

**Northwest Ohio Juvenile Detention, Training and Rehabilitation
District Board Minutes
January 8, 2025**

The Regular Meeting of the Board of the Northwest Ohio Juvenile Detention, Training and Rehabilitation District met on this day at 9:00 a.m. in the Multi-Purpose Room and via Zoom.

<u>Defiance County</u>	<u>Fulton County</u>	<u>Henry County</u>	<u>Williams</u>
County			
Robert Morton	Joe Short	Elissa Carrizales	Michael Polley
Dana Phipps	Roy Miller	Lori Sicclair	Nick Woodall
Mark Denning	Bill Rufenacht	Tom Mack	Terry Rummel
Judge Strausbaugh	Joe Friess	Judge Peper Firestone	Judge Gallagher
	Judge Bumb		

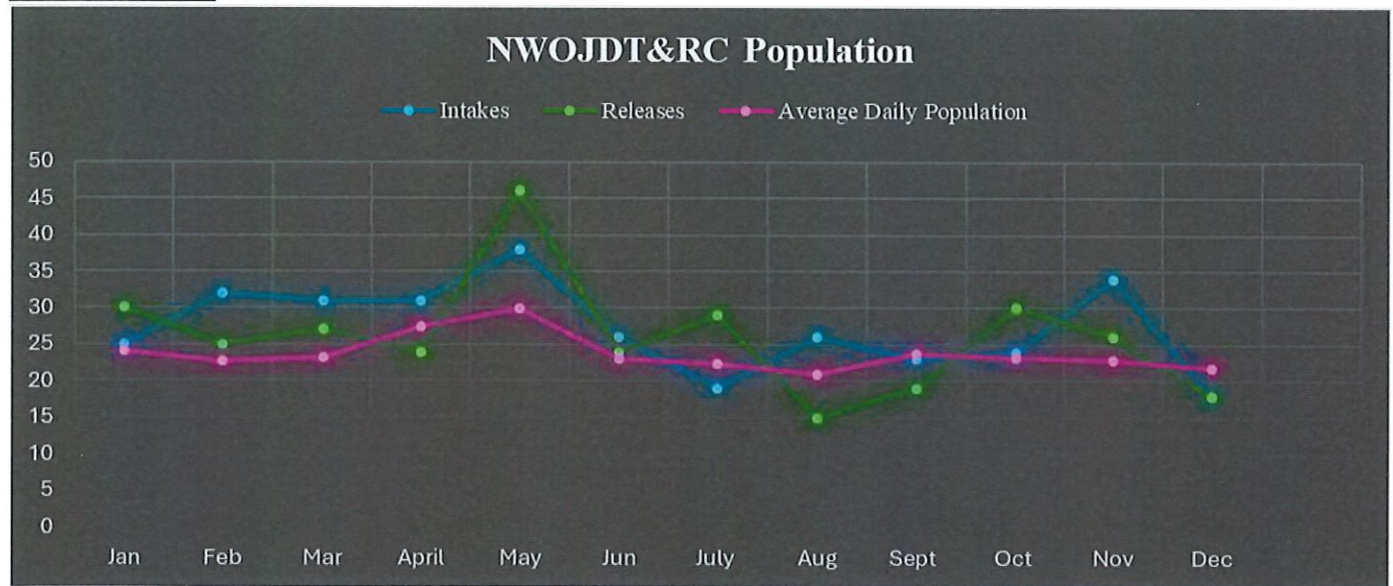
Officers present:	Dan Jones	Director
	Adrienne Firman	Deputy Director
	Kim Grime	Fiscal Officer

Chairman, Terry Rummel, noted there was a quorum present to conduct business.

Approval of Minutes

Michael Polley motioned to approve the November 13, 2024 Annual Board Meeting Minutes. Mark Denning seconded the motion. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried. Minutes from the November 13, 2024 Regular Board Meeting was approved.

