

Northwest Ohio Juvenile Detention, Training and Rehabilitation District Board Minutes September 11, 2024

The Regular Meeting of the Board of the Northwest Ohio Juvenile Detention, Training and Rehabilitation District met on this day at 9:00 a.m. in the Multi-Purpose Room and via Zoom.

Defiance County

Robert Morton
Mick Procrasky(Proxy)
Mark Denning

Fulton County

Joe Short
Joe Friess
Bill Rufenacht
Judge Bumb

Henry County

Elissa Carrizales
Lori Siclair
Judge Peper Firestone

Williams County

Terry Rummel
Michael Polley
Nick Woodall
Judge Gallagher

Absent- Judge Strausbaugh and Dana Phipps-Defiance County, Tom Mack -Henry County, Roy Miller-Fulton County.

Officers present: Dan Jones

Adrienne Firman
Kim Grime

Director

Deputy Director
Fiscal Officer

Visitor: Erin Spieth

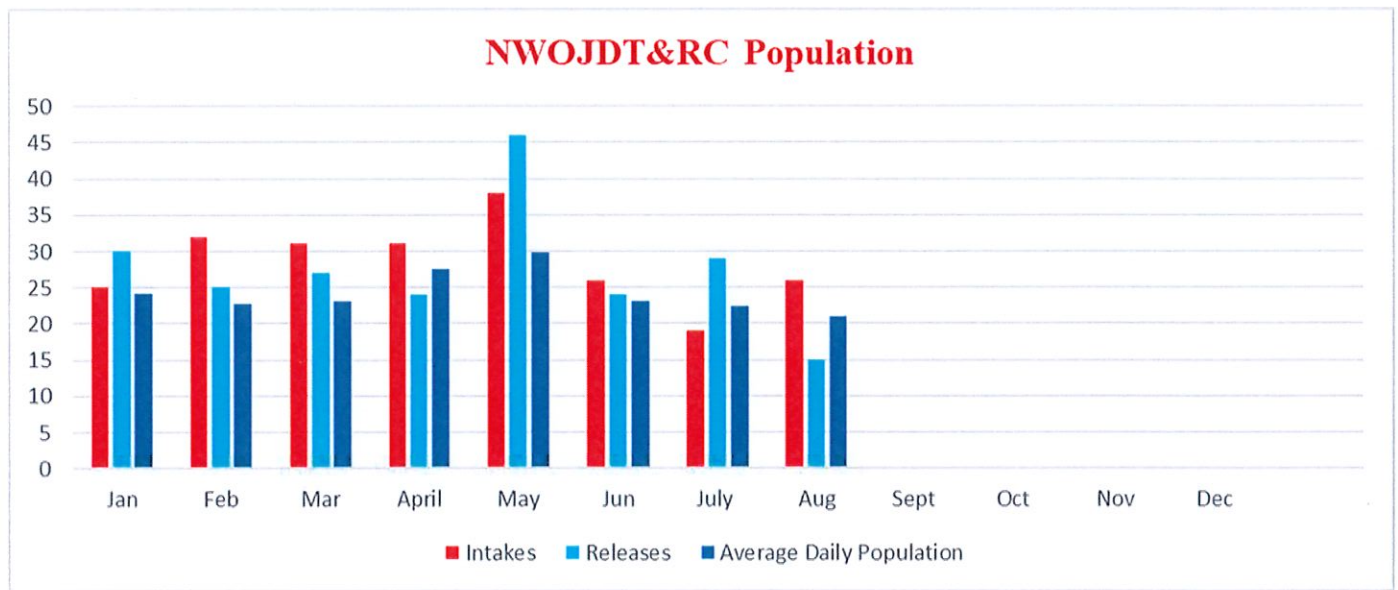
Chairman, Terry Rummel, noted there was a quorum present to conduct business.

Approval of Minutes

Robert Morton motioned to approve the July 17, 2024 Annual Board Meeting Minutes. Michael Polley seconded the motion. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried. Minutes from the July 17, 2024 Regular Board Meeting was approved.

Joe Friess arrived at 9:05 a.m.

Director's Report



Security report	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec
Physical Restraints	12*	2*	4*	2*	1	2	5* 1	1				
O/C utilized	0	0	1	0	0	0	0	0				
Serious injuries from incident	0	0	0	0	0	0	0	1				

• * Indicates staff responding to self-harming incident(s)

Medical services report	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec
Nurse sick calls	41	32	19	38	34	38	50	35				
Physician sick calls	1	1	0	1	3	0	6	9				
Physicals	18	27	20	21	26	21	21	20				
ER visits	2	0	0	0	2	2	0	0				
Hospital admits	1	0	0	0	0	0	0	0				
Avg. Daily prescription meds	42	34	33	42	42	28	35	33				
Avg. Daily psychotropic meds	37	30	28	38	36	22	24	22				
Prescriptions Ordered	6	3	1	2	3	0	5	4				
Number of labs done	2	2	1	0	0	0	2	6				
Psychiatric visits	0	0	0	0	5	6	3	8				
Dental visits	0	0	0	1	1	0	0	0				
Blood sugar checks	0	0	0	0	0	0	0	0				
Pregnancy tests	4	1	1	1	2	1	2	3				

