

Northwest Ohio Juvenile Detention, Training and Rehabilitation District Board Minutes March 13, 2018

The Board of the Northwest Ohio Juvenile Detention, Training and Rehabilitation District met on this day at 9:00 a.m. in the multi-purpose room of the Detention Center.

Defiance County

Jeff Hahn
Ricki Slattery Starrett
Judge Strausbaugh

Fulton County

Judge Bumb
Joe Friess
Bill Rufenacht

Henry County

Tom Mack
Joyce Beck representing Judge McColley

Williams County

Judge Bird
Terry Rummel
Jerry Stollings
Nick Woodall

Others present: Dennis Greer Superintendent
 Jessica Croy Assistant Superintendent
 Gayle Hilkert Fiscal Officer

Tom Mack noted there was a quorum present.

Minutes from the January Board meeting were approved. Terry Rummel motioned the Board approve the January Board Meeting Minutes. Motion seconded (inaudible). There was no further discussion. Motion carried. Unanimous Ayes.

Assistant Superintendent's Report

Due to scheduling Assistant Superintendent's report preceded Superintendent's report. Capital Croy introduced a new program, "Study Hall for Youth Serving Rule Violations." Youth who have Rule Violations will not remain in the POD during the evening free time. Instead they will attend a "study hall" directed by long-term staff member, preferably a Corporal or above. This is to be time of reflection for the detainee. Staff may also use this time as an opportunity to build better relationships with youth. There are three levels depending on the Rule Violation. Detainees will be assigned to Study Hall up to a maximum of 5 days, depending on the Rule Violation. This system challenges youth to cooperate and strive for good behavior. Staff like the Study Hall because it is a more equitable form of discipline. The system encourages positive 'teachable moments' and building relationships rather than punitive or consequential outcomes for poor behavior.

Superintendents Report

The Superintendents Report was e: mailed to Board Members prior to the meeting.

Superintendent Dennis Greer noted there have been changes to the Food Service personnel at CCNO. Dennis is worked closely with Robert Morgan, the new Food Service Director at CCNO, and Darrell Clinkenberry, Summit Foods Regional Director, to improve the quality of food. Mr. Morgan and Mr. Clinkenberry are working to assure procedures and supervision are in place for CCNO food service staff so NWOJDC detainees receive quality food.

New personnel has assured Dennis the NSLP forms will be completed and submitted.

Dennis thanked Ricki Slattery Starrett for her assistance and he also noted Jim Dennis has been very helpful in resolving food service issues.

Dennis reported that Renewed Minds will provide Mental Health Services effective 5.1.2108.

Dennis also reported we have had issues with the Hot Water System. The system is original to the building. Northwest Custom Mechanical, LLC is preparing a quote to replace the hot water heater. The projected cost is approximately \$20,000. Northwest Custom Mechanical, LLC is a local company who has done work for the facility in the past. Dennis will keep the Facilities Committee informed as we proceed with this project.

Local media recently contacted Captain Croy requesting an interview. In response to that request, Dennis has issued a directive to employees detailing proper protocols if ever approached by the media. Staff will make no comment and all questions are to be directed to the Superintendent. Media has not followed up with the request. There have not been any other media requests

Board requested clarification of VCO as reported in the Superintendent's Population Report. Dennis has contacted the Ohio Department of Youth Services for clarification on the VCO. As of this meeting, DYS has not returned his call.

This quarter there has not been one (1) OC spray usage.

Fiscal Officer Report

January Billing Census – There were four (4) member county overages during the month of January. \$424 was credited back to member counties. There were 196 nonmember beds contracted at a rate of \$80/day.
Average Daily Population – 26.7 Average Female Population – 8.6 Average Nonmember Population – 6.3

February Billing Census – There were a total of 8 member county overages during the month of February. \$848 was credited back to member counties. Total Year to Date Member County Credits - \$ 1,272.
There were 211 nonmember beds contracted at a rate of \$ 80/day. Total YTD Nonmember Revenue - \$ 32,560
Average Daily Population – 29.2 Average Female Population – 8.6 Average Nonmember Population – 7.5

Financial Report

Cash Report:

Operating Fund Balance as of 2.28.2018 \$ 664,401
Operating Revenues as of 2.28.2018 \$326,238
As of 2.28.2018 the Operating Budget is expended 12.99%

Capital Fund Balance as of 2.28.2018 - \$ 251,638

As of this report, all 2017 Carry-Over Purchase Orders have been expended or closed. 2017 Carry Over Purchase Orders total \$ 13,093.00
Request an amendment to the 2018 Budget to include the 2107 Carry Overs;

Approved 2018 Budget	\$ 1,815,060
2017 Carry Overs	13,093
Amended 2018 Budget	\$ 1,828,153

Terry Rummel motioned the Board approve the 2018 Amended Budget of \$ 1,828,153. Jerry Stolling 2nd the motion. There was no further discussion. Motion Carried. Unanimous Ayes.

The December 2017 and the January 2018 VISA Activity Logs are included in the Board Packet for review.

Joe Friess motioned the Board approve the Fiscal Officer's Report. Ricki Slattery Starrett seconded the motion. There was no further discussion. Motion Carried. Unanimous Ayes.

