

**Northwest Ohio Juvenile Detention, Training and Rehabilitation
District Board Minutes
September 12, 2023**

The Board of the Northwest Ohio Juvenile Detention, Training and Rehabilitation District met on this day at 9:00 a.m. in the Multi-Purpose Room and via GoToMeeting.

Defiance County

Mark Denning
Dana Phipps
Robert Morton
Judge Strausbaugh

Fulton County

Joe Short
Joe Fries
Bill Rufenacht
Roy Miller
Judge Bumb

Henry County

Tom Mack
Lori Sicclair
Judge Peper Firestone

Williams County

Terry Rummel
Michael Polley
Nick Woodall
Judge Gallagher

Absent- Elissa Carrizales-Henry County.

Officers present: Dan Jones Director
 Adrienne Firman Deputy Director
 Kim Grime Fiscal Officer

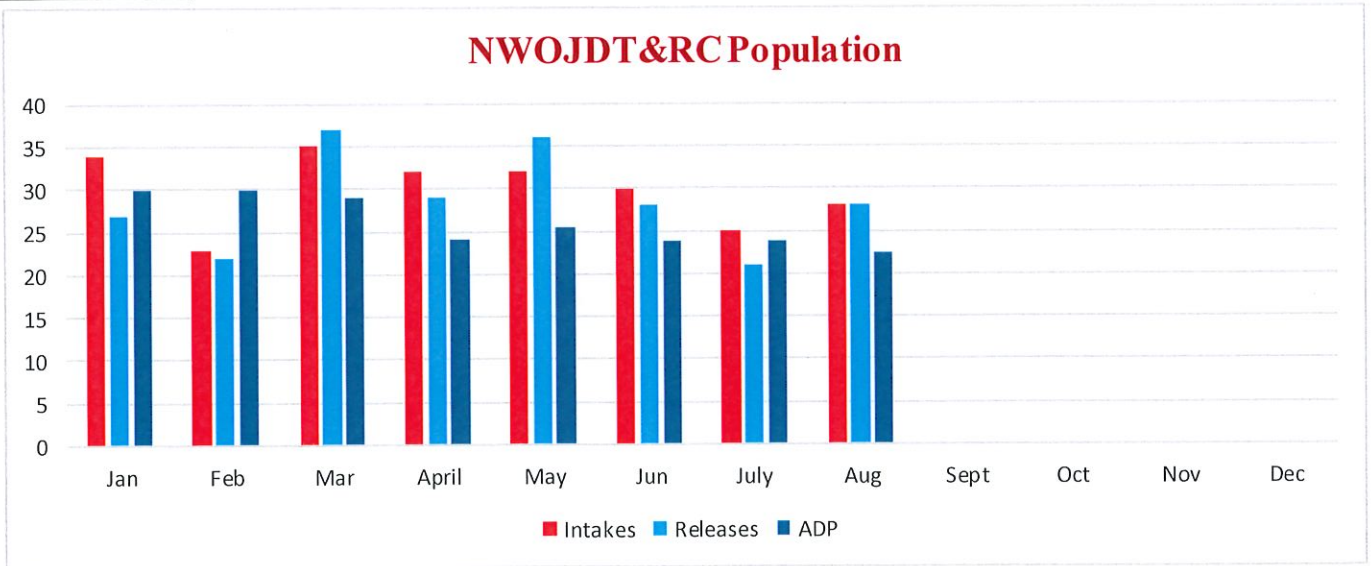
Chairman, Terry Rummel, noted there was a quorum present to conduct business.

Rummel introduced Lori Sicclair as the new Henry County Commissioner. She will be serving on our board replacing Jeff Mires.

Approval of Minutes

Robert Morton motioned to approve the July 11, 2023 Regular Board Meeting Minutes. Mark Denning seconded the motion. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried. Minutes from the July 11, 2023 Regular Board Meeting was approved.

Director’s Report



September 12, 2023

Security report	Jan	Feb	Mar	Apr	May	Jun	July	Aug
Restraints	9	33	4	2	0	0	1	4
O/C utilized	3	0	1	0	0	0	0	0
Injuries resulting from incident	1	2	0	0	0	0	0	0

Medical services report	Jan	Feb	Mar	Apr	May	Jun	July	Aug
Nurse sick calls	7	10	41	32	22	33	20	45
Physician sick calls	0	3	3	4	3	5	5	6
Physicals	29	19	26	16	24	21	18	17
ER visits	3	3	0	0	1	2	4	1
Hospital admits	0	0	0	0	0	0	0	1
Daily prescription meds	279	235	264	188	165	205	308	293
Daily psychotropic meds	187	204	228	162	140	176	224	261
Prescriptions Ordered	9	8	8	1	5	10	4	4
Number of lab done	1	0	2	2	0	0	1	3
Psychiatric visits	3	0	3	0	0	3	0	0
Dental visits	0	0	24	0	0	1	0	1
Blood sugar checks	0	0	0	122	3	0	1	0
Pregnancy tests	2	0	2	2	1	0	1	1

