

**Northwest Ohio Juvenile Detention, Training and Rehabilitation  
District Board Minutes  
September 10, 2025**

The Regular Meeting of the **Board of the Northwest Ohio Juvenile Detention, Training and Rehabilitation District** met on this day at 9:00 a.m. in the Multi-Purpose Room and via Zoom.

**Defiance County**

Dana Phipps  
Robert Morton  
Mark Denning

**Fulton County**

Joe Friess  
Joe Short  
Roy Miller

**Henry County**

Tom Mack  
Elissa Carrizales  
Joel Miller  
Judge Peper Firestone

**Williams County**

Michael Polley  
Nick Woodall  
Terry Rummel  
Judge Gallagher

Officers present: Dan Jones                      Director  
                         Kim Grime                      Fiscal Officer

Absent-Judge Strausbaugh-Defiance County and Chad Kern-Fulton County.

Visitors-Noah Rasey-DataServ and Erin Spieth-Defiance County Juvenile Court.

Chairman, Terry Rummel, noted there was a quorum present to conduct business.

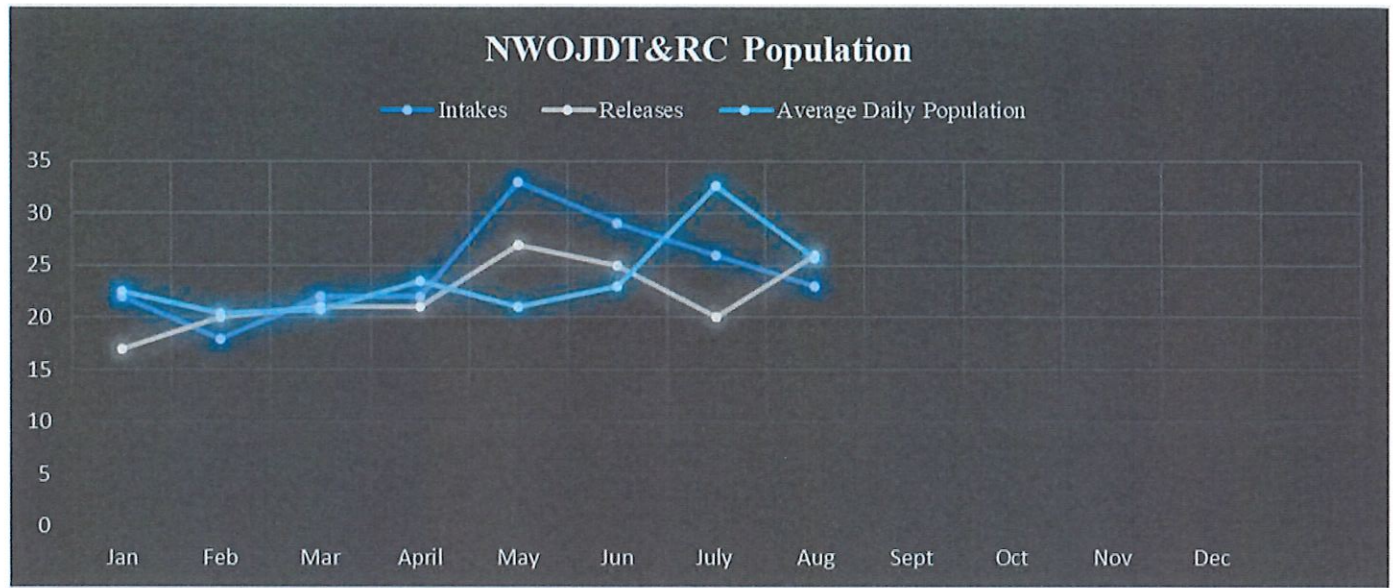
**Approval of Minutes**

Robert Morton motioned to approve the July 9, 2025 Regular Board Meeting Minutes. Michael Polley seconded the motion. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried. Minutes from the July 9, 2025 Regular Board Meeting was approved.