Program / Support Services Report:

Life w/Out drugs Indiv. (hrs.)	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec
Williams County	6.5	4.75	4.5	2.25	4	6.25	11.25	4				
Fulton County	2.25	5.75	4.5	7.75	6	2.5	3.5	2.75				
Defiance County	5.25	2.2	9	9.75	6.25	6	2.5	3.75				
Henry County	2.75	3.75	2.25	.75	0	0	1.5	5.25				
Out of County	13.25	6.75	4.75	5.5	10.5	10.5	9	2.25				
Total hours	30	23.25	25	26	33.75	25.25	27.75	18				

Case Mang. units (hrs.)	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec
Williams County	2	2.5	2	1	3	2.25	5.25	3.75				
Fulton County	.75	3	1	3.5	5.5	2.5	2	1				
Defiance County	2	1.5	2.75	3	6.25	3.75	1.5	2.5				
Henry County	.25	1	1.25	1	0	0	0.5	2.25				
Out of County	5	5	3.75	1.75	5.25	7.25	4.5	3.5				
Total hours	10	13	10.75	10.25	20	15.75	13.75	13				

Mental health	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec
Assessment	2	4	3	4	7	3	2	2				
Group hours	12.75	14.25	14.25	24.5	17.25	9	13.25	23				
Indiv. & fam	38	61	28	36/1	43	31	35	54				
Suicide watch	22	28	21	23	25	21	16	13				

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Personnel report	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec
Full time hires	2	1	1	0	4	1	2	0				
Part time hires	0	0	0	0	0	0	0	0				
Intermittent	0	1	0	0	2	0	0	0				
Resigned	1	0	0	0	1	1	2	0				
Terminated	1	1	2	1	2	0	0	0				

Employee grievances	Jan	Feb	Mar	Apr	May	Jun	July	Aug	Sep	Oct	Nov	Dec
Founded	0	0	0	0	0	0	0	0				
Resolved	0	0	0	0	0	0	0	0				
Unfounded	0	0	0	0	0	0	0	0				

Educational report	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Males served	47	52	59	60	83	48	35	47				
Females served	36	31	48	35	44	35	44	28				
Total residents served	83	83	107	95	127	83	77	75				

Deputy Director's Report

2024	Jan/Feb	Mar/Apr	May/June	July/Aug	Sept/Oct	Nov/Dec	Total
Online Training Hours	6/16 22	41/15 56	8/5 13	16/23 39			
In-House Training Hours	55/157 212	43/137 180	54/37.25 91.25	21/23 44			
Out of Facility Training	2/18 16	102/34 132	78/50 124	1/4 5			
New Hirer Training Hours	211/200 411	106/0 106	426/108 658	104/104 208			

*We have 27 full staff and 5 part time staff employed at our facility.

2024	Jan/Feb	Mar/Apr	May/June	July/Aug	Sept/Oct	Nov/Dec	Total
Mandatory Hours	64/45.75 109.75	84.25/25.7 5 110	82.75/52.25 135	107/56.75 163.75			
Vacant Shifts	13/11 24	19/33 52	35/11 46	2/5 7			
Call-Offs	13/18 31	11/11 22	8/10 18	11/16 27			
Tardy	3/2 5	3/4 7	3/8 11	10/12 22			
Vacation Time Off	200.25 total	113.75 total	313.75 total	441 total			

	1 st quarter	2 nd quarter	3 rd quarter	4 th quarter		Total
Employee Bonus	7 staff \$1,750	2 staff \$500				

Special Program Events:

- Juvenile Justice Ministries held camp for the residents July 1-3, 2024 from 1230-1530. All eligible youth were able to participate.
- Education Department had a summer fun morning with residents on July 5, 2024. The residents competed in a Disc Golf tournament. All youth were gifted a disc and gift certificate to use at an online store to purchase disc golf equipment. The top three winners were issued t-shirts, a box of discs and the top winner received a trophy.
- Residents were able to be certified in First Aid, CPR and AED on July 15, 2024. Lieutenant Giesige and Corporal St. John worked with all residents that willingly wanted to participate. Certification cards for all passing participants were placed in their personals. Certification is good for two years. There were 17 total, 5 males and 12 females.

Fiscal Officer Report

July Billing Census

There were no Member County overages in July.

There were a total of 27 Non-Member beds contracted in July at a rate of \$170 per day.

Hancock - 27

There were a total of 32 Non-Member beds contracted in July at a rate of \$270 per day.

