

Northwest Ohio Juvenile Detention, Training and Rehabilitation District Board Minutes March 12, 2024

The Board of the Northwest Ohio Juvenile Detention, Training and Rehabilitation District met on this day at 9:00 a.m. in the Multi-Purpose Room and via Zoom.

Defiance County

Mark Denning
Dana Phipps
Robert Morton
Judge Strausbaugh

Fulton County

Joe Friess
Roy Miller
Bill Rufenacht
Judge Bumb

Henry County

Elissa Carrizales
Judge Peper Firestone

Williams County

Terry Rummel
Michael Polley
Nick Woodall
Judge Gallagher

Late- Tom Mack arrived at 9:02 a.m.

Absent- Lori Siclair-Henry County, Joe Short-Fulton County.

Officers present: Dan Jones Director
 Adrienne Firman Deputy Director
 Kim Grime Fiscal Officer

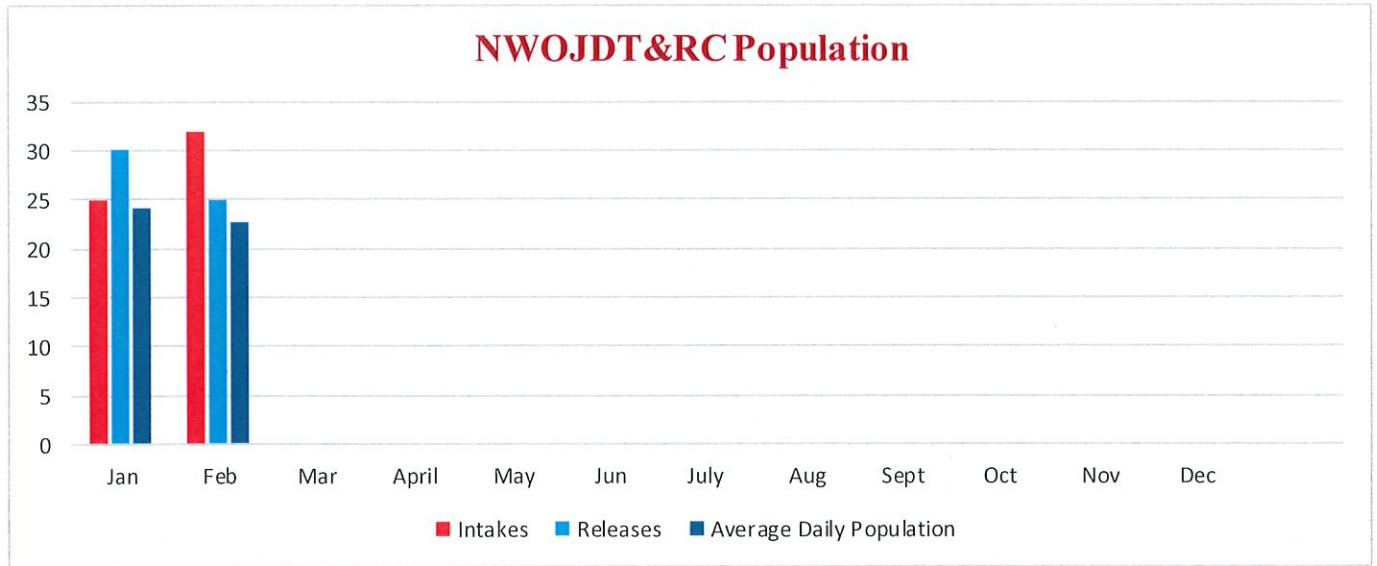
Visitors: Todd Helberg of *The Crescent News*.

Chairman, Terry Rummel, noted there was a quorum present to conduct business.

Approval of Minutes

Bob Morton motioned to approve the November 11, 2023 Regular Board Meeting Minutes. Nick Woodall seconded the motion. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried. Minutes from the November 11, 2023 Regular Board Meeting was approved.

Director's Report



March 12, 2024

Mental health	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec
Assessment	2	4										
Group hours	12.75	14.25										
Indiv. & fam	38	61										
Suicide watch	22	28										

Personnel report	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec
Full time hires	2	1										
Part time hires	0	0										
Intermittent	0	1										
Resigned	1	0										
Terminated	1	1										

Employee grievances	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec
Founded	0	0										
Resolved	0	0										
Unfounded	0	0										

Educational report	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Males served	47	52										
Females served	36	31										
Total residents served	83	83										

In addition;

Roy Miller motioned to allow Terry Rummel to enter into a Memorandum of Understanding with New Hope Church. Bob Morton seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

Roy Miller motioned to ratify the Executive Committee’s decision to allow the Director to purchase the locks from Correction Products for \$19,095.00. Dana Phipps seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

Fiscal Officer Report

January Billing Census

There were 7 Member County overages in January.

