

Northwest Ohio Juvenile Detention, Training and Rehabilitation District Board Minutes May 10, 2022

The Board of the Northwest Ohio Juvenile Detention, Training and Rehabilitation District met on this day at 9:00 a.m. in the Multi-Purpose Room and via GoToMeeting.

Defiance County

Dana Phipps

Fulton County

Roy Miller

Bill Rufenacht

Joe Short

Judge Bumb

Henry County

Tom Mack

Elissa Carrizales

Judge McColley

Williams County

Nick Woodall

Terry Rummel

Judge Gallagher

Absent- Robert Morton and Judge Strausbaugh-Defiance County, Jeff Mires-Henry County, Joe Friess-Fulton County, Michael Polley-Williams County.

Officers present: Melissa Garza

Kim Grime

Adrienne Firman

Superintendent

Fiscal Officer

Assistant Superintendent

Visitor: Erin Spieth for Judge Strausbaugh

Chairman, Tom Mack, noted there was a quorum present to conduct business.

Joe Short motioned to approve the March 8, 2022 Regular Board Meeting Minutes, the March 21, 2022 Emergency Minutes, the March 23, 2022 Emergency Minutes, the March 31, 2022 Emergency Minutes, the April 18, 2022 Special Board Meeting Minutes, and the April 26, 2022 Special Board Meeting Minutes. Dana Phipps seconded the motion. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried. Minutes from the March 8, 2022 Regular Board Meeting, March 21, 2022 Emergency Meeting, March 23, 2022 Emergency Meeting, March 31, 2022 Emergency Meeting, April 18, 2022 Special Board Meeting, and the April 26, 2022 Special Board Meeting were approved.

Superintendent's Report

Population Report:

	March	April
Intakes:	26	27
Releases:	37	28
Recidivism:	15	14

Security Report:

Significant Incidents:

March

(5) Use of Force/Hands-On

(8) Mechanical Restraints for movement or safety only

(4) Oleoresin Capsicum Spray was utilized.

(7) Significant Incidents that resulted in injury
(3 staff and 4 detainees).

April

(7) Use of Force/Hands-On

(6) Mechanical Restraints for movement for safety only

(2) Oleoresin Capsicum Spray was utilized.

(1) Significant Incidents that resulted in injury.

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Medical Services Report:

	March	April
Nurse Sick Calls	22	17
Physician Sick Calls	3	0
Physicals	20	14
ER Visits	7	4
Hospital Admits	0	0
Daily Prescription Meds	303	214
Youth on Psychotropic Meds	258	189
Prescriptions Ordered	29	14
Number of Lab Studies	4	0
Psychiatric Visits	1	0
Dental Visits	0	10
Blood Sugar Checks	211	114
Pregnancy	0	0

Program / Support Services Report:**Life Without Drugs Program:**

	March	April
Individual hours by County:		
Total:	23.25	
Fulton:	4.75	
Williams:	1.50	
Henry:	1.75	
Defiance:	1.75	
Out of County:	13.50	

	March	April
Case Management Units by County		
Total:	16.0	
Fulton:	0.25	
Williams:	3.25	
Henry:	1.50	
Defiance:	3.75	
Out of County:	7.25	

	March	April
Group Hours by County:		
Total:	125.00	
Fulton:	17.00	
Williams:	0.00	
Henry:	6.00	
Defiance:	28.00	
Out of County:	74.00	

	March	April
Assessment Hours by County:		
Total:	2.00	
Fulton:	0.00	
Williams:	0.00	

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Henry:	0.00
Defiance:	2.00
Out of County:	0.00

Mental Health: (in county/out of county) March and April

Mental Health Assessments: 4

Group Hours: 0

Individual & Family Sessions: 27

Suicide Watch: 10

Personnel Report: (March and April)

