

# Northwest Ohio Juvenile Detention, Training and Rehabilitation District Board Minutes January 9, 2018

The Board of the Northwest Ohio Juvenile Detention, Training and Rehabilitation District met on this day at 9:00 a.m. in the multi-purpose room of the Detention Center.

## Defiance County

Mick Pocratsky  
Ricki Slattery Starrett  
Erin Spieth representing Judge Strausbaugh

## Fulton County

Joe Friess  
Roy Miller

## Henry County

Tom Mack  
Judge McColley

## Williams County

Terry Rummel  
Nick Woodall

Others present: Dennis Greer Superintendent  
Jessica Croy Assistant Superintendent  
Gayle Hilkert Fiscal Officer  
Amanda Michael NWOJDC Teacher

Tom Mack noted there was a quorum present.

Minutes from the November Board meeting were approved. Roy Miller motioned the Board approve the November Board Meeting Minutes. Joe Friess seconded the motion. There was no further discussion. Motion carried. Unanimous Ayes.

## **Superintendents Report**

The Superintendents Report was e-mailed to Board Members prior to the meeting.

Superintendent Dennis Greer submitted a proposal to amend the Organizational Chart. In an effort to improve communications he proposed a change to the Line of Supervision. Superintendent proposed he serve as site supervisor for Contracted Services (Mental Health and Drug/Alcohol Counselors). Superintendent would also supervise professional NWOJDT&RC staff. The Assistant Superintendent would supervise security staff, food service and volunteers.

Superintendent Greer announced Ms. Brittany Feffer has assumed the full-time Mental Health Counselor position at NWOJDT&RC. She is accredited as an Ohio LSW. Ms. Feffer has been serving as a part-time counselor. She works well in this atmosphere and connects well with the youth. Due to a scheduling conflict, she was not able to attend today's meeting. She plans to attend the March 13<sup>th</sup> meeting.

The Annual DYS Inspection was conducted on August 24, 2017. A copy of the DYS Inspection Report is included with the Board Packet. Board reviewed the DYS Inspection report. NWOJDT&RC received high praise from DYS.

Ricki Slattery Starrett motioned the Board enter into Executive Session for clarification and discussion of the Line of Supervision outlined in the Organizational Chart. Judges and Representative, Superintendent, and Assistant Superintendent were invited to remain for the Executive Session. Roll Call vote was taken. Motion carried. Unanimous Ayes.

Board entered into Executive Session 9:10 a.m.

Board re-convened 9:20 a.m.

No Board Action Required.

## **Assistant Superintendent's Report**

Assistant Superintendent Jessica Croy reported that Language Arts Teacher, Amanda Michael, has received \$80 vouchers for detainees taking the GED. Vouchers are available for detainees who qualify for financial assistance with GED Testing. Qualifying detainees will be responsible for the remaining \$40.

This year NWOJDC will offer LGBTI Training to staff.

Corporal Hall is a newly qualified CPR, First Aid and AED staff trainer who will be working with staff this year.

Corporal Schweinhagen will attend Managing Youth Resistance, a hands-on self-defense training. Corporal Schweinhagen will be qualified to train staff. He will start training staff later this summer.

Superintendent will conduct CPI Training (Non-violent Crisis Intervention) for staff.

## **Fiscal Officer Report**

Board received a copy of the Financial Report prior to the Board Meeting.

The Year End Credits for 2017 totaled \$ 109,623

## Financial Report

Financial Report:

Operating Fund Balance as of 12.31.2017 totals \$ 575,730

Capital Fund Balance as of 12.31.2017 totals \$ 250,000

Operating Budget Revenues for 2017 totaled \$ 1,637,619.

The 2017 Operating Budget was expended 86%. 2017 spending was very conservative due to transition in the Superintendent's office.

Also included in the Board Packet are the October and November VISA Activity Logs, the projected 2017 Carry-overs and a copy of the 2018 Budget.

Terry Rummel motioned the Board approve the Fiscal Officer's Report. Ricki Slattery Starrett seconded the motion. There was no further discussion. Motion Carried. Unanimous Ayes.