Program / Support Services Report:

Life w/Out drugs Indiv. (hrs.)	Jan	Feb	Mar	Apr	May	Jun	July	Aug
Williams County	11.0	8.75	9.75	9.75	7.75	0	3.75	7.5
Fulton County	3.75	4.0	3.5	6.75	10.75	9.25	4.75	4
Defiance County	7.25	9.5	12.5	9	7.5	8.5	7.5	4.75
Henry County	0	0	0	2	2.75	2.5	.5	3.25
Out of County	12.75	9.75	5.75	5.75	3.75	7.75	2.5	12.25
Total hours	34.75	32.00	31.5	33.25	32.5	28	19	31.75

Case Mang. units (hrs.)	Jan	Feb	Mar	Apr	May	Jun	July	Aug
Williams County	3.0	3.0	6	4.25	4.25	0	2	1
Fulton County	1.5	2.0	1	3	3.5	4.25	2.25	1
Defiance County	5.0	7.0	8	4.5	2.25	3.75	4.5	2
Henry County	0	0	0	1	.5	1.5	.25	.25
Out of County	8.0	8.0	4	2	.5	2.5	2.5	2
Total hours	16.50	20.00	18.0	14.75	11.0	12	11.5	6.25

Mental health	Jan	Feb	Mar	Apr	May	Jun	July	Aug
Assessment	3	2	4	2	3	5	4	6
Group hours	14	9	7.5	6.75	9.75	9	14	9.5
Indiv. & family sess.	58/0	50/0	44/1	36/1	58/0	25/4	43/0	54/0
Suicide watch	32	22	25	16	24	23	24	29

September 12, 2023

Personnel report	Jan	Feb	Mar	Apr	May	Jun	July	Aug
Full time hires	2	1	5	4	2	2	0	1
Part time hires	0	1	1	1	0	1	0	0
Intermittent	0	3	0	0	0	2	0	0
Resigned	1	2	3	1	1	1	1	0
Terminated	0	1	0	0	0	0	0	0

Employee grievances	Jan	Feb	Mar	Apr	May	Jun	July	Aug
Founded	1	0	0	0	0	0	0	0
Resolved	1	0	0	0	0	0	0	0
Unfounded	0	2	0	0	0	0	0	0

Educational report	Jan	Feb	Mar	Apr	May	Jun	July	Aug
Males served	62	65	70	57	51	50	43	50
Females served	34	26	41	34	36	39	30	38
Total residents served	90	91	111	91	87	89	73	88

In addition, Judge Gallagher asked if adding a Nurse Practitioner to staff has been considered. Jones stated that he would like that and would like to look at costs.

Deputy Director's Report:

- Personal Responsibility Education Program (PREP) completed for 7-males and 5-females. Certificates and gift cards awarded to completing participants.
- Juvenile Mental Health First completed by BJ Horner with the eligible female residents.
- New Programming beginning in October. Captain Garza will be leading a Gender and Racial Bias group. Lieutenant Valentine will be leading DBT-Dialectical Behavioral Therapy group. There will also be a Mother and Daughter group starting on Tuesday night lead by Ms. Brown and myself from 5p-7p. This group will be opened for court to assign someone into the group. It will run as an open group which consists of 8-weeks to successful complete.

Fiscal Officer Report

July Billing Census

There were 16 Member County overages in July.

There were a total of 6 Non-Member beds contracted in July at a rate of \$150 per day.

Paulding - 6

There were a total of 12 Non-Member beds contracted in July at a rate of \$250 per day.

Auglaize – 12

There were a total of 83 Non-Member beds contracted in July at a rate of \$350 per day.

Osceola County Michigan-25

Sanilac County Michigan-8

Wexford County Michigan-50

There were a total of 4 Non-Member beds contracted in July at a rate of \$450 per day.

Washtenaw County Michigan-4

There were a total of 70 Non-Member beds contracted in July at a rate of \$500 per day.

Charlevoix County Michigan-13

Emmet County Michigan-57

Total non-member rent revenue - \$69,750.

