

September 14, 2021

Percentage Youth on Psychotropic Meds	414	427
Prescriptions Ordered	18	29
Number of Lab Studies	0	0
Psychiatric Visits	3	1
Dental Visits	0	0
Blood Sugar Checks	150	166
Pregnancy	0	0

Program / Support Services Report:

Life Without Drugs Program:

Individual hours by County:

	July	August
Total:	21.5	21.5
Fulton:	4	1.5
Williams:	3	5.5
Henry:	0	1.5
Defiance:	8.25	8.25
Out of county:	6.25	6

Case Management Units by County

	July	August
Total:	23.25	23.5
Fulton:	5.25	3.5
Williams:	8	5.25
Henry:	0	2.5
Defiance	5.75	6.25
Out of county:	4.25	6

Group Hours by County:

	July	August
Total:	156	163
Fulton:	48	12
Williams:	20	36
Henry:	0	20
Defiance:	48	60
Out of county:	40	35

Assessment Hours by County:

	July	August
Total:	2.5	6
Fulton:	0	0
Williams:	1.5	0
Henry:	0	4
Defiance:	1	2
Out of county:	0	0

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<u>Mental Health:</u>	July	August
Mental Health Assessments:	1	0
Group Hours:	11	10
Individual & Family Sessions:	25	20
Suicide Watch:	15	10

Personnel Report: (July and August)

Date:	Employee:	Status Update:
7-12-2021	Nathan Keezer	Full-time
7-14-2021	Ashley Dempsey	Part-time
7-15-2021	Perry Bolton-Sell	Full-time
7-15-2021	Nathan Keezer	Terminated
7-23-2021	Kara Likins	Part-time
7-23-2021	Morezn Murdock	Full-time
7-26-2021	Jennifer Yahraus	Full-time
8-01-2021	Adriana Lopez	Intermittent
8-01-2021	Christopher Klewer	Full-time
8-02-2021	Alyssa Foor	Promoted to Lieutenant
8-02-2021	Lesley Frederick	Promoted to Lieutenant
8-31-2021	Morezn Murdock	Terminated

Employee Grievances: (July and August):

None.

Education Report:

For the month of July 2021, there were a total of 59 youth served in Classroom A and Classroom B. There were 43 males and 16 females.

For the month of August 2021, there were a total of 76 youth served in Classroom A and Classroom B. There were 59 males and 17 females.

Terry Rummel asked if Donna Robinson (Life Without Drugs) could take more detainees and Assistant Superintendent Firman confirmed that she could and clarified that full meant she has at least the minimum. The class can hold 12 people.

Assistant Superintendent Report:

- The facility had their annual Department of Youth Services (DYS) Inspection and passed being compliant in ALL areas.
- Staffing at the moment seems to be stable with full and part time positions all being filled at this time.
- Our facility has a new mental health counselor, Leigh Pinkelman from A Renewed Minds. She is very excited to be working here with this population.

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- On October 12, 2021 we will be having BJ Horner from Maumee Valley Guidance Center in to educate the detainees on Signs of Suicide.

Fiscal Officer Report

July Billing Census

There were no Member County overages in July.

There was a total of 70 Non-member beds contracted in July at a rate of \$100.00 per day.

Auglaize – 31 Beds

Hardin – 31 Beds

Paulding – 8 Beds

Monthly Non-Member Rent Revenue - \$7,000.00

Average daily population – 20.03

Average female population – 5.1

Average non-member – 2.3

August Billing Census

There were no Member County overages in August.

There were a total of 58 Non-Member beds contracted in August at a rate of \$100 per day.

Auglaize – 24 Beds

Hardin – 29 Beds

Paulding – 5 Beds

Monthly Non-Member Rent Revenue - \$5,800.00

YTD - \$28,400.00

Average Daily Population – 21.58

Average Female Population – 3.81

Average Non-Member Population – 1.9

2020 Year to Date - \$ 69,360.00 (Revenue is down about 41% less than a year ago)

Cash Report

Operating Fund - \$660,362.66 Balance as of 8.31.2021

Capital Fund - \$ 342,279.01 Balance as of 8.31.2021

2021 Operating Budget as of 8.31.2021.

Shows we have expended 59.68%.

2021 Operating Fund

Operating Fund Budget \$2,251,500.00

2020 Carry over PO's 1,253.62

Revised 2021 Operating \$2,252,753.62

2021 Capital Fund

Capital Fund Budget \$ 157,000.00

A motion is need to ratify the Emergency transfer of \$10,000.00 from 9065-90917-5-20400 Insurance to 9065-90917-5-38000 Repairs. The Executive Committee approved the transfer. The transfer was

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needed because the water pump went out on the generator. The estimated cost for the repair is \$7,162.68

Jeff Hahn motioned to ratify the Transfer of Funds as approved by the Executive Committee. Transfer of \$10,000.00 from Insurance to Repairs. Joe Friess seconded. Discussion: Terry Rummel stated that maintenance got very creative with the water pump being out in the generator by running a hose to it and informing staff what to do if the electricity went out. Vote on motion: All Ayes, No Nays. Motion carried.