Date:	Employee:	Status Update:
March 2, 2022	Perry Bolton-Sell	Resigned
March 9, 2022	Clay Shirey	Full time
March 12, 2022	Enrique Casarez	Resigned
March 14, 2022	Jason Meade	Full Time
March 15, 2022	Jessica Valdez	Full time
March 18, 2022	Brittany Marshall	Resigned
March 23, 2022	Alan Schweinhagen	Resigned
March 23, 2022	Ruben Pena	Terminated
March 26, 2022	Alyssa Foor	Resigned
April 14, 2022	Brianna Bowley	Resigned
April 14, 2022	Samantha Stantz	Full time
April 14, 2022	Austin Ochoa	Full time
April 16, 2022	Jason Meade	Resigned
April 20, 2022	Catherine Stockburger	Resigned

Employee Grievances: (March and April)

None

Education Report:

For the month of March 2022, there were a total of 78 youth served in Classroom A and Classroom B. There were 60 males and 18 females.

For the month of April 2022, there were a total of 54 youth served in Classroom A and Classroom B. There were 41 males and 13 females.

In addition, Superintendent Garza discussed Use of Force. Garza explained that Use of Force in the juvenile population is any time hands are placed on a youth. It could be breaking up a fight, putting on hand cuffs or shackles, or any kind of transportation. The Use of Force numbers will be higher because, anytime at a sign of aggression that staff moves a detainee they will be handcuffed first. This is being done now for control because the kids are becoming more aggressive. The Department of Youth Services confirmed the definition of Use of Force. Superintendent Garza asked board members if they had any questions. Garza gave the definition of Use of Force as "the amount of effort required to compel compliance by an unwilling subject". Policy describes minimal Use of Force as de-escalation techniques, to then pressure points to the maximum as restraints. Also, in the Superintendent's Report starting this board meeting Use of Force will be broke down by the different types. Judge Gallagher

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requested that the minutes reflect that in March the “Significant Incidents that resulted in injury” were three staff members and four juveniles. She would also like mechanical restraints broke down because at some point that would become evidence. Adrienne Firman stated the when “significant” is used it is defined as someone needing to be sent to the hospital. If someone got a bloody nose that would not be considered significant. Rummel stated that a bloody nose was a significant injury to him. Garza reviewed the use for O.C. spray with members and stated that it’s use should be as a last resort. One use of O.C. Spray was investigated and that supervisor is no longer with us. Rummel asked if each use of O.C. spray was reviewed. Both Garza and Firman told him that there is a review team for each and every use of O.C. spray. Firman reminded board members that at the March meeting the judges wanted the assaults and destruction of property incidents reported to the Williams County Sheriff’s Department so there will be significant rise in cases. Elissa Carrizales encouraged Garza to have the Sheriff’s office look at records before she became Superintendent because prior Superintendents used to report every little thing. Judge Gallagher stated that NWOJDC should report these incidents and let the prosecutors do their job. Garza stated she has staffing a little more in order and that according to the Department of Youth Services staffing shortages are happening all over Ohio. Judge Gallagher asked Garza when the judges could start returning youth to the facility. Garza stated that the new staff should be trained by the end of the week. Firman told members that they would like a week after training is completed since the new officers will be on their own for the first time. Tom Mack asked Garza to give them a time frame. Firman stated that she would send something to the judges. Rummel asked for an explanation regarding a problem Judge Gallagher had with a youth. Judge Gallagher spoke about a current detainee from Williams County. He is a high functioning autistic youth that his life is surrounded by video games. He assaulted an officer and then staff at ProMedica. A Renewed Minds said he needed to be hospitalized but ProMedica let him go. Judge Gallagher stated that NWOJDC staff did a great job of trying to deescalate him. Garza stated that at first, he was a problem but little by little he adjusted. Judge Gallagher stated that A Renewed Minds found a facility in Columbus that would take him. NWOJDC had to mandate staff on a Saturday to take him to Columbus and Garza and Firman had to pick him up because the facility refused to keep him. Rummel stated that he would like to hear more about what the guards go through working with these kids. Staff is subject to mental and physical abuse and bad wages and wants to see each county to start picking up the bill for their problem youth. The other counties shouldn’t have to pay overtime wages for a Williams County youth. Rummel hopes by sharing this story when finances for next year are discussed everyone will remember this story. Elissa Carrizales stated that in Henry County the Sheriff’s Office would send the probation office a bill for the milage.

