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Employees & Staff

Shift Supervisors
G. John Proxmire, Lieutenant
Lisa Fontaine, Lieutenant
James Metcalf, Lieutenant
Lucas Ankney, Lieutenant

Support Staff
Christine McVay, MSSA, LISW
-Four County Family Center
Tim Bidlack, BS, CDCA
-Recovery Services of NW Ohio

Juvenile Corrections Staff
Shawn Helf, Intake Sergeant
Joseph Mosier, Corporal
Darcy Brown, Corporal
Ashley Rohrs, Corporal
Augustina Carrizales-Gibson, Officer
Matthew Williams, Officer
Brian Bowsher, Officer
John Hogan, Officer
Joshua Hanenkrath, Officer
Adrienne Firman, Officer
Carrie Dobaczewski, Part-Time Officer
Chad Kauffman, Part-Time Officer
Randall Gibson, Part-Time Officer

Administration
Brian Patrick, Superintendent
April Cook, Asst. Superintendent
Gayle Hilkert, Fiscal Officer

Building & Grounds Maintenance
Dave McBride

Teachers
Alisa Bowsher
Shawn Moore

During 2009, the Northwest Ohio Juvenile Detention, Training and Rehabilitation Center employees accumulated 1821.5 hours of training.

Board of Trustees

Defiance County
Commissioner Tom Kime
Diane Collins
Roger Gardner, Chairman
Judge Jeffrey Strausbaugh

Henry County
Commissioner Rich Myers
Larry Siclair
Tom Mack, Vice Chairman
Judge Denise Herman McColley

Fulton County
Commissioner Dean Center
Roy Miller
Joe Friess
Randall Nafziger
Judge Michael Bumb

Williams County
Commissioner Brian Davis
Scott Acus, MA, MSW, LISW
Kathy Nern, MSW, LISW
Judge Steven Bird

It should be noted that information contained and utilized in this annual report was obtained and complied from the facility’s detainee software management system, SoftTec.
BACKGROUND

The Northwest Ohio Juvenile Detention, Training & Rehabilitation Center, which is located in eastern Williams County Ohio, became operational in February of 2000 as a regional Juvenile Detention Center to provide secure detention to juveniles within the jurisdictions of Defiance, Henry, Fulton and Williams counties. The Center consists of approximately 17,000 square feet and has thirty-two individual detention cells, a control room, multi-purpose room, two classrooms, intake area, nurse clinic, gymnasium, library and administrative offices. A secured outdoor recreation area with approximately 6,900 square feet is also available.

MISSION STATEMENT

The mission of the Northwest Ohio Juvenile Detention, Training & Rehabilitation Center is to provide leadership for change for youth, family units, and communities. It operates by creating legitimate, alternative pathways to adulthood through equal access to services that are least intrusive, culturally sensitive, and consistent with the highest professional standards. The youth, while being detained at the Center, will be controlled, supported, and protected with these standards in mind.

PROGRAM PHILOSOPHY

The Northwest Ohio Juvenile Detention, Training & Rehabilitation Center provides both pre-trial and short-term commitments for incarceration. Care must be provided in a non-judgmental manner equal to all, regardless of Court status (i.e. accused, adjudicated, misdemeanor, or felony). It is our belief that structure and expectations are not viewed in a punitive nature, provided that structure and expectations are made clear and precise and are enforced in a manner that is both fair but firm and equal to all. Due to the short terms of confinement, and the necessary emphasis on safety and security, we recognize our limitations and inability to provide long term affects on those juveniles we detain. We further recognize that solutions to many of the problems faced by our detainees will be best addressed by the childcare professionals within the many support services available to the court (i.e. Probation, Drug/Alcohol Abuse Counselors, Children’s Services, etc.). We therefore, view our role as: (1) a time delay, so that the Court might address the allegations against the child and identify the youth’s individualized needs; and (2) as a motivational tool for those who will attempt to address the variables responsible for creating conflict in the youth’s life.

