

Northwest Ohio Juvenile Detention, Training and Rehabilitation District Board Minutes May 9, 2023

The Board of the Northwest Ohio Juvenile Detention, Training and Rehabilitation District met on this day at 9:00 a.m. in the Multi-Purpose Room and via GoToMeeting.

Defiance County

Dana Phipps
Robert Morton

Fulton County

Joe Short
Judge Bumb

Henry County

Tom Mack
Elissa Carrizales

Williams County

Terry Rummel
Michael Polley
Nick Woodall

Absent- Mark Denning and Judge Strausbaugh-Defiance County, Joe Friess, Roy Miller and Bill Rufenacht-Fulton County, Judge Peper-Firestone-Henry County, and Judge Gallagher-Williams County.

Visitors – Erin Spieth

Officers present: Dan Jones	Superintendent
Adrienne Firman	Assistant Superintendent
Kim Grime	Fiscal Officer

Chairman, Terry Rummel, noted there was a quorum present to conduct business.

Annual Meeting – Election of Officers

The Annual Meeting in conducted in May each year. Grime conducted the nominations. Two offices are filled by election each year. Those positions are Chairman and Vice-Chairman.

Grime asked for nominations for Chairman.

Michael Polley motioned to nominate Terry Rummel. Bob Morton seconded the motion.

With no other nominations Grime asked for a motion to close nominations. Bob Morton motioned to close nominations. Dana Phipps seconded. Vote on motion: All Ayes, No Nays. Motion carried. Terry Rummel is re-elected Chairman.

Tom Mack arrived at 9:05 a.m.

Grime asked for nominations for Vice-Chairman.

Bob Morton motioned to nominate Joe Short. Dana Phipps seconded the motion.

With no other nominations Grime asked for a motion to close nominations. Bob Morton motioned to close nominations. Nick Woodall seconded. Vote on motion: All Ayes, No Nays. Motion carried. Joe Short is elected Vice-Chairman.

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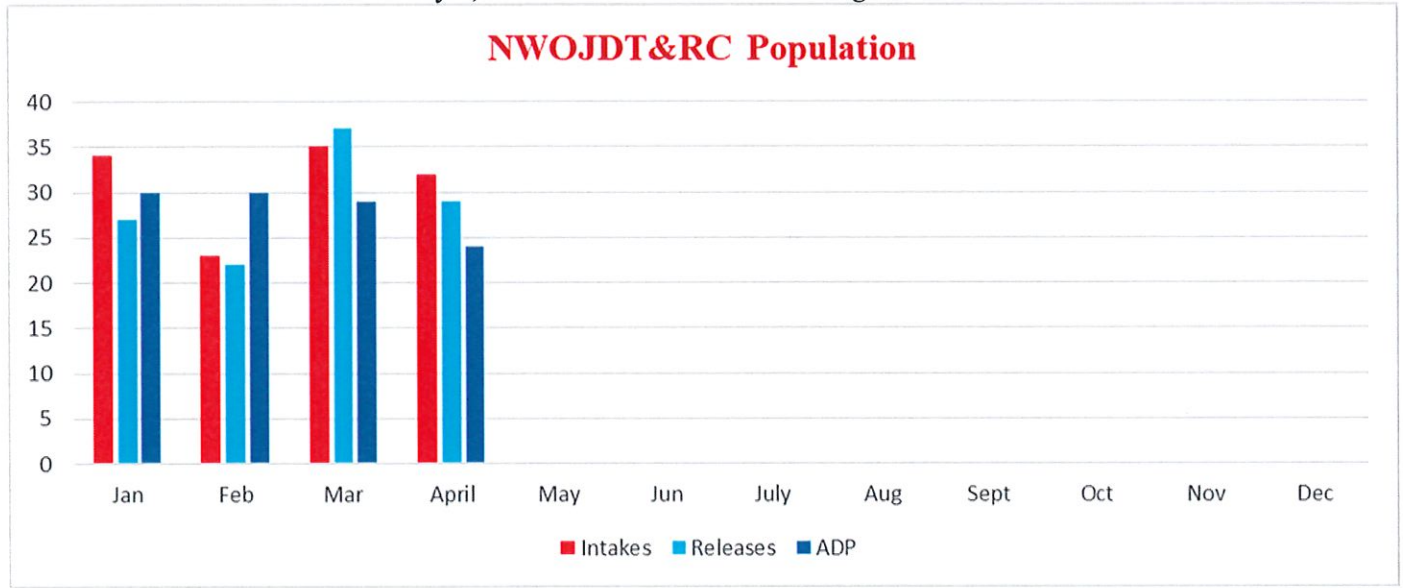
With the Annual Meeting concluded the floor was turned over to Chairman Rummel.