**Personnel and Grievance Committee**

There were no issues to report.

**Facilities Committee**

There were no issues to report.

**Program and Policies Committee**

Joe Friess reported the Line of Supervision was the only topic to present to the Board.

**Finance Committee**

Fiscal Officer presented requests to the Board.

**Year End Transfers**

Last Board Meeting NWOJDT&RC was given permission to transfer funds between accounts as needed.

Terry Rummel motioned the Board approve the two (2) Year End Transfers as presented.

<u>Action</u>	<u>Account Description</u>	<u>Account Number</u>	<u>Amount</u>
Transfer Out	Gas	9065-90917-5-35200	\$ 2,000.00
Transfer In	Legal & Professional Services	9065-90917-5-41100	\$ 2,000.00
Transfer Out	Repair	9065-90917-5-38000	\$ 500.00
Transfer In	Office Supplies	9065-90917-5-51000	\$ 500.00

Ricki Slattery Starrett seconded the motion. There was no further discussion. Motion Carried. Unanimous Ayes.

**Title 1 Funds**

We have two (2) requests pertaining to Title 1 Funds.

**Title 1 Transfer – Teacher's Salaries and Related Accounts**

The 2017-2018 Title 1 funds are available through June 30, 2018. The 2017-2018 award is \$88,960. Each year when we prepare the Annual budget, we plan to use a portion of Title 1 funds for Teachers' Salaries and related accounts (Medicare, Insurance Benefits, STRS).

We request a transfer of \$57,000 from the Title 1 Funds into Teacher's Salaries and related accounts to be used through June 30, 2018:

<u>Action</u>	<u>Account Description</u>	<u>Account Number</u>	<u>Amount</u>
Transfer Out	Title 1 Supplies	9065-90917-5-59001	\$ 57,000
Transfer In	Teachers' Salaries	9065-90917-5-20300	\$ 39,300
Transfer In	Medicare	9065-90917-5-20301	\$ 500
Transfer In	Insurance-Employee Benefits	9065-90917-5-20400	\$ 11,700
Transfer In	STRS (State Teachers Retirement System)	9065-90917-5-21001	\$ 5,500

Terry Rummel motioned the Board approve the Title 1 funds transfer into Teacher's Salaries and related accounts as presented. Joe Friess seconded the motion. There was no further discussion. Motion Carried. Unanimous Ayes.

**Title 1 Request to Transfer Funds**

The remaining funds (\$31,960) will be used for the purchase of library books, classroom supplies, equipment and/or educational services. Purchases will be assigned to one of the following accounts:

Title 1 Supplies      Title 1 Equipment      Title 1 Professional Services

Currently all Title 1 Funds are assigned to the Title 1 Supplies Account. We would like permission to transfer Title 1 Funds to the appropriate Title 1 account as needed. This request applies to purchases under \$5,000.

Roy Miller motioned the Board authorize permission to transfer up to \$5,000 between Title 1 Accounts (Title 1 Supplies, Title 1 Equipment, Title 1 Professional Services) as needed. Purchases over \$ 5,000 will be presented to the Board. Terry Rummel seconded the motion. There was no further discussion. Motion Carried. Unanimous Ayes.

**Old Business**

Superintendent Dennis Greer reported he submitted a Grant Application to the Kellogg Foundation. They offer independent living training as well as sexual reactive training for at risk youth. Historically they offer Grants to Non-Profit Organizations. However, they were willing to look at our proposal.

Dennis has also contacted the Ansell Casey Foundation. Ansell Casey Foundation also offers Independent Living Programs. These programs offer youth training that includes balancing checkbooks, completing applications and other Independent Living Skills.

Board asked if there are youth who do not have the \$40 needed for the GED testing. As of this time, that has not been a problem.

**New Business**

There was no New Business to discuss.

erry Rummel motioned the meeting adjourned. Roy Miller seconded the motion.  
Meeting adjourned 9:30 a.m.

Next meeting is scheduled for March 13, 2018.

Stacy A. Nilkert  
Respectively Submitted

3.13.18  
Date

Thomas W. Mack  
Board Chairman

3-13-18  
Date