**New Business**

Noah Rasey from DataServ was introduced to board members. DataServ is an engineering firm that works in conjunction with Northwest Ohio Computer Association (NWOCA). NWOCA is education-based firm. DataServ provides technical support. Rasey spoke to members regarding the need to purchase Microsoft 365. It houses the Outlook program used for emails. Microsoft Exchange Server, the current platform, will no longer be supported in October. Rasey also explained that DataServ is working on the server that hosts SoftTec. SoftTec is the software used for daily operations. This server is long past its life cycle. DataServ is working with the manufacturer of the software to move it off the old server. Rummel asked if moving to Google was an option. Rasey informed him that the schools used Google for the students because it is free, however the business offices still use Excel. Robert Morton agreed to the need to migrate to Microsoft 365. Morton feels it makes sense to keep everyone using Microsoft. Joe Short asked to take the quotes back to Fulton County's Information Technologies Department. Dana Phipps asked what are the additional costs associated. Grime informed him that there is a monthly fee of about \$50 and our bill from Ridgeville Telephone will increase depending on the length of time NWOJDC signs a contract. Rummel agreed that it would be good to have Short get more information before the purchase.

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**Director's Report**

Use of Force for Aggression	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Total
Physical Restraints	2	0	0	0	0	0	0	0					
O/C utilized	1	0	0	0	0	0	0	0					
Serious injuries from incident	0	0	0	0	0	0	0	0					

Medical Services Report	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Total
Nurse sick calls	43	29	38	49	40	50	57	58					
Physician sick calls	5	2	2	2	3	7	1	3					
Physicals	15	11	14	16	15	15	22	12					
ER visits	2	0	0	0	0	2	2	2					
Hospital admits	0	0	0	0	0	0	0	0					
Avg. Daily prescription meds	53	37	46	56	41	40	51	67					
Avg. Daily psychotropic meds	47	30	35	47	29	29	40	50					
Prescriptions Ordered	2	1	5	1	2	1	1	1					
Number of labs done	0	2	0	0	0	0	0	0					
Psychiatric visits	5	3	7	11	8	9	8	5					
Dental visits	0	1	0	2	2	1	3	3					
Blood sugar checks	0	0	0	0	0	0	0	0					
Pregnancy tests	2	0	1	0	1	2	0	1					

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**Program / Support Services Report**

<b>Rise Above Drugs Indiv. (hrs.)</b>	Jan	Feb	Mar	Apr	May	Jun *RAD	July	Aug	Sep	Oct	Nov	Dec	<b>Total</b>
Williams County	3	4	4.5	10.5	13.5	13.5	12	12.5					
Fulton County	0	0	0	0	1	3.75	3.5	4.5					
Defiance County	7	8.75	11.25	6	6	4.75	6.75	6.5					
Henry County	2.25	0.75	0	2	.75	0	0	2.25					
Out of County	9.75	9.5	6.75	7.25	0	0.75	3	9.5					
Total hours	22	23	22.5	25.75	21.25	22.75	25.25	35.25					

<b>Case Mang. (hrs.)</b>	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	<b>Total</b>
Williams County	0	0.5	1.25	4.5	5.75	10.75	12	7.25					
Fulton County	0	0	0	0	0	2.75	2.25	2.75					
Defiance County	4.5	3.25	6.25	7	3.5	5.5	6	3.75					
Henry County	0	0	0	0	0	0	0	.75					
Out of County	5.5	5.5	3.75	5.75	0	1.25	4.25	5.25					
Total hours	9	9.25	11.25	17.25	9.25	20.25	24.5	19.75					

<b>Mental health</b>	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	<b>Total</b>
Assessment	3	6	4	4	4	1	7	1					
Group hours	34	33.25	34.5	29.75	40.75	31.25	49.5	50.25					
Indiv & fam	70	44	57	49	46	24	78/1	52/1					
Suicide watch	26	18	24	23	30	24	32	29					

<b>Personnel report</b>	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	<b>Total</b>
Full-time hires	3	4	0	0	2	0	1*	0					
Part-time hires	0	0	0	0	0	0	0	0					
Intermittent	0	0	0	0	1	0	1	0					
Resigned	0	2	0	0	0	0	0	1					
Terminated	1	0	1	1	2	0	1	0					

\*Moved from intermittent to full-time

<b>Employee grievances</b>	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	<b>Total</b>
Founded	0	0	0	0	0	0	0	0					
Resolved	0	0	0	0	0	0	0	0					
Unfounded	0	0	0	0	0	0	0	0					

<b>Educational report</b>	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	<b>Total</b>
Males served	55	42	46	58	48	44	57	56					
Females served	26	27	28	25	47	39	45	45					
Total residents served	81	69	74	83	95	83	102	101					

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### **Fiscal Officer Report**

#### **July Billing Census**

There were 116 Member County overages in July.