Approval of Minutes

Elissa Carrizales motioned to approve the March 14, 2023 Regular Board Meeting Minutes. Joe Short seconded the motion. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried. Minutes from the March 14, 2023 Regular Board Meeting was approved.

NWOJDT&RC Superintendent's Report

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Security report	Jan	Feb	Mar	Apr
Restraints	9	33	4	2
O/C utilized	3	0	1	0
Injuries resulting from incident	1	2	0	0

Medical services report	Jan	Feb	Mar	Apr
Nurse sick calls	7	10	41	32
Physician sick calls	0	3	3	4
Physicals	29	19	26	16
ER visits	3	3	0	0
Hospital admits	0	0	0	0
Daily prescription meds	279	235	264	188
Daily psychotropic meds	187	204	228	162
Prescriptions Ordered	9	8	8	1
Number of lab visits	7	0	0	0

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Psychiatric visits	3	0	3	0
Dental visits	0	0	24	0
Blood sugar checks	0	0	0	122
Pregnancy tests	2	0	2	2

Program / Support Services Report:

Life w/Out drugs Indiv. (hrs.)	Jan	Feb	Mar	Apr
Williams County	11.0	8.75	9.75	9.75
Fulton County	3.75	4.0	3.5	6.75
Defiance County	7.25	9.5	12.5	9
Henry County	0	0	0	2
Out of County	12.75	9.75	5.75	5.75
Total hours	34.75	32.00	31.5	33.25

Case Mang. units (hrs.)	Jan	Feb	Mar	Apr
Williams County	3.0	3.0	6	4.25
Fulton County	1.5	2.0	1	3
Defiance County	5.0	7.0	8	4.5
Henry County	0	0	0	1
Out of County	8.0	8.0	4	2
Total hours	16.50	20.00	18.0	14.75

Mental health	Jan	Feb	Mar	Apr
Assessment	3	2	4	2
Group hours	14	9	7.5	6.75
Indiv. & family sess.	58/0	50/0	44/1	36/1
Suicide watch	32	22	25	16

Personnel report	Jan	Feb	Mar	Apr
Full time hires	2	1	5	4
Part time hires	0	1	1	1
Intermittent	0	3	0	0
Resigned	1	2	3	1
Terminated	0	1	0	0

Employee grievances	Jan	Feb	Mar	Apr
Founded	1	0	0	0
Resolved	1	0	0	0
Unfounded	0	2	0	0

Educational report	Jan	Feb	Mar	Apr
Males served	62	65	70	57
Females served	34	26	41	34
Total residents served	90	91	111	91

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Phipps asked Jones why the use of restraints have gone down so much. Jones stated that it is partly because of a different group of kids and the protocol on response of threats was changed.

In addition, Jones met with Jeffery Slattery, the new Superintendent, of Four County Career Center. Together they cleaned up some of the verbiage and created a mapping system for an emergency response. Four County Career Center has already approved the changes. Jones would like the board to approve the changes as well.

Dana Phipps motioned to approve the changes that are highlighted in the Memorandum of Understanding that is included in the Board packet. Short seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

Assistant Superintendent Report:

There are currently three residents working on their GED. We have one resident set for testing this month.

We have reworked the daily schedule so the female and male residents do not rotate within the same classes or groups. We have also rearranged the church schedule to accommodate not mixing them for this time either. They will also be conducting good behavior movies and programming separately.

In March we had the Dental Truck out to our facility. They were able to see 27 residents. The report of what was conducted with these residents is included in the packet. We will schedule them again next spring.

BJ Horner from Maumee Valley Guidance Center conducted a class in March with selected residents to educate them on Mental Health First Aid for Teens. She taught the resident tools to help themselves or others during a crisis situation.

BJ Horner, also, conducted a NARCAN class for staff the end of March. She will continue to educate our staff at the end of every month on various topics. April's topic was de-escalation. May's topic will be Depression. June's topic will be Stress, De-stress and Burnout and July's will be Self Compassion. They are 1-hour sessions. If anyone is interested in attending, please let me know.

In addition, Firman reported;

- Hair cuts for the residents will begin soon. The residents can purchase the service through phase dollars.
- There are three new hires. The training for them will be an academy-based training.
- Teachers are currently doing state testing.
- One of the rooms that was going to be a cool down cell will now be used as an interview/video court room instead.

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Fiscal Officer Report

March Billing Census

There were 88 Member County overages in March.

There were a total of 12 Non-Member beds contracted in March at a rate of \$150 per day.

Auglaize - 12

There were a total of 108 Non-Member beds contracted in March at a rate of \$350 per day.

