

Northwest Ohio Juvenile Detention, Training and Rehabilitation District Board Minutes September 12, 2017

The Board of the Northwest Ohio Juvenile Detention, Training and Rehabilitation District met on this day at 9:00 a.m. in the multi-purpose room of the Detention Center.

<u>DeLance County</u>	<u>Fulton County</u>	<u>Henry County</u>	<u>Williams County</u>
Jeff Hahn	Judge Bumb	Tom Mack	Judge Bird
Mike Pocratsky	Joe Finess	Judge McColley	Terry Rummel
Ricki Slattery Starrett	Roy Miller	Larry Sclair	Jerry Stollings
Erin Spieth representing Judge Strausbaugh	Bill Rufenacht		Nick Woodall

Others present: Dennis Greer – Superintendent

Jessica Croy – Assistant Superintendent

Gayle Hilliker - Fiscal Officer

Tom Mack noted there was a quorum present at the meeting.

Minutes from the July Board meeting were approved. Larry Sclair motioned the Board approve the July Board Meeting Minutes. Ricki Slattery Starrett seconded the motion. There was no further discussion. Motion carried. Unanimous Ayes.

Superintendents Report

Psychiatric Services: Dennis met with Les McCaslin, from the ADAMHS Board. Les McCaslin informed Dennis that the ADAMHS Board is paying for the facility to have monthly for Psychiatric, Tele-med Services. The former mental health counselor used the service on one occasion. Karen VonDeylen along with another counselor from Four County Family Center are providing mental health services. They are taking advantage of Psychiatric Tele-med Services that the ADAMHS Board is providing. Karen VonDeylen will oversee psychiatric needs, medication management, reviews and assessments. Dennis also will be involved in monitoring mental health services. Dennis reported things are going well and moving forward.

There was an increase in population during July and August. We had youth with challenging behavioral issues. Staff met the challenge and addressed the needs of the youth.

DYS Audit: The Annual DYS Audit was August 24, 2017. Corey Shrieve, Juvenile Detention Programs Manager for DYS conducted the Audit. There were no negative findings. There is a new requirement. New staff must now complete eight (8) hours of Suicide Prevention Training before working with detainees. Mr. Shrieve also noted there are 38 JDC facilities in the State of Ohio. Only two (2) facilities in the state still use OC spray, NWOJDC is one of those facilities. OC spray is not viewed as a best practice or evidenced based intervention. Dennis would like to propose CPL, a non-violent intervention, and TCI, Therapeutic Crisis Intervention. There needs to be a therapeutic relationship between staff and detainees and we need to teach families how to address issues.

Overall the DYS Audit was very good. However, the big issue is the OC spray. Board suggested the Program and Policies Committee become involved and address the issues of OC spray. Board discussed the value and challenges moving to a more therapeutic approach. Behaviors are a cry for help. Relationships with the detainee is key. Staff will need ongoing training to be able to de-escalate situations. Board noted staff has received Verbal Judo and that is a foundation. Dennis will attend Crisis Intervention Training offered by the ADAMHS Board. This is another excellent model.

ACA Accreditation: Dennis expressed his confidence in the American Correctional Association Accreditation. He also noted that Corey Shrieve mentioned many facilities no longer participating in ACA Accreditation. In the State of Ohio there are seven (7) JDC sites who are accredited. Dennis included information regarding Accreditation in the Board Packet for review. Board affirmed their commitment to ACA Accreditation. Board also suggested there may be funds available to assist with ACA Accreditation expense. The facility does not need to be a member to participate in the accreditation process.

Staffing/retention/starting pay: Dennis noted we continue to have issues with staff turnover. Recently we have lost another key staff member to an agency that offers a higher wage. Staff retention and turnover are ongoing issues that need to be addressed. Job vacancies have been posted on Ohio Means Job, Indeed and in local newspapers. Board suggested an Ad Hoc committee to research Member County Per Diem and staff salaries. It was suggested non-member rent increase proportionately to Member County Per Diems. Committee may also look at School Tuition Per Diem. Information regarding school tuition per diem was distributed to the Board.

Assistant Superintendent's Report

Assistant Jessica Croy reported on the Wall of Inspiration. Youth may earn the privilege to paint a brick in the multi-purpose room. Brick must reflect what inspires them. Frank Torres, an artist who volunteers with the facility, works with the youth on this project.