Terry Rummel motioned to approve the Financial Report as presented. Elissa Carrizales seconded. Discussion: Vote on motion: All Ayes, No Nays. Motion carried.

Visa Activity Logs for July and August are included in the Board Packet.

Executive Committee

Nothing to report.

Personnel and Grievance Committee

Superintendent Garza shared a code 3 incident with the board.

Facilities Committee

Terry Rummel stated that he thought the Ohio Department of Youth Grant (DYS) proposal from Gardiner was amazing. It was very comprehensive and thanked Judge Bumb for his efforts. Grime explained the DYS Grant Proposal. When listing infrastructure items for the grant: the chillers, ventilation, and air ionization are important and considering the Covid virus, it is hopeful that anything that improves air quality will be considered. In addition, windows and LED lighting were considered for building infrastructure upgrades. Also considered, were ways to improve on programing, hoping to attract non-member counties to our facility. In the unused outdoor green space, a greenhouse is proposed to expand on the garden project that was started last year. The pavement in that area also needs repaired and a solar canopy was placed over the pavement so that the outdoor area could be used more. Gardiner is estimating a reduction of \$15,000 in electric costs per year when combining the new LED lights and the solar panels. New tables for the pods were included and an energy dashboard that the teachers could incorporate into lesson plans. The dashboard would teach the science of energy. Administration has not been able to find out the award date of the grant. The cost of the proposal is \$664,000. One hundred percent needs to be paid upfront and then in about 18 months; Ohio DYS will reimburse sixty percent of the cost. Gardiner has suggested a Lease Loan for the cost. It is an interest free loan for 12 months. Grime informed members that NWOJDC has never had any Debt Service, when this the building was constructed each member county would pay their share of the bills after the grant paid.

Joe Short told members that he came to the facility one day and Superintendent Garza gave him a tour. Short was very surprised at the condition of the lights in the gym. They also looked at mattresses and bed boxes. Short stated that the amount of deterioration of the 20-year-old building was alarming.

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Short relayed this information to Judge Bumb and he came out for a tour and was in agreement with Short. Gardiner was suggested as an engineer because their organization works with counties and large cities to get grants and update facilities. Short informed members that when he gets to the Finance Committee portion of the meeting, the board needs to look at more than just the facility infrastructure, that programming needs addressed as well. Jeff Hahn stated that he felt the grant proposal was a good representation of an action plan for what needs done. Some areas, like the chiller, the board is already aware of. However, some of the programming ideas Hahn does not feel comfortable asking his commissioners for the money. Hahn understands that programming attracts other counties, but feels no one is worried about the condition of the asphalt. Hahn inquired about the cost of the proposal. Joe Short stated that at this point there is no cost. Gardiner would get paid through the engineering of projects. Grime explained that after the grant is awarded Gardiner would send a Letter of Intent explaining their fees. Rummel stated when the grant is awarded the board will have to decide if the project should continue and then have the four county commissioners commit to the money. Joe Short thought that the board could pick and chose the projects. Superintendent Garza stated that the asphalt surface is bad enough that it is not utilized like it should be. Garza added that when it is too hot outside it can not be used so the canopy would be nice and that it is healthy and beneficial for the kids to be outside. David Kern asked if the energy savings included the energy produced by the solar panels? Short stated that Gardiner thought that the improvement would save about \$10,000 to \$15,000 per year. Rummel stated that the lighting in the facility needs to be upgraded next year whether NWOJDC gets the grant or not. Chairman Mack asked for a motion to ratify the DYS Grant proposal. Kern wanted more information on the canopy. Bill Rufenacht clarified that the grant proposal was already submitted and he was informed that it had been. Chairman Mack again asked for a motion to approve the grant proposal.

Terry Rummel motioned to ratify the Ohio Department of Youth Services Grant application as presented and approved by both the Facilities Committee and the Executive Committee. Bill Rufenacht seconded. Discussion: Dave Kern verified that proposed items could be eliminated one the grant is awarded. Vote on motion: All Ayes, 0 Nays. Motion carried.

Finance Committee

Joe Short informed members that he met with all the four county commissioners. He gave the board members a recap of the information he presented:

- Member rent in 1999 was \$94.00 per day and today it is \$101.00.
- Overage charge is \$7.50 per day.
- From 2009 to 2016 member counties were only charged for 11 months.
- In 2011 and 2012 member counties were only charged for 10 months.
- In 1999 counties were charged for suicide watch.
- 2006 to 2010 each county paid a Capital Bed Fee that generated between \$3,000 to \$12,000 per year.
- Estimated Revenue for Non-member rent is \$155,000 and the projected revenue is only \$40,000.
- Estimated Revenue for Tuition is \$288,000 and the projected revenue is only \$135,000.
- Currently the tuition charge is \$44.00 per day and today based on the number of students the actual cost is \$77.00 per day.

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- School Lunch program increased reimbursement for meals for one year but the evening meal is not reimbursed.
- Medical costs for the detainees increased from \$33,000 per year to \$67,500.