Assistant Superintendent Report:

Our facility continues to work on staffing all shifts, training new staff as well as veteran staff. We are currently training two new males for full time. Once they are trained, we will be short two part time staff for nights.

The teachers have been having a huge success with the cooking class every other Friday afternoon. The detainees are all eligible, regardless of reflection days as long as they have no new negative behaviors from Wednesday to Friday once the cooking class starts. The detainees are chosen randomly via a wheel and two to three detainees get selected for each class. They prepare, cook and serve the food for staff as well as themselves.

The Invite Nights will continue beginning this month. Everyone is welcome to join the fun. This month the dates are May 5, 2022 (Basketball and Cornhole) and May 19, 2022 (Game Night). Both scheduled events will start at 6 p.m. and run roughly two hours.

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On April 27 and 29, 2022 The Health Partners of Western Ohio brought out a dental truck to examine, clean, seal and fluoride the detainee's teeth. There were 10 detainees seen and treated by the dentist. There were 8 cleanings, 8 Fluoride treatments, and 20 sealants done. We have 7 detainees needing additional treatment to work on cavities. Probation Officers or parents have been contacted to set the appointments for the additional work.

Our facility celebrated the first JDC graduate on April 21, 2022. This young man was from Defiance High School and worked diligently along with the teachers, Mrs. Rice and Mrs. Brown, to receive enough credits to graduate. The teachers, staff, and the graduate gave speeches. His mother, grandmother, and case worker were able to attend. The teachers held a graduation ceremony for him and hosted a breakfast banquet too.

Our new mental health services will be provided by Maumee Valley Guidance Center (MVGC) out of Defiance. We will have two counselors (part time) from this center. Karen Von Deylen will be here three times per week for assessments, general therapy treatment, and groups. BJ Horner will be in half the day on Fridays for groups. This will begin sometime in June. MVGC has also been asked by the Four County ADAMH's Board to provide a counselor for the Life without Drugs program. Meeting with Connie and Karen, they believe this will work out for their center as well, but they would not be able to start until at least July because they need to hire a counselor for this position.

May 1-7, 2022 was Correctional Officer Week. We honored our staff with small goodie bags filled with treats, inspirational note pads, Thank you tokens, Correctional Officer Thin Gray Line Badges and a few food items. We also cooked meals and provided cake for all shifts. We had two award recipients recognized from the Ohio Juvenile Detention Services Association. Corporal J. Peoples received the Line Staff Worker of the year for our facility. Mrs. Treya Brown received the Service Worker of the year for our facility. Both staff are more than worthy of these awards.

Chairman Mack asked Firman to address the cameras because Williams County Sheriff's Office said that they were not happy with the clarity of the cameras. Firman told members that Judge Gallagher and Terry Rummel viewed our video system prior to today's meeting. The quality is good but more cameras are needed. Judge Gallagher also spoke about the Sheriff's Office complaining about the equipment and it was decided that it must be in the transfer of the videos that things become hard to see. Judge Gallagher would like to see more cameras as well. Mack asked Judge Gallagher if the investigation has been stopped because the sheriff's office couldn't get a clear image. Judge Gallagher received an update from the sheriff today saying the investigation deadline is this week. They may check with the prosecutor first to see where she is at.