The 2017 Financial Audit has been submitted to the State and is available for review.

Personnel and Grievance Committee

There were no issues to report.

Facilities Committee

Board discussed the issues with the hot water heater as presented in the Superintendent's Report. Board noted the facility needs to be prepared to purchase the new hot water heater as soon as possible so facility is not without hot water. The Superintendent will need to e:mail the Executive Committee when he receives the quote. Expense will be charged to the Capital Fund. Board made motion to authorize Superintendent to proceed with the project once the Executive Committee approves the Quote.

Ricki Slattery Starrett motioned the Board authorize the Superintendent to move ahead with the purchase of the hot water heater as soon as he has approval from the Executive Committee. Terry Rummel seconded the motion. Board discussed the age of the current unit and other factors that would make the replacement necessary. Motion Carried. Unanimous Ayes.

Finance Committee

Board reviewed School Tuition Calculation for 2018-2019. Currently NWOJDT&RC charges \$38/day. During the November Board meeting, Board approved the School Tuition Per Diem of \$ 40/day effective July 1, 2018 through June 30, 2019. The calculation presented at today's meeting includes salaries expenses as well as other Operating Fund and Capital Fund expenses that impact the educational costs of detainees. This is the first increase to school tuition since 2010.

Board discussed reviewing school tuition rates annually and the impact that may have on the local schools. Small, gradual increases annually have less impact on the local school district and are easier for budgets to absorb.

Board noted the education program at NWOJDT&RC serves our detainees very well. Detainees earn credits toward graduation.

Dennis noted we have had several detainees earn their GED while at NWOJDT&RC.

Dennis also commented that County Probation Officers have requested NWOJDT&RC enhance our independent living skills programs. Dennis has introduced Casey Life Skills. This is a program that can be used teach independent life skills. Captain Croy is teaching Girls Groups and Dennis is helping with Boys Groups. Youth are learning skills they can take with them when they leave the facility.

Board questioned why we contract mental health and substance abuse services rather than hiring our own staff.

Board explained the benefits of contract services. One benefit is that funding is available from the ADAMhs Board for substance abuse and mental health services. Secondly, there is a continuum of care for youth when they leave NWOJDT&RC. The child can continue counseling services with the same agency in the community that provided services while at the facility. This eliminates the re-assessment process.

Also, NWOJDT&RC is able to offer the same professional service in-house as the youth receive in the community. That enhances our rehabilitation image in the community.

It was also noted that Mental Health Professionals are challenging to find. Agencies have the professional staff available.

NWOJDT&RC is able to take advantage of tele-med services. This does not replace the in-house services.

Youth who are detained here for 60-90 days often return to their local school with a different educational profile.

Dennis noted we hear from youth who have been released from NWOJDT&RC thanking us for the help they have received while at the facility.

Our facility offers education, substance abuse services and mental health services. Many families that we serve do not have the financial resources to provide the treatment their children need. We are fortunate to have the partnership with the ADAMhs Board, we are fortunate they invest dollars in our youth. It takes community partnership to be effective.

Program and Policies Committee

Joe Friess reported the committee reviewed policy updates. Many updates are terminology changes or revisions to meet administrative and/or the revised code. Updates also meet DYS Accreditation requirements. There are no recommendations at this time. However, these should be on the May Board Meeting Agenda.

Old Business

There is no old business to discuss.

New Business

Board asked for explanation regarding the appointment of Board Trustees to the Northwest Ohio Juvenile Detention, Training and Rehabilitation District Board.

The Joint Board of County Commissioners created the Northwest Ohio Juvenile Detention, Training and Rehabilitation District Board. Therefore, the Joint Board of County Commissioners appoints the Board Trustees. There are 13 members on the District Board. There are three (3) members from each county, for a total of 12 members. The odd member (13th) is from the county with the largest population. Initially that was Defiance County. Currently it is Fulton County. One member from each county is a County Commissioner. Board Members make decisions that impact all four counties. There are times when those decisions have a financial impact on all member counties. Therefore, it was decided it was appropriate to have a County Commissioner from each county on the Board.

Judges from each member county serve on the Board of Trustees as advisors.

With current technology, the county commissioners may have the option to vote for Trustees via e-mail, eliminating the need for a special meeting of the Joint Board of County Commissioners. County Commissioners from member counties may have their Clerk forward the names of their nominees to the other member county Commissioners Offices for vote.

Section 5 of Northwest Ohio Juvenile Detention, Training & Rehabilitation District Bylaws address the Organization & Structure of the District Board of Trustees.

Jerry Stollings motioned the meeting adjourn.

Ricki Slattery Starrett requested the Board enter into Executive Session to discuss Salary Compensation.
Terry Rummel made motion to enter into Executive Session to discuss Salary Compensation, with Judges remaining.
Joe Friess seconded the motion. Unanimous Roll Call Vote.

Board entered into Executive Session at 10:10 a.m.

Board re-convened at 10:18.
Board adjourned.

Next meeting is scheduled for May 8, 2018.

Wayle Hilbert

5-8-18

[Signature]
Respectively Submitted

Date

5-8-2018

Vice Chairman

Board Chairman

Date