Director’s Report



024 Totals **Intakes - 327 (M-194 F-133)** **Releases - 313** **ADP - 23.75**

Security report	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Total
Physical Restraints	12*	2*	4*	2*	1	2	5* 1	1	5*	2* 1	2	0	32* 8
O/C utilized	0	0	1	0	0	0	0	0	0	2	1	0	4
Serious injuries from incident	0	0	0	0	0	0	0	1	0	0	1	0	2

* Indicates staff responding to self-harming incident(s)

Medical services report	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Total
Nurse sick calls	41	32	19	38	34	38	50	35	23	55	33	22	420
Physician sick calls	1	1	0	1	3	0	6	9	2	4	2	2	31
Physicals	18	27	20	21	26	21	21	20	16	15	24	14	243
ER visits	2	0	0	0	2	2	0	0	0	0	0	1	7
Hospital admits	1	0	0	0	0	0	0	0	0	0	0	0	1
Avg. Daily prescription meds	42	34	33	42	42	28	35	33	29	30	46	33	36
Avg. Daily psychotropic meds	37	30	28	38	36	22	24	22	24	23	31	26	28
Prescriptions Ordered	6	3	1	2	3	0	5	4	2	4	14	0	44
Number of labs done	2	2	1	0	0	0	2	6	32	3	0	1	50
Psychiatric visits	0	0	0	0	5	6	3	8	3	9	6	3	43
Dental visits	0	0	0	1	1	0	0	0	0	0	1	0	3
Blood sugar checks	0	0	0	0	0	0	0	0	0	24	57	0	81
Pregnancy tests	4	1	1	1	2	1	2	3	0	1	0	1	17

Program / Support Services Report

Life w/out drugs Indiv. (hrs.)	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Total
Williams County	6.5	4.75	4.5	2.25	4	6.25	11.25	4	5.25	6.25	6.25	4.75	66
Fulton County	2.25	5.75	4.5	7.75	6	2.5	3.5	2.75	4.5	5.25	0	0	44.75
Defiance County	5.25	2.25	9	9.75	6.25	6	2.5	3.75	9.25	7.75	9.25	8.5	79.5
Henry County	2.75	3.75	2.25	.75	0	0	1.5	5.25	3.5	6.75	3.25	1.5	31.25
Out of County	13.25	6.75	4.75	5.5	10.5	10.5	9	2.25	0	0	2.25	5	69.75
Total hours	30	23.25	25	26	26.75	25.25	27.75	18	22.5	26	21	19.75	291.25

Case Mang. (hrs.)	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Total
Williams County	2	2.5	2	1	3	2.25	5.25	3.75	2.25	4	2.25	2.25	32.5
Fulton County	.75	3	1	3.5	5.5	2.5	2	1	1.25	1.75	0	0	22.25
Defiance County	2	1.5	2.75	3	6.25	3.75	1.5	2.5	2.25	2.75	7	0	35.25
Henry County	.25	1	1.25	1	0	0	0.5	2.25	2.25	4	.5	0	13
Out of County	5	5	3.75	1.75	5.25	7.25	4.5	3.5	0	0	1.25	2.5	39.75
Total hours	10	13	10.75	10.25	20	15.75	13.75	13	8.0	12.5	11	4.75	142.75

Mental health	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Total
Assessment	2	4	3	4	7	3	2	2	2	2	3	1	35
Group hours	12.75	14.25	14.25	24.5	17.25	9	13.25	23	19	29.25	30	27.75	234.25
Indiv & fam	38	61	28	36/1	43	31	35	54	86	77	62/1	73/1	624/3
Suicide watch	22	28	21	23	25	21	16	13	14	20	16	20	239

Personnel report	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Total
Full time hires	2	1	1	0	4	1	2	0	3	1	3	0	18
Part time hires	0	0	0	0	0	0	0	0	0	0	0	0	0
Intermittent	0	1	0	0	2	0	0	0	0	1	0	0	4
Resigned	1	0	0	0	1	1	2	0	0	0	0	0	5
Terminated	1	1	2	1	2	0	0	0	4	2	1	1	15