With the loss of revenue, it is projected that NWOJDC will use about \$400,000 of its carry over balance by the end of the year. A summary of the reasons why is:

- Not charging enough per diem.
- Covid 19
- Low starting wage of \$15.00 per hour when CCNO starts employees at \$18.00 per hour and in one year they will be making \$20.00 per hour.
- Low number of children being sent.
- Increase in health insurance.

Short also asked members to remember that CCNO is doing so well because they received \$1,000,000 from Lucas County and \$50,000 from each of the four member counties and NWOJDC received nothing. NWOJDC is not charging enough rent our cost is \$140.00 per diem. Short told members that rent needs increased as necessary because the cost on just utilities keep going up. The Commissioners can't forget about this facility. The revenue needs increased to care for the facility, because there is a myriad of issues that need attention, and there is not enough money. Short told of a meeting with Dennis Sullivan and Tonya Justice from CCNO to discuss things that CCNO does that maybe NWOJDC could do. Sullivan had some suggestions regarding staffing. Per the Ohio Revised Code, NWOJDC is required to have a ratio of 1-12 guards for juveniles. There are different requirements for adults and juveniles. During the day there are five guards and at night there are three, and that is what NWOJDC is currently using. NWOJDC is not overstaffed. Seventy percent of the budget is staff cost and it is that way in any business. Jeff Hahn asked if any of the CARES Act money could be used for some of the infrastructure needs. Chairman Mack said that he is hearing differing opinions on how the money can be spent. Members told Hahn that there is no longer CARES Act money but is ARP'S money now. NWOJDC is not an acceptable use of ARP'S money. Short stated that he would double check that with the Fulton County Auditor. Bill Rufenacht asked if the facility could become all male or all female. Judge Bumb told him that there was no way that could happen. Judge Bumb added that he had tried to convince Tom Kime (Former Finance Chairperson) to an annual \$2.00 per day/per year increase. If that had been done the per diem rent would be \$136.00 per day and we are now looking at \$140.00 per day. Judge Bumb also stated that there is another solution for the money problems. The Joint Commissioners can put a levy on the ballot. But that would require Joe Short's increases as a short-term solution until the levy could be put on the ballot and approved by voters. Judge Bumb stated that it is always good to have a budget that increases the cash balance in the good years so that there is money for the bad years. Short told members that he is open to any suggestions. The Finance Committee is trying to look at things differently. Short reminded everyone that NWOJDC is not overstaffed. Adrienne Firman told board members that all three guidelines (Ohio Administrative Code, American Corrections Association, and Prison Rape Elimination Act) that have to be followed show NWOJDC is at minimum staffing and that for juveniles direct monitoring guidelines must be followed. Short thanked all four county commissioners for the donations of supplies that were sent to NWOJDC and told them the facility will be partnering with CCNO for some items. Short then excused himself at 10:30 to attend another meeting. At this point there was an open discussion regarding the pros and cons of remaining American Corrections Association accredited. Nothing was decided on at this meeting. Chairman Mack told members that in looking at the budget there is not any room for cuts. Firman reminded members that already the Programs person and the ACA coordinator positions have been eliminated and the maintenance hours have been reduced. Terry Rummel suggested that the Joint Four County Commissioners meet to discuss

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the changes that have been presented today and the give Grime a verbal to complete the 2022 Budget for November's meeting. Grime reviewed the Proposed 2022 Budget with members. It is a break-even budget. Wages have been increased to give all employees a dollar an hour increase with a merit increase of up to 4 percent. No Capital spending has been included because of not knowing about the Ohio DYS Grant. Terry Rummel stated that he is not for the dollar an hour increase. Rummel would rather see a 3 percent increase for staff and if revenue increases then increase staff wages again. Grime explained in the handout that the yellow column is the 2022 Budget. It included member rent being at \$140.00 per day and tuition increasing to \$77.00 per day starting July 1, 2022. Tom Mack stated that the board should allow the Joint Commissioners to meet before discussing the budget any further.

Program and Policies Committee

Nothing to report.

Old Business

None

New Business

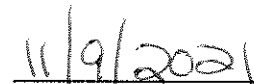
Terry Rummel asked if the board needed to take action to increase rents. He was informed that the Superintendent is allowed to set the rates. A letter will be sent to all counties with the costs listed. Chairman Mack reminded members that out of county rents are down 80 percent and that NWOJDC needs to get that revenue back. Superintendent Garza stated that she has informed non-member counties that rent could be increase if a detainee is exceptionally difficult and will send Incident Reports to the Probation Officers.

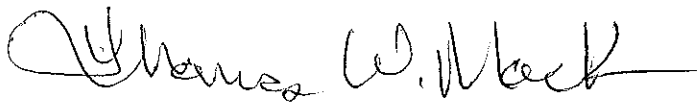
Roy Miller motioned to adjourn. David Kern seconded. Vote on motion: All Ayes, No Nays. Motion Carried.

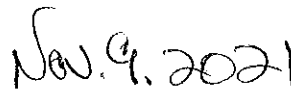
Meeting adjourned at 10:55 a.m.

Next meeting is scheduled for November 9, 2021.


Respectfully Submitted


Date


Board Chairman


Date