There were a total of 59 Non-Member beds contracted in January at a rate of \$170 per day.
Paulding - 59

There were a total of 90 Non-Member beds contracted in January at a rate of \$270 per day.
Auglaize – 59

Van Wert - 31

There were a total of 32 Non-Member beds contracted in January at a rate of \$350 per day.
Sanilac County Michigan-9

Wexford County Michigan-23

There were a total of 31 Non-Member beds contracted in January at a rate of \$400 per day.
Charlevoix County Michigan-31

March 12, 2024

Total non-member rent revenue - \$57,930.

Average daily population – 24.06
Average female population – 11.74
Average non-member – 6.8

February Billing Census

There were 7 Member County overages in February.
There were a total of 13 Non-Member beds contracted in February at a rate of \$170 per day.
Paulding – 13
There were a total of 51 Non-Member beds contracted in February at a rate of \$270 per day.
Auglaize – 22
Van Wert - 29
There were a total of 23 Non-Member beds contracted in February at a rate of \$350 per day.
Mecosta County Michigan-5
Sanilac County Michigan-18
There were a total of 29 Non-Member beds contracted in February at a rate of \$400 per day.
Charlevoix County Michigan-29

Total non-member rent revenue - \$35,630.00
Average Daily Population – 22.76
Average Female Population – 8.3
Average Non-Member Population – 4

Non-Member Rent

2024 Operating YTD - \$141,820.00 Collected
Capital YTD - \$6,160.00 Collected
2023 YTD - \$746,970.00 collected
2022 YTD - \$198,425.00 collected.
2021 YTD - \$41,190 collected.
2020 YTD - \$102,240.00 collected.

Tuition

YTD \$77,231.00 collected.

Cash Report

Operating Fund - \$1,178,093.84 Balance as of 2.29.2024
Capital Fund - \$ 693,384.05 Balance as of 2.29.2024

2024 Operating Budget as of 2.29.2024 shows we expended 14.74%.

2023 Carry Over Purchase Orders
Operating Fund \$ 11,784.27
Capital Fund \$156,768.30

March 12, 2024

2024 Operating Fund

Operating Fund Budget \$2,966,421.00

2023 Capital Fund

Capital Fund Budget \$ 557,000.00

Michael Polley motioned to approve the transfers as presented in the board packet. Bob Morton seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

<u>Action</u>	<u>Account Description</u>	<u>Account Number</u>	<u>Amount</u>
Transfer Out	Insurance	9065-90917-5-20400	\$ 57.03
Transfer In	Contract Service	9065-90917-5-43000	\$ 57.03
Transfer Out	Insurance	9065-90917-5-20400	\$515.00
Transfer In	Workers Comp	9065-90917-5-95200	\$515.00
Transfer Out	Insurance	9065-90917-5-20400	\$291.60
Transfer In	Maintenance Contracts	9065-90917-5-42000	\$291.60

The 2023 Annual Financial Report was filed with the Auditor of State in February.

Visa Activity Logs for January and February are included in the Board Packet.

Michael Polley motioned to approve the Financial Report as presented. Nick Woodall seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

Executive Committee

Nothing to report.

Personnel and Grievance Committee

Nothing to report.

Finance Committee

Nothing to report.

Facilities Committee

- Michael Polley asked about changing out the lights in the gym. Jones reported that maintenance has gotten prices and is making plans to get them changed along with exterior lights for the back of the building.
- Director Jones informed members that another quote has been requested for the second phase of painting.
- Have not heard anything about the grant for the flooring yet.
- The Wi-Fi has been installed, but Northern Buckeye is still waiting on parts for the phones.

March 12, 2024

- The chillers have been delayed until August. Terry Rummel stated that Joe Short will contact Gardiner to try and get the installation back on track. Bob Morton recommended that the job should be given to a different company. Jones was unsure if this could be done because it is a grant and since a contract was signed.
- The mother board of the fire alarm system needed replaced. The fire suppression system is something else that might need to be a capital project in the future.
- Rummel stated that Grime would like a consensus to replace the flooring in the lobby and front offices. The consensus of the board was that it was okay.

Program and Policies Committee

Nothing to report.

Old Business

- Michael Polley asked about changing out the lights in the gym. Jones reported that maintenance has gotten prices and is making plans to get them changed along with exterior lights for the back of the building.
- Roy Miller brought up the grant for the Opioid Drug Program, Firman stated that educational materials and vision impaired goggles were requested. Grime is to invoice each county \$2,500 and included the description of Opioid Settlement Project.

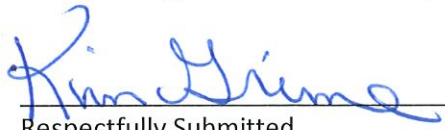
New Business

Nothing to report.

Roy Miller motioned to adjourn. Bob Morton seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion Carried.

Meeting adjourned at 9:29 a.m.

Next meeting is scheduled for May 7, 2024.



 Respectfully Submitted

5/7/2024
 Date



 Board Chairman

5-7-24
 Date