Employee grievances	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec	Total
Founded	0	0	0	0	0	0	0	0	0	0	0	0	0
Resolved	0	0	0	0	0	0	0	0	0	0	0	0	0
Unfounded	0	0	0	0	0	0	0	0	0	0	0	0	0

Educational report	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Males served	47	52	59	60	83	48	35	47	37	53	57	49	627
Females served	36	31	48	35	44	35	44	28	37	35	29	27	429
Total residents served	83	83	107	95	127	83	79	75	74	88	86	76	1056

Deputy Director’s Report

2024	Jan/Feb	Mar/Apr	May/June	July/Aug	Sept/Oct	Nov/Dec	Total
Online Training Hours	6/16 22	41/15 56	8/5 13	16/23 39	27/54 81	31/6 37	248
In-House Training Hours	55/157 212	43/137 180	54/37.25 91.25	21/23 44	160/12 172	0/0 0	699.5
Out of Facility Training	2/18 16	102/34 132	78/50 124	1/4 5	72/36 108	0/0 0	385
New Hirer Training Hours	211/200 411	106/0 106	426/108 658	104/104 208	283/200 483	410/72 482	2,505

*We have 27 full staff and 5 part time staff employed at our facility.

2024	Jan/Feb	Mar/Apr	May/June	July/Aug	Sept/Oct	Nov/Dec	Total
Mandatory Hours	64/45.75 109.75	84.25/25.75 110	82.75/52.25 135	107/56.75 163.75	47.25/33 80.25	24/76.5 100.50	699.25
Vacant Shifts	13/11 24	19/33 52	35/11 46	2/5 7	8/6 14	7/7 14	157
Call-Offs	13/18 31	11/11 22	8/10 18	11/16 27	22/19 41	6/9 15	154
Tardy	3/2 5	3/4 7	3/8 11	10/12 22	6/11 17	5/4 9	71
Vacation Time Off	200.25 total	113.75 total	313.75 total	441 total	106.25 total	261.25 total	1,436.25
	1 st quarter	2 nd quarter	3 rd quarter	4 th quarter			Total
Employee Bonus	7 staff \$1,750	2 staff \$500	2 staff \$500	3 staff \$750			14 staff \$3,500

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Special Program Events:

- Mother and Daughter Group began November 5, 2024. There were two girls ordered to this group. One mother and daughter pair successfully completed the group. The group will resume in April 2025.
- The Ridge Project hosted a Thanksgiving event for the residents on November 26, 2024.
- Never Let Go Ministries (Mary Juarez) special event was December 18, 2024. She shared her story with all eligible residents regarding her son's drug abuse and eventual overdosing. Also, gave residents Christmas gifts and donated cookies and pop for dinner on Christmas Day.
- Youth for Christ hosted a Christmas Party for the residents on December 20, 2024.
- Maumee Valley Guidance Center had a counselor come to the facility December 30, January 2 and January 3rd to certify eligible residents on Mental Health First Aid for teens. This certification will be good for 2 years.

Fiscal Officer Report

November Billing Census

There were 11 Member County overages in November.

There were a total of 36 Non-Member beds contracted in November at a rate of \$170 per day.
Paulding County-36

There were a total of 24 Non-Member beds contracted in November at a rate of \$270 per day.
Auglaize County-24

There were a total of 34 Non-Member beds contracted in November at a rate of \$350 per day.
Mecosta County Michigan-15
Wexford County Michigan-19

Total non-member rent revenue - \$24,500.00.

Average daily population – 22.8

Average female population – 7.6

Average non-member – 3.1

December Billing Census

There were 9 Member County overages in December.