CONFINEMENT OF JUVENILES

Juvenile detainees shall not be confined in the Northwest Ohio Juvenile Detention Training & Rehabilitation Center unless secure placement is essential. Any confinement of a juvenile in the Center is in accordance with Rule 7 of the Ohio Rules of Juvenile Procedure which state:

A child taken into custody shall not be placed in detention or shelter care prior to final disposition unless any of the following apply:
(1) Detention or shelter care is required: (a) to protect the child from immediate or threatened physical or emotional harm; or (b) to protect the person or property of others from immediate or threatened physical or emotional harm.
(2) The child may abscond or be removed from the jurisdiction of the court;
(3) The child has no parent, guardian, custodian or other person able to provide supervision and care for the child and return the child to the court when required;
(4) An order for placement of the child in detention or shelter care has been made by the court;
(5) Confinement is authorized by statute.
STATUTORY AUTHORITY

The Detention Center and its Board of Trustees operate under the authority granted in §2152.44 and §2151.65 of the Ohio Revised Code. The facility is governed by a seventeen member Board of Trustees where each member, except the Judges, has a vote towards proposed legislation. The Center and its programs are managed by a single administrative officer, called the Superintendent, whose authority is granted in §2152.42 of the Ohio Revised Code. All employees and units of management are responsible to the Superintendent.

SPECIAL INCIDENTS

A special incident is defined as a situation which deviates from standard operating procedures, such as a response to aggression, an escort to the observation cell for “cooling off” due to aggressive/disorderly behavior, or removal of the juvenile from his/her assigned cell due to self-harm or for a safety/security threat. There were 125 special incidents during 2009. It should be noted that there were no injuries to juvenile detainees resulting from a special incident.

JUVENILE DETAINEE DISCIPLINE

The Detention Center adheres to American Corrections Association standards on juvenile detainee discipline. Rule violations at the facility are separated into three categories which range in severity: Minor Rule Violations, Serious Rule Violations, and Major Rule Violations. A Major Rule Violations can also result from a repeat offense of a Serious Rule Violation. In 2009, there were 86 Major Rule Violation Reports written.

JUVENILE DETAINEE GRIEVANCES

The Center received 43 juvenile detainee grievances during 2009. Of those, 38 grievances were denied, 4 grievances were approved, and 1 grievance was returned without action.

FACILITY ACCREDITATION

The Center adheres to correctional operation and program standards outlined in the Ohio Administrative Code and the American Corrections Association standards for Juvenile Detention Facilities. The Center was approved by the Board of Trustees in the summer of 2008 to begin preparations for accreditation by the Commission on Accreditation for Corrections through the American Correctional Association and is scheduled to have an accreditation audit in March of 2010. The Center also maintains facility accreditation by the Ohio Department of Youth Services. During its yearly audit held in June 2009, the Center was in compliance with 100% of the mandatory standards and 100% of the recommended standards for Juvenile Detention Facilities as set forth in Ohio Administrative Code 5139-37.
PROGRAMS AND SERVICES

To make use of valuable community resources, the Center hosts various non-profit and public service agencies in speaking to and facilitating group sessions with the juvenile detainees at the Center. Current community agencies providing voluntary services to the Center are: The RIDGE Project, Recovery Services of Northwest Ohio, Four County Family Center, Bill Glass Champions for Life, American Freedom Assembly, and several religious services volunteers.

Mental Health Counseling Services
The center offers an on-site mental health counselor provided by the Four County Family Center, a non-profit agency accredited by the Ohio Department of Mental Health. The Mental Health Counselor, Christine McVay, MSSA, LISW, is a Licensed Independent Social Worker who performs a full range of youth counseling services, as well as court ordered mental health diagnostic assessments. Psychosocial assessments, with mental health diagnoses and treatment recommendations, are provided to those youth identified by the courts are requiring this service and can include the development of a comprehensive Individual Service Plan (ISP) for each youth. Christine employs weekly individual therapy sessions using cognitive and reality therapy models, as well as role play activity to address ISP goals. Group Therapy Sessions are incorporated into the mental health program and focus on peer participation in two different types of groups. One group participates in cognitive behavioral issues, designed to address criminal thinking errors, anger management, etc., and the other participates in a relaxation group. Finally, family sessions, which are designed to focus on the need for youthful offender family support mechanisms, may be utilized during a youth’s stay at the center. During 2009, the mental health counselor completed 59 youth assessments, 191 hours of group sessions, 9.25 hours of family sessions, and developed individualized behavioral plans to assist in the reduction of acting out behaviors and to assist in the stabilization of unacceptable behavior.