In addition, Firman discussed ratios. The ratio between staff and youth are stated in NWOJDC's Policy and Procedures Handbook. The handbook is based on The Ohio Administration Code, the American Corrections Association and Federal Standards for the Prison Rape Elimination Act (PREA). Firman explained that the Ohio Administration Code is a school standard for youth in a classroom setting. Since NWOJDC has kids in detention and locked down the PREA standard needs to be followed which is 1-8 during the day and 1-15 at night for youth institutions. PREA has different standards for adults and juveniles. Mack asked the commissioners that are on NWOJDC's board to explain this to their fellow commissioners. Judge Bumb told members that since the ratios are set by Federal law (PREA) they supersede all state laws and accreditation standards. Chairman Mack told everyone that it is critical to raise the population.

Fiscal Officer Report

March Billing Census

There were 27 Member county overages in March.

There were a total of 99 Non-member beds contracted in March at a rate of \$105.00 per day.

There were a total of 31 Non-Member beds contracted in March at a rate of \$130 per day.

There were a total of 28 Non-Member beds contracted in March at a rate of \$155 per day.

There were a total of 31 Non-Member beds contracted in March at a rate of \$175 per day.

Auglaize - 35 Beds

Crawford – 6 Beds

Mercer – 22 Beds

Missaukee County Michigan– 31

Osceola County Michigan - 28

Paulding – 5 Beds

Van Wert - 62

Total non-member rent revenue - \$24,190.00.

Average daily population – 25.26

Average female population – 4.74

Average non-member – 6.1

April Billing Census

There were 16 Member county overages in April.

There were a total of 8 Non-Member beds contracted in April at a rate of \$130 per day.

There were a total of 30 Non-Member beds contracted in April at a rate of \$155 per day.

There were a total of 24 Non-Member beds contracted in April at a rate of \$175 per day.

Missaukee County Michigan -8 Beds

Osceola County Michigan - 30

Van Wert – 24 Beds

Monthly Non-Member Rent Revenue - \$9,890.00

YTD - \$99,045.00 December 2021 \$9,750.00 Total Non-Member rent in 2021 was \$41,190.

Last year - \$3,040.00 collected - \$1,400.00 billed.

2020 YTD \$36,800.00 collected.

Average Daily Population – 17.93

Average Female Population – 2.97

Average Non-Member Population – 2.1

Tuition

YTD \$73,122.00 Look back at 2021 \$37,884.00

Cash Report

Operating Fund - \$651,187.30 Balance as of 4.30.2022

Capital Fund - \$ 336,563.10 Balance as of 4.30.2022

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2022 Operating Fund

Operating Fund Budget	\$2,038,000.00
Correction for STRS	14,400.00
Repairs (Exec. Com.)	100,000.00
Detainee Supplies (Exec. Com.)	<u>17,000.00</u>
Revised 2022 Operating	\$2,169,400.00

I have included a copy of the invoice from First Onsite. They are the original company that was going to do the cleaning and remediation of the facility. The estimated cost was between \$180,000 and \$225,000. On Monday, March 21, 2022 Terry Rummel advised Adrienne Firman to sign the contract that First Onsite emailed so they could begin the process of coming to the facility. On Wednesday, March 23, 2022 Tom Mack advised to cancel First Onsite because of the cost. So, Brock McNeal called and cancelled First Onsite. We were aware at the time that we would be charged a cancellation fee because they were already staging in Defiance. However, the invoice was quite a surprise. I spoke with our attorney Kathleen Minahan and asked her to review both the invoice and the contract. She advised that First Onsite would be entitled to bill NWOJDC. Superintendent Garza, Brock McNeal and myself were working on trying to have the bill reduced. After speaking with Wes Hunt (First Onsite) he told us that he has reduced the invoice as much as possible. Officially the board needs to approve NWOJDC entering into a contract with First Onsite. I would also ask the board to approve paying the invoice even though we are still working on reducing it some because a Then and Now Purchase Order will need done and I will need to show the state auditor the board's approval. Since it is early in the year, there is enough funds in the contract line to pay the invoice. But that line probably will need increased before the end of the year.

