

# Ohio | Department of Youth Services

John R. Kasich, Governor  
Harvey J. Reed, Director

November 28, 2017

Mr. Dennis Greer, Superintendent  
Northwest Ohio Juvenile Detention Training and Rehabilitation Center  
3389 County Road 24.25  
Stryker Ohio, 43557

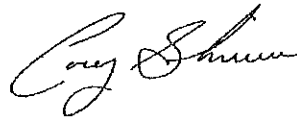
Re: Annual OAC Standard Inspection

Dear Superintendent Greer:

Enclosed is a copy of the facility standards inspection completed at the Northwest Ohio Juvenile Detention Training and Rehabilitation Center located in Stryker, Ohio on August 24, 2017. Based on the Annual Inspection Report, the Northwest Ohio Juvenile Detention Training and Rehabilitation Center is in compliance with 100% of the mandatory standards for the Ohio Standards for Juvenile Detention Centers as set forth in the Ohio Administrative Code (OAC) § 5139-37. This inspection is conducted on an annual basis.

Should you have any questions or concerns, please feel free to contact me at 614-387-6203 or email me at [Corey.Shrieve@dys.ohio.gov](mailto:Corey.Shrieve@dys.ohio.gov)

Sincerely,



Corey Shrieve,  
Juvenile Detention Program Manager  
Ohio Department of Youth Services  
Bureau of Community Facilities

cc: File

## **Annual On-site Detention Center Inspection Report**

### *Northwest Ohio Juvenile Detention Training and Rehabilitation Center*

#### **Facility:**

An annual on-site inspection was conducted on 8/24/2017 at the Northwest Ohio Juvenile Detention Training and Rehabilitation Center, herein referred to as the "JDC." The JDC, located at 03389 CR 24.25, Stryker, Ohio, is a District facility established under Ohio Revised Code Section 2152.41 and is utilized by Defiance, Fulton, Henry and Williams County. The JDC also contracts detention services to Allen, Auglaize, Vanwert, Putnam, Paulding, Hancock, Hardin and Mercer County. The JDC has the capacity to hold up to forty (40) youth with the population being twenty-three (23) males and five (5) females on the day of the visit. The average daily population is approximately twenty-five (25) youth per day with an average length of stay of twenty-eight (28) days. The JDC was most recently accredited by ACA in March 2016 and will seek reaccreditation in 2019.

#### **Administration, Organization, and Management:**

The Superintendent of the facility is Dennis Greer. There are written policies and procedures in place that describe the philosophy, goals, and purposes of the center. They have reviewed annually and updated by their Joint Board of Trustees as needed. There is a policy manual that delineates written policy and procedure for operating and maintaining the detention center. The policy and procedure manual is explained to all employees. A copy is accessible for review online and in the control center. This was verified through direct observation and in speaking with staff. Mr. Greer has indicated that there have been no major policy visits since the last onsite visit. Mr. Greer explained that the administration has been working on staffing ratio. Staff is trained in all policy and procedures included in the manual. There is an organizational chart for the detention center staff that accurately reflects the structure of the authority, responsibility, and accountability within the JDC. The JDC meets all applicable licensing requirements of the jurisdiction in which it is located.

The JDC is in compliance with OAC 5139-37-03.

### **Fiscal**

The JDC has written policy and procedures that all monies collected at the JDC are placed in an officially designated and secure location daily. All youth funds are accounted for and securely maintained. Fiscal controls and financial transactions between staff and youth are specifically prohibited. The JDC's financial records are maintained with generally accepted accounting practices and are audited biennially by the State of Ohio Auditor's office.

The JDC is in compliance with OAC 5139-37-04.

### **Personnel**

There are policies and procedures in place for the hiring of new employees. Employment at JDC is contingent on criminal record checks, fingerprinting, and drug screenings. The JDC also completes a Statewide Automated Child Welfare Information System (SACWIS) check on all newly hired employees. There are policies in place to ensure the hiring process is followed in accordance with the Ohio Administrative Code and Ohio Revised Code. There is a personnel manual available to all staff for review. Manuals are reviewed and updated as needed. Annual performance evaluations are completed for all full and part-time employees and all personnel records are kept current and confidential. A written procedure exists whereby the employee can challenge information in his or her personnel files and have it corrected or removed if it proves inaccurate. The interaction between staff and youth was observed as positive, professional, and caring during this on-site visit.

The JDC is in compliance with OAC 5139-37-05.

### **Training & Staff Development**

Staff interviews and personnel file reviews revealed direct care staff receives at least 80 hours orientation and at least 40 hours of annual in-service training. Training includes CPR/First Aid, emergency response training, verbal judo/response to resistance, mandatory abuse reporting, OPOTA defensive tactics, ethics, and the Prison Rape Elimination Act (PREA). All direct care staff is trained utilizing the Juvenile Correction Officer Training Program that was developed by the Supreme Court. This was verified by staff interviews and a review of staff training records. The JDC uses a combination of staff and outside subject matter experts as trainers. Training is interactive and involves shadowing of experienced employees.

The JDC is in compliance with OAC 5139-37-06.

### **Juvenile Records**

A detention admittance record is completed on every youth who comes into the JDC and is maintained electronically with JCS, and a hard copy file is maintained securely in

### **Fiscal**

The JDC has written policy and procedures that all monies collected at the JDC are placed in an officially designated and secure location daily. All youth funds are accounted for and securely maintained. Fiscal controls and financial transactions between staff and youth are specifically prohibited. The JDC's financial records are maintained with generally accepted accounting practices and are audited biennially by the State of Ohio Auditor's office.