Drug and Alcohol Counseling Services
Recovery Services of Northwest Ohio also provides a prevention specialist to conduct programming twice monthly to youth detained at the center. Topics covered include the addiction process, conflict resolution, and how our thoughts control our behavior. In addition to general prevention classes, the Detention Center provides a 90-day treatment program for juvenile detainees who are experiencing alcohol or other drug related problems entitled “Life without Drugs.” This program is provided by Recovery Services of Northwest Ohio, Inc., a non-profit agency accredited by the Commission on Accreditation of Rehabilitation Facilities, Ohio Department of Mental Health, and the Ohio Department of Alcohol and Drug Addiction Services. The on-site Substance Abuse Counselor is Tim Bidlack, BS, CDCA. The Life without Drugs program educates its youth on the disease concept, 12 step support groups, as well as relapse prevention, family origin issues, anger management, coping/decision making skills, and leisure/recreational activities. Major programmatic activities include in-depth assessment, substance abuse education, group therapy, and individual counseling. During 2009, the Life without Drugs counselor completed 84.1 hours of youth assessments, 155 hours of individual sessions, 1248 hours of group sessions, and 257 case management units.

The RIDGE Project
RIDGE: Reality Instruction, Developing Generations of Excellence. The RIDGE Project targets youth ages 13-19, as well as their families, caregivers, social service providers, schools, and the juvenile justice system. It exists to work with youth to provide education in the areas of: abstinence, alcohol, tobacco and other drug prevention, and violence, with the goal of producing a generation of young adults who model responsible behavior personally, socially, and culturally. RIDGE Project volunteers conduct classes weekly during school months for all youth detained at the center.
Life Skills
The specific objective or goal of the “Life Skills” curriculum is to help the juvenile detainees to effect significant improvement in their performance of basic life skills. These lessons provide for real gains, as their environment will give the juvenile detainees plenty of opportunity to practice the skills that they have learned. Many juvenile detainees have a serious need for a more effective way of coping with events or situations. This curriculum was designed for those individuals that need further training in personal and interpersonal competencies – life skills will help them get along better with others and deal more effectively with life events.

In Search of Character
This curriculum focuses on the ten virtues most commonly named by parents, educators and community groups concerned with character education. “In Search of Character” is not about teaching individual virtues, it’s about helping young people construct a vision of themselves as good people and then live up to that vision. It’s about showing them that, in a world where poor character is so commonplace, they can choose to be better than that. This curriculum includes a DVD on each topic followed by writing assignments and discussion.

Strategies for Anger Management
Strategies for Anger Management focuses on helping people cope with anger in healthier ways. This curriculum is dedicated to helping people understand their attitudes and beliefs about anger, and identify the emotions and situations at its root. Anger management challenges individuals to examine their responses to emotional ‘triggers.’ It offers a range of activities to help people learn and practice new, more effective ways of responding to anger and the emotions that cause it. This curriculum is divided into three sections. They were all developed with the goal of helping people to gain insight into their behavior and develop conscious strategies for coping with anger in ways that meet their needs without being destructive. Worksheets, open discussions or essays are implemented with each lesson.

Conflict Resolution
Conflict Resolution from the Inside Out contains activities designed to promote mastery of conflict resolution skills. This curriculum examines some of the root causes of conflict, typical styles of handling disputes and some of the consequences associated with responding to disagreements in various ways. It also aims to help participants gain control over their emotions and thoughts. To maximize options when entering a charged situation, participants must not respond reactively. Deep-seated anxiety and dread, feelings of insignificance, humiliation and rejection—these all create a corrosive brew of feelings that will undermine a person’s ability to respond to a conflict effectively. Only when such feelings are compassionately recognized and addressed can participants begin to handle difficult interpersonal moments more appropriately.

A Guide to Character Building
The goal of this curriculum is to help participants understand themselves better, to figure out what they stand for - and what they won’t stand for. Then, they will become more confident and accepting of themselves and others. They will be able to share their talents, abilities, skills and interests. In doing so, they will become a stronger, more complete and happier person. Each chapter describes several dilemmas to use for journaling, writing essays, discussion, debate, role-playing, and/or reflection. The dilemmas usually don’t have one right answer. Instead, they will make participants think.