There was a Veterans' Day program scheduled last week. Detainees had the opportunity to meet with veterans and to thank them for their service. The day included a luncheon and other activities. Detainees formed committees and took responsibility for planning the day.

Ohio Means Jobs, Youth Assistance Program will meet with youth weekly to discuss future job planning. One service they offer is childcare while the parent is working.

Officer Kathryn Hall and teacher Amanda Michael were both recognized for Employee Appreciation. They communicate with the detainees and pick up extra shifts as needed.
Several NWOJDC staff members were recognized at the recent Ohio Juvenile Directors Service Association. Officer Alan Schweinhagen was recognized as outstanding Line Worker. Teacher Kristina Phipps was recognized as outstanding Service Worker. Donna Robison was recognized as outstanding Support Worker.

Fiscal Officer Report

July Billing Census

Member County Credits – There were 12 member county overages during the month of July.

\$1,224 was credited to member counties.

Non-Member County Revenues – During the month of July there were 72 non-member beds contracted at a rate of \$67/day.

Monthly Total Non-Member rent revenue - \$4,824

Average Daily Population -25.7 Average Female Population -4.5 Average Non-Member Population - 2.3

August Billing Census

Member County Credits – There were 26 member county overages during the month of August.

\$2,652 was credited to member counties.

YTD Member County Credits - \$15,504

Non-Member County Revenues – During the month of August there were 121 beds contracted to non-member counties at a rate of \$67/day.

Monthly Total Non-Member Rent Revenue - \$ 8,107.00

Year to Date Non-Member Rent Revenue - \$ 73,432.00.

Average Daily Population - 29.1 Average Female Population - 4.7 Average Non-member Population - 3.9

Financial Report

Cash Report:

Operating Fund Balance 8,31,2017

Capital Fund Balance 8,31,2017

Operating Fund Balance \$ 679,529

Capital Fund Balance \$ 249,290

Board reviewed the 2017 Budget.

From this point forward we will include the Year to Date Revenue Report in the Board Packet. Board reviewed the Revenue Report.

Board reviewed the Operating Expense Budget. NWOJDC has expended 59.83% of the Operating Budget as of this report.

We have expended 17% of the Capital Budget.

Terry Rummel motioned the Board approved the Fiscal Officer's report. Jerry Stollings seconded the motion. There was no further discussion. Motion Carried. Unanimous Ayes.

Personnel and Grievance Committee

Tom Mack requested Board enter into Executive Session to discuss Superintendent Salary – 90 Day Review. Judges and representative were invited to participate in the Executive Session. Roll Call vote was taken. Motion carried. Unanimous Ayes.

Board entered into Executive Session - 9:45 a.m.

Board reconvened - 10:10 a.m.

Bill Rutenacht motioned the Board approve a salary increase for Superintendent Dennis Greer. Superintendent's salary will be increased to \$68,000. This is retroactive to August 10, 2017, the 90-day anniversary of his date of hire. Larry Siclair seconded the motion. There was no further discussion. Motion Carried. Unanimous Ayes.

Board discussed detainee visitation policy. Parents only are approved unless the Court approves another visitor. Staff has a list of approved visitors for each detainee. NWOJDC is consistent with this policy unless the Probation Officer or Court contacts the facility with an update to the approved visitor list.

The Board thanked Dennis for his service.

Facilities Committee

Larry Siclair reported everything is working well in the facility. There are no issues to report at this time.

Program and Policies Committee

Joe Fries reported many Policies and Procedures are driven by Accreditation Audits. Joe would like to address other issues that need attention in addition to the OC Spray issue. He will contact Dennis to review issues to be addressed. From there Joe will schedule a meeting of the Committee. Tom Mack reviewed the list of Committee members and encouraged Joe to contact the Board if the Committee would like assistance.

Finance Committee
There was no business to discuss at this time. The Finance Committee will meet prior to the November Meeting to prepare the 2018 Budget Proposal.

Old Business

There was no old business to discuss.

New Business

There was no new business to discuss.

Larry Siclair motioned the meeting adjourn. Terry Rummel seconded the motion. Meeting adjourned 10:15 a.m.

Next meeting is scheduled for November 14, 2017.

Respectively Submitted

Yvette A. Hillert

Board Chairman

Debra A. Hillert

Date

11-14-17

Date

11-14-17