

Northwest Ohio Juvenile Detention, Training and Rehabilitation District Board Minutes March 8, 2022

The Board of the Northwest Ohio Juvenile Detention, Training and Rehabilitation District met on this day at 9:03 a.m. in the Multi-Purpose Room and via GoToMeeting.

Defiance County

David Kern
Robert Morton
Judge Strausbaugh

Fulton County

Joe Friess
Bill Rufenacht
Judge Bumb

Henry County

Tom Mack
Elissa Carrizales
Judge McColley

Williams County

Nick Woodall
Terry Rummel
Michael Polley
Judge Gallagher

Absent- Jeff Mires-Henry County and Roy Miller - Joe Short-Fulton County.

Officers present: Melissa Garza Superintendent
 Kim Grime Fiscal Officer
 Adrienne Firman Assistant Superintendent

Visitor: Dana Phipps-Defiance County Commissioner

Chairman, Tom Mack, noted there was a quorum present to conduct business.

Chairman Mack introduced new board member Dana Phipps. The staff is excited that he is on the board. He used to be on the sheriff's department and had a therapy dog.

Bob Morton motioned to approve the November 9, 2021 Board Meeting Minutes and the February 25, 2022 Special Board Meeting. Elissa Carrizales seconded the motion. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried. Minutes from the November 9, 2021 Board Meeting and the February 25, 2022 Special Board were approved.

Superintendent's Report

Population Report:

	January	February
Intakes:	25	18
Releases:	26	18
Recidivism:	12%	9%

Security Report:

Significant Incidents:

January	February
(10) Use of Force	(20) Use of Force
(2) Oleoresin Capsicum Spray utilization.	(8) Oleoresin Capsicum Spray utilization.
(0) Significant Incidents that resulted in injury	(1) Significant Incidents that resulted in injury.

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<u>Medical Services Report:</u>	January	February
Nurse Sick Calls	16	18
Physician Assistant Sick Calls	4	4
Physicals	14	15
ER Visits	1	0
Hospital Admits	0	0
Monthly Prescription Meds	310	379
Monthly Youth on Psychotropic Meds	263	321
Prescriptions Ordered	11	14
Number of Lab Studies	3	2
Psychiatric Visits	1	0
Dental Visits	0	0
Blood Sugar Checks	175	223
Pregnancy	0	0

Program / Support Services Report:

<u>Life Without Drugs Program:</u>	January	February
Individual hours by County:		
Total:	30.5	28.45
Fulton:	1	4.4
Williams:	6.25	2.75
Henry:	5.5	3.3
Defiance:	2.5	3
Out of county:	15.25	15

Case Management Units by County	January	February
Total:	16.75	25.9
Fulton:	0	2.1
Williams:	2.25	7
Henry:	4	2.8
Defiance	1.25	19
Out of county:	9.25	12.1

Group Hours by County:	January	February
Total:	242.25	231.5
Fulton:	1.25	22.5
Williams:	52	12.5
Henry:	48	23.5
Defiance:	24	34.5
Out of county:	108	138.5

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	January	February
Assessment Hours by County:		
Total:	6	9.5
Fulton:	0	0
Williams:	0	0
Henry:	0	0
Defiance:	2	5.5
Out of County:	4	4

<u>Mental Health:</u> (in county/out of county)	January	February
Mental Health Assessments:	3/0	2/0
Group Hours:	21/11	12/11
Individual & Family Sessions:	75/12	42/6
Suicide Watch:	4/0	9/0

Personnel Report: (January and February)

Date:	Employee:	Status Update:
1.4.2022	Jami Burns	Resigned
1.7.2022	Brittany Marshall	Part-time
2.4.2022	Dan Davis-Johnson	Terminated

Employee Grievances: (January and February):

None.

Education Report:

For the month of January 2022, there were a total of 69 youth served in Classroom A and Classroom B. There were 56 males and 13 females.

For the month of February 2022, there were a total of 79 youth served in Classroom A and Classroom B. There were 58 males and 21 females.

In addition, Superintendent Garza reported;

- Today's population count is 31 detainees with 7 being from out of county.
- Staff is being sent to Williams County for de-escalation training. Kern asked if the detainees are worse because of more out of county detainees. Superintendent Garza told him no that the member county detainees are the ones causing the most problems. Judge Gallagher asked if detainees are being charged for assault and vandalism. Superintendent Garza stated that the significant ones are being reported for criminal damaging. Carrizales agreed that the judges and the Probation Officers need to know about violations. Garza stated that she and staff will be

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stricter on the damages and report them to the appropriate county when needed for pictures regardless of the severity.

- There are 8 detainees in the Life Without Drugs Program. Still working on a replacement for Donna Robinson.
- One person is on paid administrative leave pending an investigation.

Assistant Superintendent Report: Still working on securing mental health services. We have Melissa Avina coming in for 8 – 10 hours per week.

We are currently working on hiring new staff and stabilizing the current staff with schedule changes and training.

Continue to contract with out of county and out of state counties.