Bill Glass Champions for Life
Bill Glass Champions for Life recognizes that all too often America’s children are grouped among America’s least. Heeding the ministry’s call to bring the gospel to “the least,” Champions For Life facilitates youth programs that create long-term positive changes in America’s youth. By using the
format of the school assembly, Champions for Today uses former professional athletes’ motivational speaking platforms to urge juvenile detainees toward making positive lifestyle choices. These choices reflect a desire to pursue academic and moral excellence and to refrain from dependence on drugs, alcohol and a promiscuous social life.

**Girls Circle**
The Girls Circle is a model of structured support groups for girls 9-18 years of age. It utilizes a strengths-based, skill building approach to create a safe space for girls to address risky behaviors, build on protective factors, and improve relationships in a format that interests and engages girls. It is designed to foster self-esteem, help girls maintain authentic connection with peers and adult women in their community, counter trends towards self-doubt, and allow for genuine self expression through verbal sharing and creative activity. Groups are facilitated through a trained staff member. During the Girls Circle group, the female youth express themselves through creative or focused activities and oftentimes, themes are introduced which relate to the girls' lives--such as being a girl, trusting ourselves, friendships, body image, goals, competition, and decision making. The Girls Circle does not aim to provide advice, but encourages girls to share experiences that are helpful to one another. The following courses are integrated into the Girls Circle program:

- **Expressing My Individuality**
  8-week program. Explores topics such as celebrating individuality, diversity, getting along with others, and addresses goals, conflict styles, feeling good about ourselves, and taking time to relax. Activities include values exploration, "How Others See Me," potting a plant to symbolize personal growth, and finally culminates with a girls' compliment circle.

- **Relationships with Peers**
  10-week program. Enhances girls' awareness of their relationships with themselves and others. Themes include "Expressing Myself," "Accepting Different Parts of Myself," "Giving Voice to Feelings," "Romantic Relationships," “Girl fights or Girlfriends” and are complimented by activities such as journaling, role-play, and more.

- **Who I Am**
  8-week program. Works with girls to examine identity, assertiveness skills, and goal setting through role-play, relationship to music and more. Themes include "Journaling and Self-Disclosure," "Personal Growth/Assertiveness," and "Life Goals/Personal Goals."

- **Paths to the Future**
  12-week program. A skills-building support circle for use with at-risk or court-involved girls. Examines thoughts, beliefs, and actions about friendships, trust, authority figures, mother/daughter relationships, sexuality, dating violence, HIV, drug abuse, stress and goal-setting. Opens up girls to important exploration regarding their choices and behaviors and examines ways to promote self-care and healthy decision-making through lively, prepared discussions and activities. Creative activities include assertiveness role-plays, collage, progressive relaxation, writing, creating "Life Maps" and more.

**Boys Council**
Boys Council is a strengths-based group approach to promote boys’ and young men’s safe, strong and healthy passage through pre-teen and adolescent years.

- **Growing Healthy, Going Strong**
  10-week program. Boys will identify social-emotional messages, experiences, attitudes, and smart options for growing up male in our culture. Competition, bullying, recognizing and expressing emotions, male and female role expectations, self confidence, and teamwork are highlighted through games and
team challenges. Boys develop vocabulary and skills to expect and enact fairness, healthy competition, and respect for self and others.

- **Standing Together - A Boys Council Journey Into Respect**
  10-week program. This guide provides engaging ways to address common themes which pre-teens and early adolescents encounter, including breaking down social-cultural barriers, motives and actions around put-downs, knowing their personal rights, defining assumptions about male power, respecting others' physical boundaries, understanding and using the energy of strong emotions, and standing up for each other in community.

- **Living A Legacy: A Boys Council Rite of Passage**
  10-week program. Young men gain skills and knowledge to navigate growing up male in today’s society through the introduction of topics and experiential activities that address a myriad of relevant challenges - safely, powerfully, and within a spirit of “council” connection. Boys will explore: relationships, conflict resolution, education, leadership, community service, diversity, mass media messages, personal values, integrity, and future goals.