September 12, 2023

Average daily population – 23.8
Average female population – 10
Average non-member – 5.6

August Billing Census

There were 3 Member County overages in August.
There were a total of 16 Non-Member beds contracted in August at a rate of \$150 per day.
Paulding - 16
There were a total of 31 Non-Member beds contracted in August at a rate of \$250 per day.
Auglaize – 31
There were a total of 101 Non-Member beds contracted in August at a rate of \$350 per day.
Missaukee County Michigan-28
Osceola County Michigan-31
Sanilac County Michigan-21
Wexford County Michigan-21
There were a total of 31 Non-Member beds contracted in August at a rate of \$450 per day.
Washtenaw County Michigan-31
There were a total of 62 Non-Member beds contracted in August at a rate of \$500 per day.
Emmet County Michigan– 62 Beds

Total non-member rent revenue - \$90,450.00
Average Daily Population – 22.39
Average Female Population – 9.65
Average Non-Member Population – 7.8

Non-Member Rent

2023 YTD - \$431,062.00 collected
2022 YTD - \$198,425.00 collected.
2021 YTD - \$41,190 collected.
2020 YTD - \$102,240.00 collected.

Tuition

YTD \$280,160.00 collected.

Cash Report

Operating Fund - \$905,100.90 Balance as of 8.31.2023
Capital Fund - \$ 601,784.25 Balance as of 8.31.2023

2023 Operating Budget as of 8.31.2023 shows we expended 58.57%.

2022 Carry Over Purchase Orders

Operating is \$7,356.14

2023 Operating Fund

Operating Fund Budget \$2,484,357.00
2022 Carry Over P.O.'s \$ 4,165.16
3.14.2023 Approved \$ 242,450.00
Revised Total \$2,726,972.16

September 12, 2023

2023 Capital Fund

Capital Fund Budget	\$ 512,000.00
2022 Carry Over P.O.'s	\$ 16,916.50
Total	\$ 528,916.50

Visa Activity Logs for July and August are included in the Board Packet.

Joe Short motioned to ratify the Executive Committee's authorization to allow Director Dan Jones to enter into a contract with Gardiner for Phase 1 of the Ohio Department of Youth Services grant in the amount of \$302,680. Michael Polley seconded the motion. Discussion: Rummel reminded the board that Phase 1 of the grant is for chillers, windows and lighting. The chillers have been down multiple times this summer. Vote on motion: All Ayes, No Nays. Motion carried.

Roy Miller motioned authorizing the transfer of \$5,000.00 from Electric 9065-90917-5-35100 to Repairs 9065-90917-5-38000. Bob Morton seconded the motion. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

Dana Phipps motioned to approve the Financial Report as presented. Bill Rufenacht seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

Executive Committee

Nothing to report.

Personnel and Grievance Committee

Nothing to report.

Facilities Committee

Jones explained that some painting has been done around the facility. The two new interviews rooms and the sensory room have been painted and carpeted and are in use. The frames of the doors have also been scraped, sanded and painted. When the air conditioning went out the humidity caused the paint to bubble and peel along with the fact that latex paint was used over enamel. The entry into the secure area has also been painted. Jones would like to get the rest of the facility painted next year.

Rummel explained that after speaking with two different companies regarding phones, computers, WiFi reliability, servers, back ups that he, Jones and Grime have selected Northern Buckeye. They would be the best move for the facility because, Northern Buckeye specializes in schools and they can also help us get federal dollars thru an Erate program. There are some upfront costs with the change but some of the costs are spread over five years. The first year NWOJDT&RC is not eligible because the year starts July 1st and we are hoping to start yet this year. The cost the first year would be roughly \$35,500 with some costs such as email that are not included. Every year after that is about \$18,000. Bob Morton shared that Northern Buckeye services northwest Ohio and about 200 other school districts across the state. Morton also stated that he will be abstaining from voting because he serves on Northern Buckeye's board. Rummel told members that the server for the classrooms is not being addressed at this time. In the next few years, the classrooms will have to be upgraded to Chromebooks.

September 12, 2023

Grime explained that appropriations don't need to be increased because the projects for the State of Ohio Department of Youth Services Grant will probably not be paid until next year because nothing has been started yet. It will just show again for the 2024 Capital Expenses.

Joe Short motioned to allow Dan Jones (Director) to enter into contract with Northern Buckeye Education Council. Dana Phipps seconded. Discussion: None. Vote on motion: 11 Ayes, 0 Nays, Bob Morton abstained. Motion carried.

Finance Committee

Joe Short thanked Terry Rummel and Williams County Engineers office for the work along County Road 24.25. Thanked Jones for bringing so much to the facility, Garza for the stability she is providing in her new role and the judges and commissioners for providing the extra funding.

Program and Policies Committee

Nothing to report.

Old Business

Jones is still working on the Memorandum of Understanding with Wood County. He will be visiting the Bryan School site shortly.

New Business

Nothing to report.

Mark Denning motioned to adjourn. Michael Polley seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion Carried.

Meeting adjourned at 9:55 a.m.

Next meeting is scheduled for November 14, 2023.

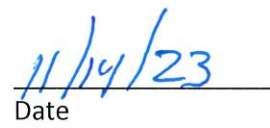


Respectfully Submitted



Date


Board Chairman


Date