There were a total of 29 Non-Member beds contracted in July at a rate of \$275 per day.

Auglaize-29

There were a total of 11 Non-Member beds contracted in July at a rate of \$300 per day.

Sanilac County Michigan-11

There were a total of 62 Non-Member beds contracted in July at a rate of \$400 per day.

Alpena County Michigan-31

Sanilac County Michigan-31

Total non-member rent revenue - \$36,075.00.

Average daily population – 32.87

Average female population – 15.04

Average non-member – 3.3

#### **August Billing Census**

There were 24 Member County overages in August.

There were a total of 4 Non-Member beds contracted in August at a rate of \$175 per day.

Paulding-4

There were a total of 31 Non-Member beds contracted in August at a rate of \$275 per day.

Auglaize-31

There were a total of 11 Non-Member beds contracted in August at a rate of \$300 per day.

Alpena County Michigan-7

Sanilac County Michigan-4

There were a total of 109 Non-Member beds contracted in August at a rate of \$400 per day.

Alpena County Michigan-51

Sanilac County Michigan-58

Total non-member rent revenue - \$56,125.00

Average Daily Population – 25.77

Average Female Population – 13.58

Average Non-Member Population – 5

#### **Non-Member Rent**

2025 Operating - \$230,220.00 Collected

Capital - \$14,920.00 Collected

2024 Operating FYE - \$483,430.00

Capital FYE - \$30,880.00

2023 FYE - \$746,970.00 collected

2022 FYE - \$198,425.00 collected.

2021 FYE - \$41,190 collected.

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**Tuition**

YTD \$254,083.00 collected.

**Cash Report**

Operating Fund - \$834,217.47 Balance as of 8.31.2025

Capital Fund - \$966,719.03 Balance as of 8.31.2025

2025 Operating Fund

Operating Fund Budget \$3,130,556.00

2025 Capital Fund

Capital Fund Budget \$ 340,000.00

Visa Activity Logs for July and August are included in the Board Packet.

Grime explained the need to transfer funds into the unemployment line because NWOJDT & RC has not been reimbursed for the benefits paid out during the appeal process for an employee. NWOJDT & RC has one claimant receiving benefits so the unemployment line will be short about \$5,000. The amount charged to employers is sent quarterly and if the reimbursement is not received this quarter the line will not have enough funds to pay the other claim.

Tom Mack motioned to transfer \$5,000 from Professional Services 9065-91917-4-41100 to Unemployment 9065-91917-4-95100. Joe Short seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

Grime asked that since the purchase of Microsoft 365 will still be needed, that \$15,000 be transferred from the Capital Vehicle line to the Capital Equipment line. The Capital Budget does not need increased. This will make sure the money is in the right line item when the purchase is ready to be approved.

Joel Miller motioned to transfer \$15,000 from Capital Vehicle 9070-91917-4-74000 to Capital Equipment 9070-91917-4-61000. Roy Miller seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

Bob Morton motioned to approve the Financial Report as presented. Michael Polley seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

**Executive Committee**

Nothing to report.

**Personnel and Grievance Committee**

Nothing to report.

**Facilities Committee**

Director Jones informed board members that he is working on the grant application for Ohio Department of Youth Services. The items being submitted for this round of grants are; putting a garage over the sally port area, the parking lot, parts of the air handling system, and a new camera system.

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**Finance Committee**

Joe Short informed members that the balance in the capital fund is looking good. This is because Ohio Department of Youth Services has reimbursed NWOJDT & RC for all projects.

**Program and Policies Committee**

Grime stated that at November's board meeting there will be a Cybersecurity policy that will need to be approved. It needs to be in effect by January 1, 2026.

Joe Friess commended everyone involved in the program that was held on August 29<sup>th</sup>. Joe Short added that elected officials, board members and the press were in attendance. The program helped build relationships by showing what NWOJDT & RC looks like and does.

**Old Business**

Joe Short spoke about the August 29<sup>th</sup> event. He was very happy with the state representatives, board members

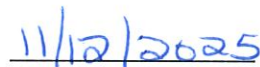

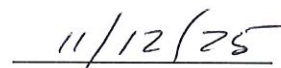
Michael Polley motioned to adjourn. Elissa Carrizales seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion Carried.

Meeting adjourned at 9:55 a.m.

Next meeting is scheduled for November 12, 2025.



Respectfully Submitted

  
Date  
Board Chairman  
Date