**Education**
The education program at the Center is a highly structured curriculum that is provided by two Ohio Department of Education certified teachers. Upon admission, the Center tests all juveniles in mathematics, science, and the language arts for placement into the Center’s computer based education curriculum. The Accelerated Reader program is utilized at the Center to ensure that the juveniles maintain an acceptable and appropriate reading comprehension level. A General Educational Development (GED) program has also been incorporated which allows the juvenile to complete his/her GED preparatory work while at the Detention Center. As the State of Ohio no longer has fee-waivers for the GED test, the juvenile can then take the GED test for a $40 fee at an approved site either while at the Center, or after his/her release from detention. During 2009, 7 juveniles completed the GED curriculum and pre-test and went on to pass the state test while at the center.

**Physical Education**
The Center also provides a structured physical education program in accordance with 5139-37-18(B)(6) of the Ohio Administrative Code. This requirement includes, at a minimum, 1 hour of organized group large-muscle activity. Leisure and recreational activities are also part of the program requirements at the Center allowing juveniles 1 hour of additional recreational and leisure activities daily.

**POPULATION STATISTICS**

In 2009, the Center received 450 juveniles for a total length of stay of 8,546 days. Of the admissions, 210 were males and 140 were females. 252 juveniles were recidivists resulting in an overall recidivism rate of 55.5 %. This is a 3.8 % increase from the 2008 recidivism rate. The number of juveniles admitted to the Detention Center ranged from a low of 32 in April and September to a high of 55 in March. The facility received 4 youth from Ashland county, 138 youth from Defiance county, 110 youth from Fulton county, 13 youth from Hancock county, 75 youth from Henry county, 1 youth from Mercer county, 29 youth from Paulding county, 1 youth from Richland county, 1 youth from Van Wert county, 74 youth from Williams county, and 1 youth from out of state. The average length of stay was 18.99 days. It should be noted; however, that this figure includes juveniles who were admitted for a treatment program which typically has a longer length of stay due to program requirements.
The Center had an average monthly recidivism rate of xxx% for 2009.

During 2009, there were 23 juvenile detainees who were transferred into the custody of the Ohio Department of Youth Services. 18 juvenile detainees were also transferred into the custody of the Juvenile Residential Center of Northwest Ohio.
The average daily population for 2009 was 26.4 juvenile detainees: 19.2 males and 7.2 females.
OFFENSE STATISTICS

Many youth are admitted for more than one allegation of criminal conduct or for violation of a valid court order. The following list summarizes the most common crimes alleged for which juveniles were incarcerated.