A motion is needed to ratify the Executive Committee increasing the Operating Fund Budget to \$2,169,400.00. The increases are account number 9065-90917-5-38000 Repairs \$100,000.00 and 9065-90917-5-51001 Detainees Supplies \$17,000.00.

2022 Capital Fund

Capital Fund Budget	\$ 0.00
Other	<u>\$8,000.00</u>
Revised 2022 Operating	\$8,000.00

Visa Activity Logs for March and April are included in the Board Packet.

Bill Rufenacht motioned to pay the invoice from First Onsite. Terry Rummel seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

Mack asked Grime about offsetting revenue. Grime told members that NWOJDC received a \$60,000 grant from the Department of Youth Services thanks to Judge Bumb. However, the \$35,000 from CORSA is still pending because they will not pay the claim until they receive the results from the sheriff's office investigation.

Bill Rufenacht motioned to ratify increasing the Operating Fund Budget to \$2,169,400.00. The increases are Account #9065-90917-5-38000 Repairs \$100,000.00 and 9065-90917-5-51001 Detainee Supplies \$17,000.00 as approved by the Executive Committee. Joe Short seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

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Terry Rummel reminded the board that sometime soon the budget would need to be increased because this bill was not considered in the annual budget.

Terry Rummel motioned to approve the Financial Report as presented. Elissa Carrizales seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion carried.

Executive Committee

Joe Short motioned to approve the minutes from the March 23, 2022 Executive Committee Meeting. Bill Rufenacht seconded. Discussion None. Vote on motion: All Ayes, No Nays. Motion carried.

Personnel and Grievance Committee

Nothing to report.

Facilities Committee

Grime updated members regarding moving the laundry area.

Finance Committee

It was decided to either have a Finance Committee on June 8th or June 22nd at 8:00 a.m. Grime is to find out which date works best for committee members.

Joe Short told the board that pre-covid the budget included adding cameras and wants to move forward with more cameras. Short also wants to look at an Intake X-ray machine. Short stated that he will need money to make these purchases and hopes the judges are comfortable with the cost. Short also stated that as far as the revenues went those things were turning around and the changes made last year were working until the March 20th event. Bill Rufenacht stated he doesn't want to spend \$100,000 on new video cameras. Rummel informed him that the last time cameras were priced the cost was about \$8,000. Firman told members that staff has started using a hand-held audio camera for potential hands-on issues.

Program and Policies Committee

Nothing to report.

Executive Session

Chairman Mack requested a motion to enter into Executive Session for Personnel with the judges remaining and Superintendent Garza remaining.

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Terry Rummel motioned to enter into Executive Session for employment and pending litigation with the judges and Superintendent Garza remaining. Bill Rufenacht seconded. Roll call vote; Phipps-aye, Miller-aye, Rufenacht-aye, Mack-aye, Carrizales-aye, Rummel-aye, and Woodall-aye. Motion carried.

Entered into Executive Session at 10:33 a.m.

Exited Executive Session at 11:40 a.m.

Chairman Mack stated that no action will be taken.

Old Business

Grime researched a question regarding Indemnification Insurance for Board Members and told members that they are covered through CORSA.


New Business

None.

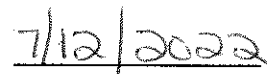
Terry Rummel motioned to adjourn. Joe Short seconded. Discussion: None. Vote on motion: All Ayes, No Nays. Motion Carried.

Meeting adjourned at 11:42 a.m.

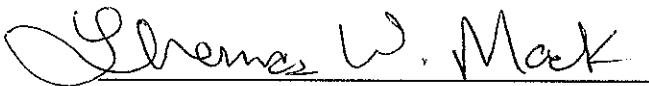
Next meeting is scheduled for July 12, 2022.



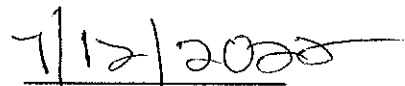
Respectfully Submitted



Date



Board Chairman



Date