



July 11, 2023

| <b>Security report</b>           | Jan | Feb | Mar | Apr | May | Jun |
|----------------------------------|-----|-----|-----|-----|-----|-----|
| Restraints                       | 9   | 33  | 4   | 2   | 0   | 0   |
| O/C utilized                     | 3   | 0   | 1   | 0   | 0   | 0   |
| Injuries resulting from incident | 1   | 2   | 0   | 0   | 0   | 0   |

| <b>Medical services report</b> | Jan | Feb | Mar | Apr | May | Jun |
|--------------------------------|-----|-----|-----|-----|-----|-----|
| Nurse sick calls               | 7   | 10  | 41  | 32  | 22  | 33  |
| Physician sick calls           | 0   | 3   | 3   | 4   | 3   | 5   |
| Physicals                      | 29  | 19  | 26  | 16  | 24  | 21  |
| ER visits                      | 3   | 3   | 0   | 0   | 1   | 2   |
| Hospital admits                | 0   | 0   | 0   | 0   | 0   | 0   |
| Daily prescription meds        | 279 | 235 | 264 | 188 | 165 | 205 |
| Daily psychotropic meds        | 187 | 204 | 228 | 162 | 140 | 176 |
| Prescriptions Ordered          | 9   | 8   | 8   | 1   | 5   | 10  |
| Number of lab visits           | 7   | 0   | 0   | 0   | 0   | 0   |
| Psychiatric visits             | 3   | 0   | 3   | 0   | 0   | 3   |
| Dental visits                  | 0   | 0   | 24  | 0   | 0   | 1   |
| Blood sugar checks             | 0   | 0   | 0   | 122 | 3   | 0   |
| Pregnancy tests                | 2   | 0   | 2   | 2   | 1   | 0   |

**Program / Support Services Report:**

| <b>Life w/Out drugs Indiv. (hrs.)</b> | Jan   | Feb   | Mar  | Apr   | May   | Jun  |
|---------------------------------------|-------|-------|------|-------|-------|------|
| Williams County                       | 11.0  | 8.75  | 9.75 | 9.75  | 7.75  | 0    |
| Fulton County                         | 3.75  | 4.0   | 3.5  | 6.75  | 10.75 | 9.25 |
| Defiance County                       | 7.25  | 9.5   | 12.5 | 9     | 7.5   | 8.5  |
| Henry County                          | 0     | 0     | 0    | 2     | 2.75  | 2.5  |
| Out of County                         | 12.75 | 9.75  | 5.75 | 5.75  | 3.75  | 7.75 |
| Total hours                           | 34.75 | 32.00 | 31.5 | 33.25 | 32.5  | 28   |

| <b>Case Mang. units (hrs.)</b> | Jan   | Feb   | Mar  | Apr   | May  | Jun  |
|--------------------------------|-------|-------|------|-------|------|------|
| Williams County                | 3.0   | 3.0   | 6    | 4.25  | 4.25 | 0    |
| Fulton County                  | 1.5   | 2.0   | 1    | 3     | 3.5  | 4.25 |
| Defiance County                | 5.0   | 7.0   | 8    | 4.5   | 2.25 | 3.75 |
| Henry County                   | 0     | 0     | 0    | 1     | .5   | 1.5  |
| Out of County                  | 8.0   | 8.0   | 4    | 2     | .5   | 2.5  |
| Total hours                    | 16.50 | 20.00 | 18.0 | 14.75 | 11.0 | 12   |

| <b>Mental health</b> | Jan | Feb | Mar | Apr | May | Jun |
|----------------------|-----|-----|-----|-----|-----|-----|
| Assessment           | 3   | 2   | 4   | 2   | 3   | 5   |

