tests	2	0	1	0	1	2	0	1	1	2	2	2	2	10

Program / Support Services Report

Rise Above Drugs Indiv. (hrs.)	Jan	Feb	Mar	Apr	May	Jun *RAD	July	Aug	Sep	Oct	Nov	Dec	Total
Williams County	3	4	4.5	10.5	13.5	13.5	12	12.5	14.25	17.25	17.25	17.25	105.00
Fulton County	0	0	0	0	1	3.75	3.5	4.5	0	2	2	2	14.75
Defiance County	7	8.75	11.25	6	6	4.75	6.75	6.5	5	11.25	11.25	11.25	73.25
Henry County	2.25	0.75	0	2	.75	0	0	2.25	4.25	3.75	3.75	3.75	16.00
Out of County	9.75	9.5	6.75	7.25	0	0.75	3	9.5	10.5	8.5	8.5	8.5	65.50
Total hours	22	23	22.5	25.75	21.25	22.75	25.25	35.25	34	42.75	42.75	42.75	274.50

Case Mang. (hrs.)	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Total
Williams County	0	0.5	1.25	4.5	5.75	10.75	12	7.25	6.5	17.25	17.25	17.25	65.75
Fulton County	0	0	0	0	0	2.75	2.25	2.75	0	.75	.75	.75	8.50
Defiance County	4.5	3.25	6.25	7	3.5	5.5	6	3.75	2.75	6	6	6	48.50
Henry County	0	0	0	0	0	0	0	.75	1	2.25	2.25	2.25	4.00
Out of County	5.5	5.5	3.75	5.75	0	1.25	4.25	5.25	6.25	5.5	5.5	5.5	43.00
Total hours	9	9.25	11.25	17.25	9.25	20.25	24.5	19.75	16.5	31.75	31.75	31.75	168.75

Mental health	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Total
Assessment	3	6	4	4	4	1	7	1	3	2	2	2	35.00
Group hours	34	33.25	34.5	29.75	40.75	31.25	49.5	50.25	56.25	62	62	62	421.50
Indiv & fam	70	44	57	49	46	24	78/1	52/1	54/5	76/3	76/3	76/3	550/10
Suicide watch	26	18	24	23	30	24	32	29	32	39	39	39	277

Personnel report	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Total
Full-time hires	3	4	0	0	2	0	1*	0	0	1	0	0	11
Part-time hires	0	0	0	0	0	0	0	0	0	0	0	0	0
Intermittent	0	0	0	0	1	0	1	0	0	0	0	0	2
Resigned	0	2	0	0	0	0	0	1	0	0	0	0	3
Terminated	1	0	1	1	2	0	1	0	0	0	0	0	6

*Moved from intermittent to full-time

Employee grievances	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Total
Founded	0	0	0	0	0	0	0	0	0	0	0	0	0
Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0
Unfounded	0	0	0	0	0	0	0	0	0	0	0	0	0

Educational report	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Males served	55	42	46	58	48	44	57	56	54	68	0	0	528
Females served	26	27	28	25	47	39	45	45	47	41	0	0	370
Total residents served	81	69	74	83	95	83	102	101	101	109	0	0	898

In addition, Director Jones spoke about the difficulty providing court, counseling services and community service at the facility via Zoom. Jones reminded members that when we have a high number of youths, the normal number of staff and lots of Zoom conferences it gets very busy. When a court doesn't start on time this takes away from security because each Zoom meeting requires a staff member to have direct eyes on supervision.

Fiscal Officer Report

September Billing Census

There were 30 Member County overages in September.

There were a total of 30 Non-Member beds contracted in September at a rate of \$275 per day.

Auglaize-30

There were a total of 117 Non-Member beds contracted in September at a rate of \$400 per day.

Alpena County Michigan-57

Sanilac County Michigan-60

Total non-member rent revenue - \$55,050.00.

Average daily population – 25.3

Average female population – 13.14

Average non-member – 4.9

October Billing Census

There were 22 Member County overages in October.

There were a total of 2 Non-Member beds contracted in October at a rate of \$275 per day.

Auglaize-2

There were a total of 67 Non-Member beds contracted in October at a rate of \$400 per day.