The JDC is in compliance with OAC 5139-37-04.

### **Personnel**

There are policies and procedures in place for the hiring of new employees. Employment at JDC is contingent on criminal record checks, fingerprinting, and drug screenings. The JDC also completes a Statewide Automated Child Welfare Information System (SACWIS) check on all newly hired employees. There are policies in place to ensure the hiring process is followed in accordance with the Ohio Administrative Code and Ohio Revised Code. There is a personnel manual available to all staff for review. Manuals are reviewed and updated as needed. Annual performance evaluations are completed for all full and part-time employees and all personnel records are kept current and confidential. A written procedure exists whereby the employee can challenge information in his or her personnel files and have it corrected or removed if it proves inaccurate. The interaction between staff and youth was observed as positive, professional, and caring during this on-site visit.

The JDC is in compliance with OAC 5139-37-05.

### **Training & Staff Development**

Staff interviews and personnel file reviews revealed direct care staff receives at least 80 hours orientation and at least 40 hours of annual in-service training. Training includes CPR/First Aid, emergency response training, verbal judo/response to resistance, mandatory abuse reporting, OPOTA defensive tactics, ethics, and the Prison Rape Elimination Act (PREA). All direct care staff is trained utilizing the Juvenile Correction Officer Training Program that was developed by the Supreme Court. This was verified by staff interviews and a review of staff training records. The JDC uses a combination of staff and outside subject matter experts as trainers. Training is interactive and involves shadowing of experienced employees.

The JDC is in compliance with OAC 5139-37-06.

### **Juvenile Records**

A detention admittance record is completed on every youth who comes into the JDC and is maintained electronically with JCS, and a hard copy file is maintained securely in

central control. Youth records include such information as court/case information, legal status, mental health screening, including a suicide assessment, family contacts, and a photograph of the youth. Records also document the youths' receipt of the PREA standards and orientation packet. There is a single master file identifying all youth detained in the facility.

The JDC is in compliance with OAC 5139-37-07.

### **Physical Plant**

A tour of the JDC and records review showed that the JDC's fire safety equipment was in appropriate areas throughout the facility and was being checked on a quarterly basis pursuant to the local fire authority. Exit signs and evacuation route maps were clearly displayed to ensure timely evacuation of youth, staff, and visitors in the event of an emergency. An alternate power source with a minimal delay is available at the facility. Cooling and ventilation were observed to ensure a comfortable living and working environment. All combustible materials were locked and secured in storage. The male and female youth did not occupy the same sleeping rooms. Youth have access to a drinking fountain, wash basin, appropriately hot and cold running water and an above-ground toilet. There was natural light in each single occupancy room and adequate storage space. The JDC provided documentation that conforms to the applicable federal, state and/or local fire, health and building codes. Youth chores do not replace regular maintenance or janitorial duties. Policy and practice dictate that Lieutenant's do a Safety Sanitation and Security walk through to check units and common areas for cleanliness and complete reports for any needed corrections. On the day of this inspection, the facility was remarkably clean. The detention center perimeter is secured in such a way that the youth remain within the perimeter, and access by the general public is denied without proper authorization. The average daily population is 25 youth and does not exceed the rated bed capacity of 40. The living units allow for a maximum of 15 youth per living unit with appropriate seating and writing surfaces for each youth. There is adequate space for visiting, outdoor recreation, school, religious services, and medical needs. The JDC has an observation room and a holding cell available near control. Room checks are documented in the pod log as well as Softec.

The JDC is in compliance with OAC 5139-37-08.

### **Safety & Emergency**

The JDC maintains policies and procedures to ensure the safety of staff, children and visitors. The JDC is inspected annually by the Department of Commerce, Division of State Fire Marshal for conformity to fire safety codes. The most recent inspection was on 8/2/2017. S.A. Communale inspected the sprinkler system on 6/13/2017 and the fire alarm system on 12/16/2016. Smoking is not permitted in the facility. Hand-held fire extinguishers were found throughout the facility. Evacuation routes are posted throughout the facility. There are written plans that specify procedures to be followed in emergency situations such as a fire, a natural disaster, or situation rising to the level of an

gender-specific programming and quarterly personal responsibility education program (PREP.) Youth are allowed to refuse to programme.

The JDC is in compliance with OAC 5139-37-18

### Visiting & Communications

The JDC has policy and procedures regulating visitation and communications. Published visitation and communication policies are provided to youth and their families after court, online, and in the lobby. The JDC has a policy governing the use of out-going phones for residents, the handling of mail and the arranging of special visits. Youth confirmed adherence to the visitation and communications policies during interviews and stated that they regularly receive mail and have access to phone use.

The JDC is in compliance with OAC 5139-37-19.

### Evaluation and Data Collection

**Facility Name:** Northwest Ohio Juvenile Detention Training and Rehabilitation Center

**Superintendent:** Dennis Greer

**DYS Inspector:** Corey Shrieve

**Inspection Date:** August 24, 2017

**Capacity:** 40

**Population day of inspection:** 23 Boys; 5 Girls

Total Standards	Mandatory Standards	Recommended Standards	Total Compliant	Total Non-Compliant
252	98	154	252	0

### **Comments:**

On August 24, 2017, a review of policy, administrative discussions, and observations indicate The Northwest Ohio Juvenile Detention Training and Rehabilitation Center is in compliance with 100% of the mandatory sections of Ohio's Standards for Juvenile Detention Centers, as found in OAC 5139-37. I would like to thank Superintendent Greer and Assistant Superintendent Croy for their cooperation and professionalism in this inspection and their on-going commitment to providing a safe, secure, caring environment for the youth in their care.