Washtenaw County Michigan – 89

Wexford County Michigan-19

Total non-member rent revenue - \$40,800.

Average daily population – 28.71

Average female population – 9.35

Average non-member – 3.9

April Billing Census

There were 6 Member County overages in April.

There were a total of 12 Non-Member beds contracted in April at a rate of \$250 per day.

Auglaize - 12

There were a total of 56 Non-Member beds contracted in April at a rate of \$350 per day.

Washtenaw County Michigan-45 Beds

Wexford County Michigan-11 Beds

There were a total of 7 Non-Member beds contracted in April at a rate of \$400 per day.

Alpena County Michigan-7 Beds

There were a total of 21 Non-Member beds contracted in April at a rate of \$500 per day.

Emmet County Michigan– 21 Beds

Monthly Non-Member Rent Revenue - \$35,900.00

Average Daily Population – 23.63

Average Female Population – 9.6

Average Non-Member Population – 3.2

Non-Member Rent

2023 YTD - \$215,590.00 Collected

2022 YTD - \$198,425.00 collected.

2021 YTD - \$41,190 collected.

2020 YTD - \$102,240.00 collected.

Tuition

YTD \$151,108.00 collected.

Cash Report

Operating Fund - \$828,842.54 Balance as of 4.30.2023

Capital Fund - \$ 303,481.92 Balance as of 4.30.2023

2023 Operating Budget as of 4.30.2023 shows we expended 29.94%.

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2022 Carry Over Purchase Orders

Operating is \$7,356.14

2023 Operating Fund

Operating Fund Budget \$2,484,357.00

2022 Carry Over P.O.'s \$ 4,165.16

3.14.2023 Approved \$ 242,450.00

Revised Total \$2,726,972.16

2023 Capital Fund

Capital Fund Budget \$ 512,000.00

2022 Carry Over P.O.'s \$ 16,916.50

Total \$ 528,916.50

Visa Activity Logs for March and April are included in the Board Packet.

Bob Morton motioned to ratify the Executive Committee's vote to transfer \$384.00 from Maintenance Supplies 9065-90917-5-52000 to Facility Insurance 9065-90917-5-95900. Elissa Carrizales seconded the motion. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

Bob Morton motioned to approve the Financial Report as presented. Michael Polley seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

Executive Committee

Nothing to report.

Personnel and Grievance Committee

Nothing to report.

Facilities Committee

Rummel discussed two quotes from Sonit Systems regarding updating the phone system. He informed members that an upgrade is something that will need to be considered in the future and also the WiFi will need to be updated.

Short explained to members that Gardiner and Equalis Group have a contract that allows products and services to be procured without the bidding process. Gardiner is working on pricing for the Ohio Department of Youth Services Grant. NWOJDT & RC will need to become a member of Equalis Group.

Short motioned to join Equalis Group. Dana Phipps seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

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Finance Committee

Short informed members that all four counties have agreed to each give NWOJDT & RC \$100,000.00. This money will be used for items not included in the grant. One year ago, Short asked the four county commissioners for an increase of the daily per diem to \$140.00 per day. The rate was increased for 2021 to \$120.00 per day. Short asked the Board to consider raising the daily per diem to \$140.00 per day. \$120.00 for the operating fund and \$20.00 for the capital fund. Rummel stated that the Williams County Commissioners would like the \$20.00 per day for capital to be reviewed annually. Phipps stated his concerns for Defiance because the extra \$20.00 per day is \$200.00 per day because Defiance County has 10 beds. Short also informed members that the State has no dollars for Juvenile Detention Centers.

Michael Polley motioned to increase the daily rent per diem from \$120.00 to \$140.00 effective June 1, 2023 with the increase to go to the Capital Fund Revenues monthly. Elissa Carrizales seconded. Discussion: Short asked for a roll call vote. Vote on motion: Morton-yes, Phipps-no, Short-yes, Mack-yes, Carrizales-yes, Rummel-yes, Polley-yes, and Woodall-yes. Motion carried.

Program and Policies Committee

Nothing to report.

New Business

Nothing to report.

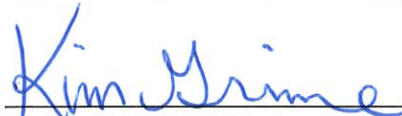
Old Business

Nothing to report.

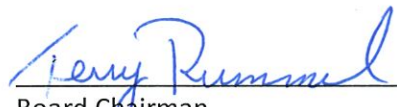
Bob Morton motioned to adjourn. Michael Polley seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion Carried.

Meeting adjourned at 10:00 a.m.

Next meeting is scheduled for July 11, 2023.


Respectfully Submitted

7/11/2023
Date


Board Chairman

7/11/23
Date