There were a total of 21 Non-Member beds contracted in December at a rate of \$170 per day.
Paulding County-21

There were a total of 13 Non-Member beds contracted in December at a rate of \$180 per day.
Hardin County-13

There were a total of 31 Non-Member beds contracted in December at a rate of \$270 per day.
Auglaize County-31

There were a total of 52 Non-Member beds contracted in December at a rate of \$350 per day.
Alpena County Michigan-35
Wexford County Michigan-17

There were a total of 22 Non-Member beds contracted in December at a rate of \$450 per day.
Alpena County Michigan-22

Total non-member rent revenue - \$42,380.00

Average Daily Population – 21.74

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Average Female Population – 6.68

Average Non-Member Population – 4.5

Non-Member Rent

2024 Operating YTD - \$483,430.00 Collected

Capital YTD - \$30,880.00 Collected

2023 FYE - \$746,970.00 collected

2022 FYE - \$198,425.00 collected.

2021 FYE - \$41,190 collected.

2020 FYE - \$102,240.00 collected.

Tuition

YTD \$428,233.00 collected.

Cash Report

Operating Fund - \$850,348.76 Balance as of 12.31.2024

Capital Fund - \$735,108.99 Balance as of 12.31.2024

2024 Operating Fund

Operating Fund Budget \$3,016,158.29

2025 Operating Fund

Operating Fund Budget \$3,118,556.00

2024 Capital Fund

Capital Fund Budget \$ 713,768.30

2025 Capital Fund

Capital Fund Budget \$ 340,000.00

The Auditor of State has completed their audit for years 2022 and 2023. There were no exceptions found in the testing areas. The full report is in my office if anyone would like to review it.

Bill Rufenacht motioned to approve the transfers listed in the board packet. Dana Phipps seconded.

<u>Action</u>	<u>Account Description</u>	<u>Account Number</u>	<u>Amount</u>
Transfer Out	Advertising	9065-90917-5-36000	\$667.37
Transfer In	Maintenance Contract	9065-90917-5-42000	\$667.37
Transfer Out	Advertising	9065-90917-5-36000	\$ 18.08
Transfer In	Other	9065-90917-5-96000	\$ 18.08
Transfer Out	Professional Services	9065-90917-5-41100	\$130.11
Transfer In	Insurance	9065-90917-5-20400	\$130.11

Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

Visa Activity Log for November and December included in the Board Packet.

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Roy Miller motioned to approve the Financial Report as presented. Michael Polley seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

Executive Committee

Nothing to report.

Personnel and Grievance Committee

Nothing to report.

Facilities Committee

Grime asked the Commissioners to check on the status of the Ohio Department of Youth Services Grant resolutions that needs to be signed. Grime will resend the information. Jones informed members that S. A. Comunale will be coming out to install the new computer for the fire suppression system in the next few weeks.

Finance Committee

Nothing to report.

Program and Policies Committee

Nothing to report.

Old Business

Grime informed members that at this time NWOJDT & RC will not be billing school districts for IEP's. The teacher that was going to administer the IEP's for billing feels as though NWOJDT & RC is not ready to complete a proper progress report without a software program called Star Essentials. The software was quoted to her and would cost the facility about \$2,700 annually. In addition, she stated that she would only be able to teach classes for half a day. With all things considered, at this time the costs outweigh the benefits of the extra revenue.

New Business

Jones reported to members that he has contacted a company that does mobile x-rays. In addition, he spoke with Dr. Park regarding using a mobile x-ray service. Dr. Park is familiar with the company. The company name is Trident Care. They are requiring a contract to be signed so that we can use their services. If the Board of Trustees would authorize Jones to enter into this contract it would alleviate taking residents to the emergency room to check for broken bones. There is a cost for the service, but when the facility needs to transport a resident to the emergency room, staff is mandated to come in and they receive overtime for those hours. This is expected to be a cost savings.

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Michael Polley motioned to authorize the Director, Dan Jones, to enter a contract with Trident Care. Bill Rufenacht seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

Grime informed members that this month the facility was opened 25 years ago. Short reviewed the names of the original commissioners, trustees, and judges from 2000 and thanked them for their vision.

Roy Miller motioned to adjourn. Elissa Carrizales seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion Carried.

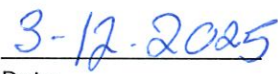
Meeting adjourned at 9:38 a.m.

Next meeting is scheduled for March 12, 2025.


Respectfully Submitted


Date


Board Chairman


Date