- Violent Offenses: 73
- Sex Offenses: 8
- Property Offenses: 91
- Drug/Alcohol Offenses: 49
- Violation of a Court Order: 204
<table>
<thead>
<tr>
<th>Description</th>
<th>2009 Itemized</th>
<th>Expended 12-31-09</th>
<th>% Expended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Staff Salaries</td>
<td>665,000</td>
<td>651,217</td>
<td>97.9</td>
</tr>
<tr>
<td>Teachers Salaries</td>
<td>78,856</td>
<td>73,735</td>
<td>93.5</td>
</tr>
<tr>
<td>Unemployment</td>
<td>12,587</td>
<td>10,158</td>
<td>80.7</td>
</tr>
<tr>
<td>PERS</td>
<td>93,100</td>
<td>90,990</td>
<td>97.7</td>
</tr>
<tr>
<td>STRS</td>
<td>10,420</td>
<td>10,323</td>
<td>99.0</td>
</tr>
<tr>
<td>Medicare-Staff</td>
<td>10,000</td>
<td>9,170</td>
<td>91.7</td>
</tr>
<tr>
<td>Medicare-Teachers</td>
<td>1,095</td>
<td>1,028</td>
<td>93.9</td>
</tr>
<tr>
<td>Workers Comp</td>
<td>25,393</td>
<td>25,393</td>
<td>100</td>
</tr>
<tr>
<td>Office Supplies</td>
<td>8,000</td>
<td>6,599</td>
<td>82.5</td>
</tr>
<tr>
<td>Detainee Supplies</td>
<td>9,000</td>
<td>8,613</td>
<td>95.7</td>
</tr>
<tr>
<td>Uniforms</td>
<td>3,800</td>
<td>2,460</td>
<td>64.8</td>
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<tr>
<td>New Hire Expense</td>
<td>2,453</td>
<td>1,254</td>
<td>51.1</td>
</tr>
<tr>
<td>Maintenance Supplies</td>
<td>6,338</td>
<td>6,202</td>
<td>97.9</td>
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<tr>
<td>Postage</td>
<td>1,600</td>
<td>1,091</td>
<td>68.2</td>
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<tr>
<td>Equipment</td>
<td>10,389</td>
<td>8,582</td>
<td>82.6</td>
</tr>
<tr>
<td>Computer</td>
<td>5,000</td>
<td>5,000</td>
<td>100</td>
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<tr>
<td>Contract Services</td>
<td>124,800</td>
<td>107,117</td>
<td>85.8</td>
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<tr>
<td>Utilities</td>
<td>2,000</td>
<td>1,051</td>
<td>52.6</td>
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<tr>
<td>Telephone</td>
<td>6,000</td>
<td>5,137</td>
<td>85.6</td>
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<tr>
<td>Electric</td>
<td>31,500</td>
<td>30,256</td>
<td>96.1</td>
</tr>
<tr>
<td>Water and Sewer</td>
<td>5,700</td>
<td>5,605</td>
<td>98.3</td>
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<tr>
<td>Natural Gas</td>
<td>32,254</td>
<td>26,161</td>
<td>81.1</td>
</tr>
<tr>
<td>Refuse</td>
<td>1,876</td>
<td>1,056</td>
<td>56.3</td>
</tr>
<tr>
<td>Repairs</td>
<td>12,000</td>
<td>8,715</td>
<td>72.6</td>
</tr>
<tr>
<td>Maintenance Contracts</td>
<td>21,434</td>
<td>15,001</td>
<td>70.0</td>
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<tr>
<td>Advertising</td>
<td>1,382</td>
<td>1,077</td>
<td>78.0</td>
</tr>
<tr>
<td>Travel</td>
<td>5,958</td>
<td>4,885</td>
<td>82.0</td>
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<tr>
<td>Training</td>
<td>6,200</td>
<td>1,736</td>
<td>28.0</td>
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<tr>
<td>Juvenile Detainee Educational</td>
<td>2,349</td>
<td>1,189</td>
<td>50.6</td>
</tr>
<tr>
<td>Materials</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Insurance-Employee</td>
<td>210,500</td>
<td>160,075</td>
<td>76.1</td>
</tr>
<tr>
<td>Insurance - Facility</td>
<td>13,707</td>
<td>13,707</td>
<td>100</td>
</tr>
<tr>
<td>Legal &amp; Professional</td>
<td>11,500</td>
<td>10,625</td>
<td>92.4</td>
</tr>
<tr>
<td>Title 1</td>
<td>750</td>
<td>750</td>
<td>100</td>
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<tr>
<td>Other Expenses</td>
<td>5,321</td>
<td>4,423</td>
<td>83.1</td>
</tr>
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<td><strong>Total</strong></td>
<td><strong>1,448,268</strong></td>
<td><strong>1,310,761</strong></td>
<td><strong>90.5</strong></td>
</tr>
</tbody>
</table>

* It should be noted that the final budget reflects all line item transfers as approved by the District Board of Trustees.