July 11, 2023

|                       |      |      |      |      |      |      |
|-----------------------|------|------|------|------|------|------|
| Group hours           | 14   | 9    | 7.5  | 6.75 | 9.75 | 9    |
| Indiv. & family sess. | 58/0 | 50/0 | 44/1 | 36/1 | 58/0 | 25/4 |
| Suicide watch         | 32   | 22   | 25   | 16   | 24   | 23   |

| <b>Personnel report</b> | Jan | Feb | Mar | Apr | May | Jun |
|-------------------------|-----|-----|-----|-----|-----|-----|
| Full time hires         | 2   | 1   | 5   | 4   | 2   | 2   |
| Part time hires         | 0   | 1   | 1   | 1   | 0   | 1   |
| Intermittent            | 0   | 3   | 0   | 0   | 0   | 2   |
| Resigned                | 1   | 2   | 3   | 1   | 1   | 1   |
| Terminated              | 0   | 1   | 0   | 0   | 0   | 0   |

| <b>Employee grievances</b> | Jan | Feb | Mar | Apr | May | Jun |
|----------------------------|-----|-----|-----|-----|-----|-----|
| Founded                    | 1   | 0   | 0   | 0   | 0   | 0   |
| Resolved                   | 1   | 0   | 0   | 0   | 0   | 0   |
| Unfounded                  | 0   | 2   | 0   | 0   | 0   | 0   |

| <b>Educational report</b> | Jan | Feb | Mar | Apr | May | Jun |
|---------------------------|-----|-----|-----|-----|-----|-----|
| Males served              | 62  | 65  | 70  | 57  | 51  | 50  |
| Females served            | 34  | 26  | 41  | 34  | 36  | 39  |
| Total residents served    | 90  | 91  | 111 | 91  | 87  | 89  |

In addition, Superintendent Jones reported that the new cameras are up and running and thanked Williams County Emergency Management Agency for radios.

#### **Assistant Superintendent Report:**

- Ohio Juvenile Detention Service Association Awards: (for our facility)  
Tracy Valentine-Staff Worker of the Year  
Brock McNeal-Service Worker of the Year  
BJ Horner-Support Staff Worker of the Year
- G.E.D. Graduation: 1 in June for Henry County
- Hair Cut in June-3 completed (1 male; 2 females)

Judge Peper Firestone asked about Mental Health and if there were enough therapist and enough time. Firman said that it is going well with the mental health. Jones added that keeping the boys and girls separate is making a big difference.

#### **Fiscal Officer Report**

##### **May Billing Census**

There were 22 Member County overages in May.

There were a total of 27 Non-Member beds contracted in May at a rate of \$150 per day.  
Paulding - 27

There were a total of 24 Non-Member beds contracted in May at a rate of \$350 per day.  
Sanilac County Michigan – 24

There were a total of 28 Non-Member beds contracted in May at a rate of \$400 per day.  
Alpena County Michigan-16

July 11, 2023

**Manistee County Michigan-12**

There were a total of 21 Non-Member beds contracted in May at a rate of \$450 per day.

**Alpena County Michigan-6**

**Missaukee County Michigan-9**

**Oceana County Michigan-6**

There were a total of 38 Non-Member beds contracted in May at a rate of \$500 per day.

**Charlevoix County Michigan-7**

**Emmet County Michigan-31**

Total non-member rent revenue - \$52,100.

Average daily population – 25.5

Average female population – 12.19

Average non-member – 4.5

**June Billing Census**

There were 6 Member County overages in June.

There were a total of 18 Non-Member beds contracted in June at a rate of \$150 per day.

**Paulding - 18**

There were a total of 60 Non-Member beds contracted in June at a rate of \$350 per day.

**Sanilac County Michigan-30 Beds**

**Wexford County Michigan-30 Beds**

There were a total of 70 Non-Member beds contracted in June at a rate of \$500 per day.

**Charlevoix County Michigan-30 Beds**

**Emmet County Michigan– 40 Beds**

Monthly Non-Member Rent Revenue - \$58,700.00

Average Daily Population – 23.87

Average Female Population – 11.67

Average Non-Member Population – 4.9

**Non-Member Rent**

2023 YTD - \$280,140.00 collected

2022 YTD - \$198,425.00 collected.

2021 YTD - \$41,190 collected.

2020 YTD - \$102,240.00 collected.

**Tuition**

YTD \$215,942.00 collected.