Auglaize – 1

Hardin - 31

There were a total of 93 Non-Member beds contracted in July at a rate of \$350 per day.

Montcalm County Michigan-31

Sanilac County Michigan-62

Total non-member rent revenue - \$45,780.

Average daily population – 22.32

Average female population – 12.36

Average non-member – 4.9

August Billing Census

There were 27 Member County overages in August.

There were a total of 2 Non-Member beds contracted in August at a rate of \$270 per day.

Hardin - 2

There were a total of 51 Non-Member beds contracted in August at a rate of \$350 per day.

Montcalm County Michigan-5

Montmorency County Michigan-18

Sanilac County Michigan-31

There were a total of 31 Non-Member beds contracted in August at a rate of \$450 per day.

Sanilac County Michigan-31

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Total non-member rent revenue - \$33,390.00
Average Daily Population – 20.87
Average Female Population – 8.07
Average Non-Member Population – 2.8

Non-Member Rent

2024 Operating YTD - \$358,230.00 Collected
 Capital YTD - \$23,140.00 Collected
2023 FYE - \$746,970.00 collected
2022 FYE - \$198,425.00 collected.
2021 FYE - \$41,190 collected.
2020 FYE - \$102,240.00 collected.

Tuition

YTD \$297,762.00 collected.

Cash Report

Operating Fund - \$1,043,913.93 Balance as of 8.31.2024
Capital Fund - \$652,006.42 Balance as of 8.31.2024

2024 Operating Budget as of 8.31.2024 shows we expended 61.79%.

2024 Operating Fund

Operating Fund Budget \$2,976,421.00

2024 Capital Fund

Capital Fund Budget \$ 557,000.00

Robert Morton asked to consider a high deductible plan for employee health care at the next renewal.

Joe Friess motioned to increase Insurance-Employee Benefits Line 9065-90917-5-20400 from \$264,000.00 to \$294,000.00 increasing the Operating Budget to \$3,016,158.29. Mark Denning seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Robert Morton abstained. Motion carried.

Michael Polley motioned to increase Capital Projects-Equipment Line 9070-90917-5-61000 from \$43,000.00 to \$47,220.97 and decrease Capital Architect 9070-90917-5-41100 from \$20,000.00 to \$15,779.03. Joe Short seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

Visa Activity Log for July and August are included in the Board Packet.

Elissa Carrizales motioned to approve the Financial Report as presented. Robert Morton seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

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Executive Committee

Judge Gallagher explained that the Chief Justice of the Supreme Court wanted Ohio to do a better job with fingerprinting through the court system. It is very important to have good and complete records. Livescan does digital fingerprints. It allows courts to keep good records. The fingerprints go directly to the Bureau of Criminal Investigation. Judge Gallagher applied for the grant for her court and added NWOJDC & RC to the application after speaking with Dan Jones. Both locations were awarded the Livescan. Judge Peper Firestone added that Henry County also received a Livescan.

Mark Denning motioned to ratify the Executive Committee's vote to allow the Director to enter into a Memorandum of Understanding with Livescan. Bill Rufenacht seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

Personnel and Grievance Committee

Nothing to report.

Program and Policies Committee

Robert Morton motioned to approve the change for Policy #17 Vacation. Michael Polley seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

Finance Committee

Grime stated that she will be sending out an email to schedule a committee meeting in October.

Old Business

Nothing to report.

Facilities Committee

Judge Bumb informed members that he spoke with the director at Ohio Department of Youth Services. He was informed that NWOJDC & RC will be awarded the flooring grant that was applied for last year and that there is no process for emergency funding. Through the bi-annual grant process the state will help with safety related items for staff and children such as new locks and the fire suppression system. Judge Bumb suggested that an architect come in and a big application submitted that includes everything that needs updating. In addition, Judge Bumb understands that some items cannot wait that long, because receiving a grant is a lengthy process.

New Business

Judge Bumb informed members that the judges are continually trying to improve programming and asked Judge Gallagher to share what the judges have been working on. Judge Gallagher stated that the judges are looking at the Life without Drugs program. They will be meeting with the Four County ADAMhs Board to try and ramp up programming so that the judges are more comfortable. During Covid when Recovery Services left the judges did not dictate the programming. When Maumee Guidance

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Center began, they thought the judges wanted to continue Life without Drugs as it had been done in the past. Judge Gallagher told members that Life without Drugs is a very antiquated program. There are better programming options available. The judges are considering a more cognitive approach to mental health and substance abuse.

Jones informed members that he is working on a change of scope with Ohio DYS for leftover funds from a grant awarded in 2016 to help offset the cost of a new Fire Suppression System.


Mark Denning motioned to adjourn. Robert Morton seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion Carried.

Meeting adjourned at 9:35 a.m.

Next meeting is scheduled for November 13, 2024.



Respectfully Submitted



Date



Board Chairman



Date