Alpena County Michigan-29

Sanilac County Michigan-38

Total non-member rent revenue - \$27,350.00

Average Daily Population – 26.58

Average Female Population – 11.49

Average Non-Member Population – 2.2

Non-Member Rent

2025 Operating - \$339,026.87.00 Collected

Capital - \$21,200.00 Collected

2024 Operating FYE - \$483,430.00

Capital FYE - \$30,880.00

2023 FYE - \$746,970.00 collected

2022 FYE - \$198,425.00 collected.

2021 FYE - \$41,190 collected.

Tuition

YTD \$350,751.00 collected.

Cash Report

Operating Fund - \$913,434.70 Balance as of 10.31.2025

Capital Fund - \$1,018,301.47 Balance as of 10.31.2025

2025 Operating Fund

Operating Fund Budget \$3,130,556.00

2025 Capital Fund

Capital Fund Budget \$ 340,000.00

Visa Activity Logs for September and October are included in the Board Packet.

Mark Denning motioned to ratify the Executive Committee approval to purchase Microsoft 365 from DataServ. Chad Kern seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

Dana Phipps motioned to transfer \$1,200 from Uniforms 9065-91917-4-52100 to Workers Compensation 9065-91917-4-95200. Michael Polley seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

Joe Friess motioned to allow the fiscal officer to transfer \$2,500 between Operating accounts. The transfers will be approved at the January meeting. Roy Miller seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

Michael Polley motioned to approve the Financial Report as presented. Mark Denning seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

Executive Committee

Nothing to report.

Personnel and Grievance Committee

Nothing to report.

Facilities Committee

Grime reviewed the 2025 Ohio Department of Youth Services Grant application. The application has a priority list; 1) Security and Surveillance Modernization, 2) Garage over the Sally Port, 3) Replace the existing parking lot, and 4) HVAC Controls Modernization. The total cost of the application is \$838,530. If approved the funds for this grant application will need to be in the 2027 Budget. Phipps asked if we do not receive the grant funds will the Security Modernization still be needed. Grime stated that yes it will still need to be done and the HVAC modernization would allow the computer to speak with the mechanics instead of having to do manual adjustments.

Finance Committee

Grime discussed the highlights of the 2026 Budget. Staff wages increasing \$1.00 per hour, Member rent increasing to \$150.00 per day, Non-member rent increasing to \$180.00 per day, Sick/Vacation pay out has been increased, continue work on the 2020 Ohio Department of Youth Services Grant, complete the painting in A pod, create another office space, new signage for the building, purchase a Kaivac Machine, and upgrade the computers. Short added that only facilities the same size as ours were considered when comparing wages. Jones shared that at the directors' conference almost all facilities are implementing large rent increases.

Michael Polley motioned to approve the 2026 Budget as presented. Dana Phipps seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

Elissa Carrizales motioned to increase member rent to \$150 per day. Mark Denning seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

Joel Miller motioned to increase in state nonmember rent to \$180 per day. Dana Phipps seconded. Discussion: Vote on motion: All Ayes, No Nays. Motion carried.

Program and Policies Committee

Grime informed members that the Cybersecurity Policy will be ready by May's meeting. "Other" governments do not need their policy in place until July 1, 2026.

Old Business

Nothing to report.

New Business

Grime asked members about the November 2026 meeting. It falls on Veteran's Day next year. Would they like to meet one week earlier on November 4th. The consensus is to hold the November meeting on November 4, 2026.

Jones spoke about donations from the Pettisville Man Cave. They donated 100 deodorants and six basketballs. The Pettisville Man Cave would like to continue making donations. Jones asked for a motion to allow NWOJDT & RC to be able to accept the donations. Jones explained to members that all donations need to be exactly the same. If not, it causes problems because residents will try to barter or fight for the different brands of the same item. Jones stated that The Pettisville Man Cave is also going to try and donate shoes. If the board will approve the donations, then administration will track them properly. Short spoke with the Fulton County Auditor and he is okay with creating a Donation revenue line.

Joel Miller motioned to approve donations from the Pettisville Man Cave and other groups and to create a new revenue line item. Joe Friess seconded. Discussion: Bob Morton suggested tracking the donations by an assigned dollar amount. If needed, use Amazon or something similar to get a value. Joel Miller stated that groups in Henry County might want to donate as well. Vote on motion: All Ayes, No Nays. Motion carried.

Roy Miller motioned to adjourn. Michael Polley seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion Carried.

Meeting adjourned at 9:42 a.m.

Next meeting is scheduled for January 14, 2026.



Respectfully Submitted

1/14/2026
Date



Board Chairman

1/14/2026
Date