**OPERATING REVENUES/EXPENDITURES**

The daily rate established for FY 2009 was $95.70 for member counties and a negotiable rate for non-member counties.
<table>
<thead>
<tr>
<th></th>
<th>OPERATING REVENUES</th>
<th>OPERATING EXPENSE</th>
<th>9065 FUND BALANCE</th>
<th>NET GAIN/(LOSS)</th>
</tr>
</thead>
<tbody>
<tr>
<td>JAN</td>
<td>132,201</td>
<td>99,992</td>
<td>635,262</td>
<td>32,212</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td><strong>Transfer to Capital</strong></td>
</tr>
<tr>
<td>FEB</td>
<td>150,301</td>
<td>100,092</td>
<td>596,073</td>
<td>50,208</td>
</tr>
<tr>
<td>MAR</td>
<td>122,025</td>
<td>114,431</td>
<td>603,667</td>
<td>7,594</td>
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<tr>
<td>APR</td>
<td>133,216</td>
<td>107,986</td>
<td>628,897</td>
<td>25,229</td>
</tr>
<tr>
<td>MAY</td>
<td>100,369</td>
<td>129,610</td>
<td>599,656</td>
<td>(29,241)</td>
</tr>
<tr>
<td>JUN</td>
<td>67,074</td>
<td>116,426</td>
<td>550,304</td>
<td>(49,351)</td>
</tr>
<tr>
<td>JUL</td>
<td>111,931</td>
<td>93,761</td>
<td>568,475</td>
<td>18,170</td>
</tr>
<tr>
<td>AUG</td>
<td>136,442</td>
<td>107,416</td>
<td>597,501</td>
<td>29,026</td>
</tr>
<tr>
<td>SEP</td>
<td>124,470</td>
<td>116,626</td>
<td>605,345</td>
<td>7,843</td>
</tr>
<tr>
<td>OCT</td>
<td>123,346</td>
<td>128,690</td>
<td>600,000</td>
<td>(5,344)</td>
</tr>
<tr>
<td>NOV</td>
<td>113,241</td>
<td>88,804</td>
<td>624,437</td>
<td>(24,237)</td>
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<tr>
<td>DEC</td>
<td>94,504</td>
<td>106,921</td>
<td>612,020</td>
<td>(12,416)</td>
</tr>
<tr>
<td>TOTAL</td>
<td>1,409,129</td>
<td>1,400,158</td>
<td>612,020</td>
<td>98,368</td>
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</tbody>
</table>

Operating Fund

<table>
<thead>
<tr>
<th></th>
<th>Balance</th>
<th>YTD Revenues</th>
<th>YTD Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance</td>
<td>1/1/2009</td>
<td>603,050</td>
<td></td>
</tr>
<tr>
<td>YTD Revenues</td>
<td>12/31/09</td>
<td>1,409,129</td>
<td></td>
</tr>
<tr>
<td>YTD Expenses</td>
<td>12/31/09</td>
<td>1,400,158</td>
<td></td>
</tr>
<tr>
<td>Balance</td>
<td>12/31/09</td>
<td>612,020</td>
<td></td>
</tr>
</tbody>
</table>
### CAPITAL REVENUES/EXPENDITURES

<table>
<thead>
<tr>
<th>Month</th>
<th>CAPITAL REVENUES</th>
<th>CAPITAL EXPENSE</th>
<th>9070 FUND BALANCE</th>
<th>NET GAIN/(LOSS)</th>
</tr>
</thead>
<tbody>
<tr>
<td>JAN</td>
<td>1,386</td>
<td>0.00</td>
<td>169,657</td>
<td>1,386</td>
</tr>
<tr>
<td></td>
<td><strong>Transfer from Operating</strong></td>
<td>89,397</td>
<td>259,055</td>
<td>N/A</td>
</tr>
<tr>
<td>FEB</td>
<td>1,164</td>
<td>0.00</td>
<td>260,219</td>
<td>1,164</td>
</tr>
<tr>
<td>MAR</td>
<td>1,164</td>
<td>0.00</td>
<td>261,383</td>
<td>1,164</td>
</tr>
<tr>
<td>APR</td>
<td>1,164</td>
<td>6,091</td>
<td>256,456</td>
<td>(4,927)</td>
</tr>
<tr>
<td>MAY</td>
<td>877</td>
<td>3,167</td>
<td>254,166</td>
<td>(2,290)</td>
</tr>
<tr>
<td>JUN</td>
<td>288</td>
<td>0.00</td>
<td>254,454</td>
<td>288</td>
</tr>
<tr>
<td>JUL</td>
<td>1,165</td>
<td>0.00</td>
<td>255,619</td>
<td>1,165</td>
</tr>
<tr>
<td>AUG</td>
<td>1,164</td>
<td>7,382</td>
<td>249,400</td>
<td>(6,218)</td>
</tr>
<tr>
<td>SEP</td>
<td>1,163</td>
<td>0.00</td>
<td>219,541</td>
<td>(29,859)</td>
</tr>
<tr>
<td>OCT</td>
<td>1,163</td>
<td>0.00</td>
<td>220,704</td>
<td>1,163</td>
</tr>
<tr>
<td>NOV</td>
<td>1,164</td>
<td>0.00</td>
<td>221,868</td>
<td>1,164</td>
</tr>
<tr>
<td>DEC</td>
<td>1,645</td>
<td>0.00</td>
<td>223,513</td>
<td>1,645</td>
</tr>
<tr>
<td>TOTAL</td>
<td>13,507</td>
<td>47,662</td>
<td>223,513</td>
<td>(34,155)</td>
</tr>
</tbody>
</table>