**Cash Report**

Operating Fund - \$856,638.77 Balance as of 6.30.2023

Capital Fund - \$ 540,456.15 Balance as of 6.30.2023

2023 Operating Budget as of 6.30.2023 shows we expended 43.16%.

2022 Carry Over Purchase Orders

Operating is \$7,356.14

July 11, 2023

2023 Operating Fund

|                        |                      |
|------------------------|----------------------|
| Operating Fund Budget  | \$2,484,357.00       |
| 2022 Carry Over P.O.'s | \$ 4,165.16          |
| 3.14.2023 Approved     | <u>\$ 242,450.00</u> |
| Revised Total          | \$2,726,972.16       |

2023 Capital Fund

|                        |                     |
|------------------------|---------------------|
| Capital Fund Budget    | \$ 512,000.00       |
| 2022 Carry Over P.O.'s | <u>\$ 16,916.50</u> |
| Total                  | \$ 528,916.50       |

Visa Activity Logs for May and June are included in the Board Packet.

Grime thanked the commissioners and judges for the additional funds that they provided and stated that the extra revenue from non-member counties have helped the capital budget.

Joe Short motioned to approve the Financial Report as presented. Michael Polley seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

Executive Committee

Nothing to report.

Personnel and Grievance Committee

Nothing to report.

Facilities Committee

Jones reported that he has been working with Gardiner on the Ohio Department of Youth Services Grant. Phase 1 is moving along. We were waiting on one more quote, and it was just received this morning. At this time the contract is not ready to be voted on. Pricing since the original grant was completed has increased about 25 percent so the scope of the work that can be done has been reduced. Rummel asked that when ready it be given to the Executive Committee for approval, and then the full board can ratify it at September's meeting. Miller asked what Phase 1 of the grant consisted of. Jones stated it is now just the chillers, lighting upgrades, and window replacement.

Finance Committee

Will be scheduling a Finance Committee in October. Dates will be emailed to committee members.

Program and Policies Committee

Firman asked about changing titles from Superintendent and Assistant Superintendent to Director and Deputy Director so the wording in the policy book could be changed.

July 11, 2023

Roy Miller motioned to change the titles for the Superintendent and Assistant Superintendent to Director and Deputy Director. Mark Denning seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion Carried.

**Old Business**

Nothing to report.

**Executive Session**

Joe Short motioned to enter into Executive Session for Pending Litigation with the judges and administration remaining. Michael Polley seconded. Discussion: None. Roll Call vote on motion: Mark Denning-Aye, Joe Short-Aye, Roy Miller-Aye, Elissa Carrizales-Aye, Terry Rummel-Aye, Michael Polley-Aye, and Nick Woodall-Aye.

Entered in Executive at 9:34 a.m.  
Exited Executive Session at 9:36 a.m.

Action Taken-None.

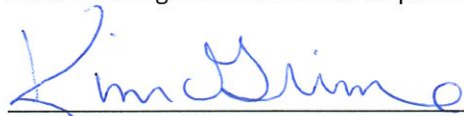
**New Business**

Nothing to report.

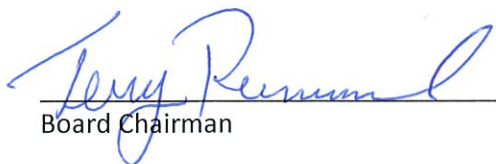
Roy Miller motioned to adjourn. Mark Denning seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion Carried.

Meeting adjourned at 9:47 a.m.

Next meeting is scheduled for September 12, 2023.

  
\_\_\_\_\_  
Respectfully Submitted

9/12/2023  
Date

  
\_\_\_\_\_  
Board Chairman

9-12-2023  
Date