



January 10, 2023

Hospital Admits	0	1
Daily Prescription Meds	266	281
Youth on Psychotropic Meds	234	249
Prescriptions Ordered	8	8
Number of Lab Studies	0	0
Psychiatric Visits	2	0
Dental Visits	0	0
Blood Sugar Checks	0	0
Pregnancy	0	0

**Program / Support Services Report:****Life Without Drugs Program:**

	November	December
Individual hours by County:		
Total:	16.25	21
Fulton:	0	2
Williams:	3	4.5
Henry:	2.5	0
Defiance:	6	7.5
Out of County:	4.75	7

	November	December
Case Management Units by County		
Total:	13.5	17
Fulton:	0	2
Williams:	3	3
Henry:	2	0
Defiance:	2.5	6
Out of County:	6	6

	November	December
Group Hours by County:		
Total:	23	16

<b><u>Mental Health</u></b>	November	December
Mental Health Assessments:	4	3
Group Hours:	7.75	11.75
Individual & Family Sessions:	44/0	37/0
Suicide Watch:	19	33

**Personnel Report: (November and December)**

<b>Date:</b>	<b>Employee:</b>	<b>Status Update:</b>
November 7, 2022	Madison Custer	Full Time
November 8, 2022	Shaun Stewart	Terminated
November 16, 2022	Madison Custer	Resigned
December 5, 2022	Jack Howard	Resigned
December 6, 2022	Matthew Richmond	Full time
December 17, 2022	Sean Rodriguez	Dropped to Intermittent
December 19, 2022	Alexandrea Martinez	Full Time

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December 26, 2022 Isaac St. John

Full Time

**Employee Grievances: (September and October)**

None

**Education Report:**

For the month of November 2022, there were a total of 83 youth served in Classroom A and Classroom B. There were 56 males and 27 females.

For the month of December 2022, there were a total of 93 youth served in Classroom A and Classroom B. There were 59 males and 34 females.

**Welcome**

Rummel welcomed new Judge Melissa Peper Firestone and asked her to introduce herself. Judge Peper Firestone is replacing Judge McColley because she retired. Judge Peper Firestone was the magistrate for Henry County for three years prior to her becoming judge. In addition, she was the Assistant Prosecutor, and prior to that she was in private practice. Judge Peper Firestone’s family are all involved in community service.

**Fiscal Officer Report**

**November Billing Census**

There were no Member County overages in November.

There were a total of 105 Non-Member beds contracted in November at a rate of \$120 per day.

Hardin - 60

Paulding - 45

There were a total of 9 Non-Member beds contracted in November at a rate of \$240 per day.

Richland County – 9

There were a total of 68 Non-Member beds contracted in November at a rate of \$350 per day.

Washtenaw County Michigan – 54

Wexford County Michigan – 14

Total non-member rent revenue - \$33,660.00.

Average daily population – 22.13

Average female population – 8

Average non-member – 5.6

**December Billing Census**

There were 10 Member County overages in December.

There were a total of 77 Non-Member beds contracted in December at a rate of \$120 per day.

Hardin – 62 Beds

Paulding – 15 Beds

There were a total of 31 Non-Member beds contracted in December at a rate of \$240 per day.

Richland – 31 Beds

There were a total of 76 Non-Member beds contracted in December at a rate of \$350 per day.

Sanilac County Michigan – 14 Beds

Washtenaw County Michigan-62 Beds

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There were a total of 3 Non-Member beds contracted in December at a rate of \$400 per day.  
Mecosta County Michigan– 3 Beds

Monthly Non-Member Rent Revenue - \$44,480.00

Average Daily Population – 26.23

Average Female Population – 9.58

Average Non-Member Population – 6

**Non-Member Rent**

2022 YTD - \$198,425.00 collected.

2021 YTD - \$41,190 collected.

2020 YTD - \$102,240.00 collected.

**Tuition**

YTD \$266,746.00 collected.

**Cash Report**

Operating Fund - \$577,741.03 Balance as of 12.31.2022

Capital Fund - \$ 338,860.21 Balance as of 12.31.2022

2022 Operating Budget as of 12.31.202 shows we expended 90.51%.

**2022 Carry Over Purchase Orders**

Operating is \$7,356.14

2023 Operating Fund

Operating Fund Budget \$2,484,357.00

2022 Capital Fund

Capital Fund Budget \$ 30,000.00

2022 Carry over PO's \$ 16,916.50

2023 Capital Fund

Capital Fund Budget \$512,000.00

**Year End Transfers**

Last Board Meeting NWOJDT&RC was given permission to transfer funds between accounts as needed.

Tom Mack motioned to approve a year end transfer as presented in the Board Packet. Roy Miller seconded the motion. Discussion:

<u>Action</u>	<u>Account Description</u>	<u>Account Number</u>	<u>Amount</u>
Transfer Out	Advertising	9065-90917-5-36000	\$ 11.18
Transfer In	Refuse	9065-90917-5-35700	\$ 11.18

Vote on motion: All Ayes, No Nays. Motion carried.

Visa Activity Logs for November and December are included in the Board Packet.

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Nick Woodall motioned to approve the Financial Report as presented. Dana Phipps seconded the motion. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

**Assistant Superintendent Report:**

Youth for Christ hosted a beautiful Christmas Party for the youth on December 22, 2022. All eligible youth were able to attend.