### Capital Fund

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance</td>
<td>168,271</td>
<td>13,507</td>
<td>47,662</td>
<td>223,513</td>
</tr>
</tbody>
</table>

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1. Implement a gender specific program for boys to compliment the girls’ gender specific program incorporated in 2008.

   - COMPLETED. In February 2009, the facility launched a gender specific program for boys titled "The Council for Boys and Young Men." The following three programs were implemented and incorporated into the daily schedule with Sergeant Shawn Helf receiving the facilitator training necessary to lead the following groups:
     • Growing Healthy, Going Strong
       10 WEEK PROGRAM. Ages 9 - 14
     • Standing Together: A Journey Into Respect
       10 WEEK PROGRAM. Ages 9 - 14
     • Living A Legacy: A Rite of Passage
       10 WEEK PROGRAM. Ages 14 – 18

2. Pass the American Correctional Association’s Commission on Accreditation for Corrections facility audit.

   - IN PROGRESS. The ACA audit has been scheduled for March 1 - 3, 2010.

3. Pass the Ohio Department of Youth Services re-accreditation audit.

   - COMPLETED. On June 4, 2009 the facility had its annual audit by the Ohio Department of Youth Services. The facility and staff received compliance with 100% of the Mandatory Standards and compliance with 100% of the Recommended Standards.

4. Incorporate the Senior Juvenile Corrections Officer position into the chain of command and fill (3) positions through internal promotion.

   - COMPLETED. In December, 2008 an internal job posting for the Senior Juvenile Corrections Officer position was made. On January 13, 2009 after conducting interviews with eligible and interested staff, Officers Darcy Brown, Joseph Mosier, and Ashley Rohrs were promoted to the rank of Corporal (Senior JCO). A 4th position currently remains open but has not been filled due to budget concerns.

5. Meet all annual training requirement standards by ensuring:

   • All full-time childcare employees receive a minimum of 32 hours of training.
   • All employees, other than childcare staff, receive 16 hours of training.
   • All managerial staff receives 20 hours of training.

   - COMPLETED. In 2009, all staff has received at least the minimum number of training hours required by both the Ohio Administrative Code and the American Corrections Association.

6. Maintain or reduce the detainee daily housing rate for 2010 by undertaking cost cutting measures in the daily operations of the facility.

   - COMPLETED. During the Budget Committee Meeting on October 27, 2009 a budget was submitted
in which there will be no increase to the daily bed rate for member counties. This was the direct result of spending cuts during the 2009 budget year which resulted in a larger carry over for the 2010 budget allowing the daily rate to remain unchanged for 2010.

7. Integrate formal, lesson specific, education programs into the daily schedule for Juvenile Correction Officer led program groups.

- **COMPLETED.** In February 2009, the facility purchased several new formal programs for youth which the facility has incorporated into the daily schedule. Among them are:
  - Life Skills
  - Unlocking Your Potential
  - Self Management (already in use)
  - Character Development
  - Strategies for Anger Management
  - Conflict Resolution

8. Enhance the facility’s financial position by increasing the 9065 fund balance by $40,000.

- **COMPLETED.** As of December 31, 2008 the 9065 fund balance was $603,050. We were able to transfer $89,397 into Capital in February 2009 as well as reimburse the four member counties a total of $93,145 in June 2009. We are still carrying a cash balance, as of October 2009, of $605,345. This has put the facility into position to issue another reimbursement to the member counties in February 2010.