In addition, Assistant Superintendent Firman reported; she is contacting other businesses in addition to Renewed Minds and Recovery Services looking for a mental health counselor. Maumee Valley is interested and would be able to send two part time people. Judge Bumb confirmed that Firman was still working with the ADAMHS Board.

Fiscal Officer Report

Billing Census

There were 9 Member County overages in January.

There were a total of 247 Non-member beds contracted in January at a rate of \$105.00 per day.

There were a total of 31 Non-Member beds contracted in January at a rate of \$130 per day.

There were a total of 7 Non-Member beds contracted in January at a rate of \$155 per day.

Auglaize - 67 Beds

Crawford – 31 Beds

Hardin – 31 Beds

Mercer – 13 Beds

Missaukee - 51

Paulding – 22 Beds

Sanatic – 7 Beds

Van Wert - 63

Total non-member rent revenue - \$31,050.00.

Average daily population – 31.61

Average female population – 6.67

Average non-member – 9.2

February Billing Census

There were 2 Member county overages in February.

There were a total of 195 Non-Member beds contracted in February at a rate of \$105 per day.

There were a total of 28 Non-Member beds contracted in February at a rate of \$130 per day.

There were a total of 56 Non-Member beds contracted in February at a rate of \$175 per day.

Auglaize – 56 Beds

Crawford – 28 Beds

Hardin – 28 Beds

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Mercer -- 28 Beds

Van Wert – 83 Beds

Missaukee County Michigan -28 Beds

Monthly Non-Member Rent Revenue - \$33,915.00

YTD - \$64,965.00 December 2021 \$9,750.00 Total Non-Member rent in 2021 was \$41,190.

Last year - \$3,040.00 (about 2,125% more than a year ago).

2020 YTD \$14,000.00

Average Daily Population – 29.61

Average Female Population – 1.7

Average Non-Member Population – 10

Tuition

YTD \$31,386.00 Look back at 2021 \$15,884.00

Cash Report

Operating Fund - \$632,937.53 Balance as of 2.28.2022

Capital Fund - \$ 336,420.11 Balance as of 2.28.2022

2021 Operating Budget as of 12.31.2021.

Shows we expended 87.15% of the Operating Budget.

2021 Carry Over Purchase Orders are \$0.0.

2022 Operating Fund

Operating Fund Budget \$2,038,000.00

Correction for STRS 14,400.00

Revised 2022 Operating \$2,052,400.00

Bob Morton motioned to ratify increasing the Operating Budget by \$14,400.00 to \$2,052,400.00 for STRS Account #9065-90917-5-21001 as approved by the Executive Committee. David Kern seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

2022 Capital Fund

Capital Fund Budget \$ 0.00

Other \$8,000.00

Revised 2022 Operating \$8,000.00

David Kern motioned to ratify increasing the Capital Fund Budget to \$8,000.00 for Other Juvenile Detention Improvement Fund #9070-90917-5-96000 as approved by the Executive Committee. Joe Fries seconded. Discussion: Carrizales asked why the laundry area was being moved. Superintendent Garza explained it was to maximize space now that the American Corrections Association room is no longer being used. In addition, by moving the laundry area an extra holding cell can be created. Vote on motion: All Ayes, No Nays. Motion carried.

Visa Activity Logs for December and January are included in the Board Packet.

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Bob Morton motioned to approve the Financial Report as presented. Bill Rufenacht seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

Chairman Mack spoke to the board about how well administration is doing and presented stats for Non-member rent and tuition for 2019-2022.

	YTD 2022	2021	2020	2019
Nonmember Rent	\$47,422.50	\$3,040.00	\$14,000.00	\$37,280.00
Tuition	\$31,386.00	\$11,528.00	\$36,828.00	\$46,120.00

Mack also thanked Joe Short for his leadership in making changes for this budget year and Judge McColley for reaching out to her colleagues from non-member counties regarding rents.

Executive Committee

Terry Rummel asked for a Personnel Committee Meeting after the board meeting.

Personnel and Grievance Committee

Nothing to report.

Facilities Committee

Grime updated members regarding moving the laundry area. Grime reported that the electrical and plumbing work will begin this week.

Finance Committee

Nothing to report.

Program and Policies Committee

Nothing to report.

Executive Session

Chairman Mack requested a motion to enter into Executive Session for Personnel with the judges remaining. Bill Rufenacht motioned to enter into Executive Session for Personnel. Bob Morton seconded. Roll call vote; Morton-aye, Kern-aye, Friess-aye, Rufenacht-aye, Mack-aye, Carrizales-aye, Rummel-aye, Polley-aye, and Woodall-aye. Motion carried.

Entered into Executive Session at 9:55 a.m.

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Exited Executive Session at 10:20 a.m.

Chairman Mack stated that no action will be taken.

Old Business

None.

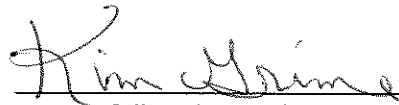
New Business

None.


David Kern motioned to adjourn. Elissa Carrizales seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion Carried.

Meeting adjourned at 10:21 a.m.

Next meeting is scheduled for May 10, 2022.


Respectfully Submitted

5/10/2022
Date


Board Chairman

5-10-22
Date