Youth made blankets and ornaments to donate to local nursing homes. The teachers delivered these items on December 20, 2022.

Never Let Go Ministries came to speak on December 28, 2022. They also provided a few gifts to the youth.

Invite Night is set for one time per month for eligible youth that earn this special event. This event will be the last Thursday of every month from 6p-8p.

Rummel asked members to try to get their local police and sheriff's department to attend the Invite nights, because it is great for the youth to be able to interact positively with people in uniform.

Rummel asked how Mental Health was doing. Garza stated that VonDeylen and Shock are working hard, but there is a waiting list for one on one sessions. This is because both programs have part time people. Full time is defiantly a need. Judge Gallagher asked if NWOJDC has looked at other agencies. Rummel stated that it has been looked at, and multiple agencies have not worked well in the past. It is better to just have one. Judge Gallagher states that Mental Health is mandatory and that it needs to be consistent. Judge Peper Firestone stated that 60-70 percent of kids that come through juvenile court have mental health problems. Since Covid there is a shortage of mental health professionals. Denning questioned if zoom could help with visits. Garza stated that she feels that zoom would not be effective. Rufenacht stated he would like NWOJDC to hire its own full-time counselor and ask the ADAMh's board to reimburse some of the cost. Mack also confirmed the shortage in mental health counselors since Covid. Firman stated that the ADAMh's board has better access to counselors than NWOJDC and Rob Giesige (ADAMH's Board CEO) has already said he would not reimburse the cost if NWOJDC hired their own counselors.

Garza asked members to consider the purchase of additional cameras. The quote is in the board packet. However, it is from July and the prices might not be accurate. Garza stated that the cameras are needed for safety and that the new area for laundry and the new cells will need these cameras before they can be used.

Roy Miller motioned to approve the purchase of additional cameras up to a maximum cost of \$25,000. Michael Polley seconded the motion. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

Garza informed members that the Memorandum of Understanding with New Hope Church has been approved by our attorney Kathleen Minahan. The Memorandum of Understanding with Four County Career Center has been signed and returned to NWOJDC. Garza is going to make coming up with an evacuation plan a priority. Grime reminded members that there is still a need for bus drivers and asked if the school superintendents could help in that area. Judge Gallagher asked if all the MOU's have been returned. Grime stated that the one with the Corrections Center of Northwest Ohio has not. Judge Gallagher stated that policy is now ready to be written. Rummel stated that he, Judge Gallagher, Garza and Firman should work on that together.

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### **Executive Committee**

On November 14, 2022 the Executive Committee met and voted on increasing the guard position by \$1.50 per hour retroactive to November 6, 2022 (Three pay periods earlier than the Board approved at the November 8, 2022 Board Meeting.).

Roy Miller motioned to ratify the wage increase voted on by the Executive Committee. Dana Phipps seconded the motion. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

On November 28, 2022 the Executive met and voted to approve the purchase of three copiers from Perry ProTech.

Tom Mack motioned to ratify the purchase of three copiers from Perry ProTech. Bill Rufenacht seconded the motion. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried

### **Personnel and Grievance Committee**

Nothing to report.

### **Facilities Committee**

Rummel asked about the progress of the new cells and the laundry area. Firman informed members that once cameras are installed and the washer and dryer come in things will really start moving along. There should be a lot more to report at the next meeting.

### **Finance Committee**

Nothing to report.

### **Program and Policies Committee**

Joe Friess mentioned that a new job description for the superintendent position had been done and the committee gave it to Short.

### **Old Business**

Mack asked about the salary range for the superintendent. Short informed him that the salary would be depending on qualifications. Mack asked how one was going to be established. Short and Rummel stated that the salary range could be discussed in executive session.

### **New Business**

Mack stated that he was glad to see the financial numbers improving.

Rummel stated that Dr. Park has given a two-year notice of him quitting.

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**Executive Session**

Joe Short motioned to enter into Executive Session to discuss pending litigation with everyone staying. Mark Denning seconded the motion. Discussion: None. Roll call vote on motion: Denning-Aye, Phipps-Aye, Short-Aye, Friess-Aye, Miller-Aye, Rufenacht-Aye, Mack-Aye, Carrizales-Aye, Rummel-Aye, Polley-Aye and Woodall-Aye. All Ayes, No Nays. Motion carried.

Entered into Executive Session at 9:52 a.m.

Exited Executive session at 9:57 a.m.

Action taken: None

Joe Short motioned to enter into Executive Session to consider the compensation of a public employee with the judges remaining. Mark Denning seconded. Discussion: None. Roll call vote on motion: Denning-Aye, Phipps-Aye, Short-Aye, Friess-Aye, Miller-Aye, Rufenacht-Aye, Mack-Aye, Carrizales-Aye, Rummel-Aye, Polley-Aye and Woodall-Aye. All Ayes, No Nays. Motion carried.

Entered into Executive Session at 9:58 a.m.

Exited Executive session at 10:30 a.m.

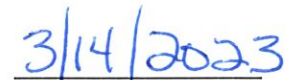
Action taken: None.

Joe Short motioned to adjourn. Bill Rufenacht seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion Carried.

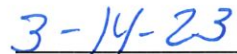
Meeting adjourned at 10:30 a.m.

Next meeting is scheduled for March 14, 2023.

  
Respectfully Submitted

  
Date

  
Board Chairman

  
Date